

## Procedures for Denial or Revocation of Admissions Status

The following procedures apply to applicants or individuals enrolled for a future semester. In extreme cases the college reserves the right to apply these provisions to disenroll currently enrolled students, or previously enrolled students whose current or past behaviors may pose a threat to the campus.

Behaviors that pose a threat or present a danger to the college community or other behaviors where it is considered to be in the best interest of the college to refuse admission or revoke enrollment are defined as, but not limited to:

- Physical actions short of actual contact/injury (i.e., moving closer aggressively, waving arms or fists, raising tone of voice or yelling in an aggressive or threatening manner)
- Oral or written threats to harm people or their property (i.e., “you better watch your back” or “I’ll get you”), including the use of any electronic means of communication
- Implicit threats (i.e., “you’ll be sorry” or “this isn’t over yet”)
- Intentionally acting in a manner that in any way endangers the safety of others
- Any physical assault, with or without weapons
- Behavior that a reasonable person would interpret as being physically aggressive (i.e., destruction of property, pounding on a desk or door, or throwing object in a threatening manner)
- Specific threats to inflict harm (e.g., a threat to shoot a named individual)
- Use of any object to attach or intimidate another person
- Interfering with an individual’s legal rights of movement or expression
- Intimidation of any kind that results in an individual’s fear for their personal safety
- Engaging in stalking behavior
- Behavior that is reasonably perceived to be frightening, coercing, or inducing distress to any member of the college community
- Verbally intimidating, threatening, or abusing any person or persons in the college environment
- Physically intimidating, abusing or assaulting others
- Disorderly or abusive behavior that interferes with the rights of others or obstructs the teaching or learning environment or business of the college
- Making inappropriate and incessant demands for time and attention from college employees or students
- Inappropriate use of college facilities or resources
- Theft or damage to college property

These procedures may also apply when the college has received documentation that the applicant/enrolled student has been expelled, suspended, banned from or determined to be a threat, potential danger, or significantly disruptive at another college.

Procedures:

1. Upon notice that an individual may post a threat to the college, the Admissions or Dean of Students Office will place a temporary hold (negative service indicator) on the applicant's student record.
2. The Admissions Office will notify the Dean of Students Office, which will send a letter to the individual indicating that they should contact the Dean of Students Office in order to arrange a meeting/hearing regarding the circumstances surrounding the hold on his/her student record.
3. If, in the opinion of the Vice President of Enrollment Management and Student Success (VPEMSS), or designee, or the Department of Police, the presence of an individual on campus is considered to be an apparent immediate danger to the health or safety of him/herself, members of the college community or the public or involves serious disruption of normal college operations, the individual may be suspended from the college, including the attendance of all classes and college-sponsored activities as an interim measure. Financial and academic consequences of this suspension are the responsibility of the individual.
4. The chief of police (or designee) and VPEMSS (or designee) will facilitate the meeting with the individual. During the meeting, the following information will be gathered:
  - a. Nature of the behavior in question;
  - b. Justification for consideration of admission or continued enrollment at the college;
  - c. In the event that the applicant is a sexual offender, a statement acknowledging his/her understanding that his/her identity and status as a convicted sex offender will be publicized on the college campus in accordance with federal and state law upon admission;
  - d. Parole/Probation officer contact information and conditions of parole/probation (if applicable);
  - e. Psychologist or counselor contact information who can attest to applicant's behavior or condition (if applicable);
  - f. Any additional information that may be relevant to the case.
5. After the meeting, the Department of Police along with the Dean of Students Office will investigate the student/applicant's background and confirm the information shared in the interview.
6. The information will be forwarded to the Behavioral Intervention Team, which will determine if the individual's behavior is considered to be a threat to, or not in the best interest of the college. In the event that the individual's behavior does not prevent him/her from participating at the college, he/she will receive notice from the college regarding the decision, and the individual may resume continued enrollment.
7. In the event that an individual's behavior is considered to be a threat, or not in the best interest of the college, the college will handle the situation as follows:
  - a. Applicants with no enrollment will receive notice from the college regarding the decision. A negative service indicator will be placed on his/her record, blocking future enrollment at the college.
  - b. Applicant with enrollment at the college will receive notice from the college regarding the decision. The letter will outline the decision and inform the student of the appeal process.

8. If admission is denied or revoked, the student may appeal the decision by forwarding a written appeal to the Dean of Students Office. The appeal must be made within ten (10) business days of the decision. The Dean of Students Office will request a hearing with the Student Appeals Review Team, which will follow the Level III procedures of Reynolds Policy No. 1-12, Student Appeal of Academic and/or Administrative Decisions. It is the burden of the student to demonstrate that he/she is not a threat to the college or that his/her enrollment would not negatively impact the college.

The college will work to convene the hearing within two weeks, or ten (10) business days. In the event that the Student Appeals Review Team is unable to convene, the college will notify the student and attempt to schedule a hearing on a date that is mutually agreeable.

The decision of the Student Appeals Review Team will be communicated in writing within ten (10) business days. However the student may be notified by phone or email in order to expedite the communication process. The decision of the Student Appeals Review Team is final.