<u>Practical Nursing Certificate</u> <u>Checklist for 2022 - 2023 Application</u>

Please review each item and check-off as completed. Remember, when you selected the Health Science I CSC program code, an academic advisor was assigned to you. You can meet with an advising specialist in Enrollment Services or your advisor, as needed.

Application Requirements	Completed
Submission of official transcripts: high school, GED, or certificate of completion of home schooling, and college (if applicable) to the Registrar Office. Transfer credit: Only official transcripts will be evaluated for transfer credits. You must submit a transcript evaluation (Form 11-0036 for VCCS Transcripts) to the Registrar Office if you took classes at another community college in Virginia and want them reviewed.	
If English is not your first language, nursing programs require submission of TOEFL scores. Seecatalog and/or program website for details. This testing is external and not given through the College.	
 Financial Aid: Meet regularly with a Financial Aid Specialist in Enrollment Services for planning. Review the credits required for each semester. Most courses are in a 15 week format. Only courses listed within the Health Science I CSC and Practical Nursing programs are eligible for financial aid. 	
Completion of the following courses: SDV 100 or 101, ENG 111, PSY 230, and BIO 141 with a combined GPA = 2.5 Based on the most recent grades earned in each class	
GPA = 2.0 (cumulative) – Overall Reynolds GPA	
Completion of the admission test. Please check the Practical Nursing Certificate website below forupdated information. HESI exam information is at the top of the webpage. http://www.reynolds.edu/_onlinecatalog/current/academic-programs/degrees-career-studies/practical_nursing_c.aspx.	
Information Session Requirement: Attend an Information Session prior to applying to the program. <i>This is mandatory</i> . These sessions are scheduled periodically throughout the semester at the Downtown Campus. As new dates and times become available, they will be updated on the program website: http://www.reynolds.edu/_onlinecatalog/current/academic-programs/degrees-career-studies/practical_nursing_c.aspx.	

Application Deadline: The application can be requested by emailing <u>alliedhealthadmissions@reynolds.edu</u>. All pre-requisites and HESI results listed above must be completed prior to the application being submitted. The submission deadline is as follows:

- Application deadline is the first Monday in August each year.
- We only admit once a year, in the Fall term.