

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

November 4, 2021

Minutes No. 396

The J. Sargeant Reynolds Community College Board convened at 4:05 p.m. on Thursday, November 4, 2021 at The Kitchens, 2nd floor Demonstration Kitchen.

Board Members Present:

Mr. Fred Babik, Henrico County
Mr. Bo Bundrick, County of Louisa
Dr. Surya P. Dhakar, Henrico County
Mrs. Monica L. Smith-Callahan, Henrico County
Dr. Kenneth Warren Foster, City of Richmond
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Dr. Sally Boese, Powhatan County
Mr. Joshua Briere, City of Richmond
Mr. Shawn M. Nicholson, City of Richmond
CAPT Richard C. Rush, Henrico County

Staff Present:

Mr. Jeffrey Allen
Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Sylvia Clay
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Ms. Loftan Hooker
Ms. Bess Littlefield
Ms. Jackie Manley

CALL TO ORDER

Chair Graziano called the meeting to order and welcomed everyone.

ROLL CALL

Dr. Pando took roll call and affirmed that a quorum was present.

BOARD CHAIR'S REPORT

Ms. Graziano informed the board there would be no report from the Board Operations Committee but they did recently meet and will be discussing the following at the January College Board Meeting:

1. Alignment between President's and Board's 2021-22 Goals
2. College Board Retreat 2022

1. CLASSIFIED COUNCIL REPORT

Ms. Jackie Manley, Classified Council Interim President, introduced herself and provided a brief review of her report submitted. Ms. Manley reported Classified Council now has a full slate of members.

2. FACULTY SENATE REPORT

Ms. Sylvia Clay, Faculty Senate President, provided the highlights from her report posted to Boarddocs. Ms. Clay shared faculty are busy teaching and classrooms are being updated with new technology.

3. PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Ms. Loftan Hooker, PAFS President, provided a brief update of her report posted to Boarddocs. Ms. Hooker reported a sub-committee will be updating their constitution this year.

MINUTES

Chair Graziano asked if there were any additions or corrections to the minutes of the September 2, 2021 Board Meeting.

Upon a motion by Mr. Fred Babik and seconded by Mrs. Mary Studevart the Board approved the minutes from the September 2, 2021 meeting. The motion carried 10-0-0.

PRESIDENT'S REPORT

President Paula Pando presented on the following:

- Welcomed the College Board to The Kitchens
- Local Officials Dinner – everyone enjoyed the new format
- Locality Presentations recently presented

- Goochland Campus Conversations – How do we better utilize this incredible asset?
- Partnerships - \$100,000 grant from Loyalty Toyota for scholarships and \$100,000 from Herndon Foundation to upgrade equipment
- The Kitchens - \$100,000 programming grant from Bank of America
- Grand Illumination Event – November 16
- Happy Thanksgiving!

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw shared her report is posted to Boarddocs. Ms. Bradshaw reported summer enrollment declined 11% and fall enrollment is about 11.5% behind 2020. Higher Education Emergency Funds (HEERF) have allowed institutions to recover lost revenue due to the Pandemic. Ms. Bradshaw introduced Ms. Andrea Niedhammer, Director Facilities Management and Planning, who is busy working on renovations at the Downtown Campus and construction of the Parham Road Automotive facility.

VICE PRESIDENT OF CCWA REPORT

Ms. Elizabeth Creamer shared some highlights of the CCWA Quarterly Report posted to Boarddocs. Ms. Creamer also shared a video recognizing Mr. Bruce Peterson, Assistant Coordinator and Lead Technical Instructor with CCWA, who received the Outstanding Achievement Rising Star 2021 award from the VCCS.

INTERIM VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Dr. Lori Dwyer shared her report on Transfer Virginia is posted to Boarddocs.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield posted her report to Boarddocs featuring 2021 CASE Circle of Excellence Award, College Funds Raised Report and a flyer featuring the 2021-2024 Strategic Direction.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Dr. Jeffrey Allen, Dean of Students, reported on behalf of Dr. Terricita Sass. Dr. Allen talked about how Wellness Initiatives suggested by faculty and staff were chosen to use funding collected from student fees. The nearly \$900,000 funding will cover these initiatives for the next three academic years.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

No Report.

FINANCE & FACILITIES COMMITTEE

Mr. Owen Matthews reported the Finance and Facilities committee met on October 21, 2021 and provided a summary of the financials.

1. Approval of FY2023 Local Jurisdictional Budget Request

The committee made a motion for Approval and the Board approved the FY2023 Local Jurisdictional Budget Request. The motion carried 10-0-0.

2. Approval of the Crisis and Emergency Management Plan

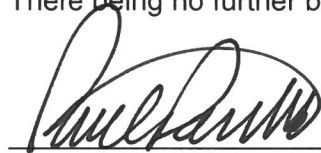
The committee made a motion for Approval and the Board approved the Crisis and Emergency Management Plan. The motion carried 10-0-0.

BOARD OPERATIONS & PLANNING COMMITTEE

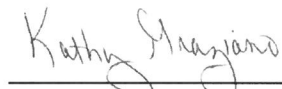
No Report.

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 10-0-0.

There being no further business to come before the Board, the meeting adjourned at 5:20 p.m.



Paula P. Pando, Secretary



Kathy Graziano, Chair