

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

March 4, 2021

Minutes No. 392

The J. Sargeant Reynolds Community College Board convened at 4:03 p.m. on Thursday, March 4, 2021, via Zoom Meeting during the State of Emergency COVID 19. Link: <https://vccs.zoom.us/j/87270809106>; Meeting ID: 872 7080 9106

Board Members Present:

Mr. Fred Babik, Henrico County
Dr. Sally Boese, Powhatan County
Mrs. Monica L. Smith-Callahan, Henrico County
Mrs. Stephanie Chalkley, Hanover County
Dr. Surya P. Dhakar, Henrico County
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Dr. John A. Manzari, Louisa County
Mr. Shawn M. Nicholson, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mr. Joshua Mathews-Ailsworth, City of Richmond.
CAPT Richard C. Rush, Henrico County
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Dr. Kenneth Warren Foster, City of Richmond

Staff Present:

Ms. Amy Bradshaw
Mr. Dirk Burruss
Ms. Ann Bushey
Dr. Darrin Campen
Ms. Sylvia Clay
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Ms. KC Frankenburger
Ms. Loftan Hooker
Ms. Bess Littlefield
Ms. Marianne McGhee
Dr. Tim Merrill
Dr. Terricita Sass
Mr. Mike Verdu

CALL TO ORDER

{00795417.1 }

Chair Babik called the meeting to order and welcomed everyone.

ROLL CALL

Dr. Paula Pando, President, took roll call and affirmed that a quorum was present.

BOARD CHAIR'S REPORT

Chair Babik shared the Executive Committee met with the constituency groups last week as they prepare the President's Evaluation. Just prior to the meetings the Chancellor sent Chair Babik an email notifying him of a change to the evaluation process. The VCCS will begin a modified 360 evaluation for all VCCS Presidents. A second survey was sent out to all full-time faculty and staff by the VCCS.

Chair Babik thanked the board members who contributed to the Reynolds Educational Foundation. The goal is to have 100% participation by the end of June.

- Approval of nominations for College Board Chair and Vice Chair:

Upon a motion by Chair Babik and seconded by CAPT Rick Rush the board approved the nomination of Mrs. Kathy Graziano as Board Chair and Mrs. Mary Studevart as Vice Chair for the 2021-22 board year. The motion carried 13-0-0.

1. CLASSIFIED COUNCIL REPORT

Ms. KC Frankenburger, Interim Classified Council President, reviewed the highlights of her report posted in boarddocs. Ms. Frankenburger provided an update to her report on the Stepping for Scholarships Fundraising event. Currently there are 22 participants and over \$700 pledged to date.

2. FACULTY SENATE REPORT

Mr. Dirk Burruss, Faculty Senate President, thanked the college board for their support and introduced Ms. Sylvia Clay, the incoming PAFS' president.

3. PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

No Report.

MINUTES

Chair Babik asked if there were any additions or corrections to the minutes of the January 7, 2021 Board Meeting.

Upon a motion by Mrs. Kathy Graziano and seconded by Mrs. Stephanie Chalkley the Board approved the minutes from the January 7, 2021 meeting. The motion carried 13-0-0.

PRESIDENT'S REPORT

President Paula Pando presented the following:

- Welcome Dr. Risha Berry, VP Organizational Development & Human Resources, Chief Diversity Officer
- Return to Campus – Safety First
- Spring 2021 - 1,200 fewer students
- Fiscal Impact having fewer students
- Investment in Institutional Priorities
- G3 – \$40 Million in Healthcare, Skilled Trades, Information Technology, and Human Services Programs
- Thank you!

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw provided the high lights of her report that was posted to boarddocs. Ms. Bradshaw reported the \$2 million in enrollment decline will be made up with the hiring freeze and the decline in expenses due to telecommuting. Stimulus funds assisted with PPE purchases and will be used for infrastructure equipment needs.

VICE PRESIDENT OF CCWA REPORT

Ms. Elizabeth Creamer presented on:

- Network2Work RVA – Is a solution-based approach to workforce development by providing both a service delivery model and a technology platform. This platform will increase enrollment for Reynolds, John Tyler and CCWA.

VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Dr. Darrin Campen, Vice President Academic Affairs and Chief Academic Officer presented on Healthcare Programs. Dr. Campen provided an update on the new simulation equipment, healthcare student vaccines, nursing curriculum, and updates to the Opticianry program.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield has asked Ms. Marianne McGhee, Director of Development, to present today. Ms. McGhee presented on the positive impact financial assistance is providing Reynolds students as they persevere in achieving their academic goals.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Dr. Terricita Sass was pleased to provide an update to her posted report. As of this morning head count increased to 97%. Dr. Sass is using realistic expectations to set goals for the fall. The VCCS is working on a statewide Strategic Plan with the major focus on equitable outcomes for all students. Dr. Sass and her team are looking at retention rates. Black students had one year decline of 14% followed by a 12% decline with Hispanic students. REV funds will be used to add three part-time coaches to assist students.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

No Report.

FINANCE & FACILITIES COMMITTEE

CAPT Rick Rush reported the Finance and Facilities committee reported there is one action item.

Action Item #1 Approval of Funding to Establish a Temporary Automotive Facility at the Parham Road Campus.

CAPT Rick Rush made a motion for Approval and Mrs. Kathy Graziano seconded the motion. The Board approved the Funding to Establish a Temporary Automotive Facility at the Parham Road Campus. The motion carried 13-0-0.

Mr. Mike Verdu updated the board on renovations for the Writing Studios at the Downtown Campus and the Parham Road Campus. Mr. Verdu also updated the board on the MS4 Stream Restoration partnership with Henrico County. The college will pay for the design and Henrico County will construct and maintain the project in perpetuity. Both parties will share the stormwater credits.

BOARD OPERATIONS & PLANNING COMMITTEE

Dr. Sally Boese reported the committee met recently and is working on reviewing the College Board Manual and establishing a process for board members who will be stepping down from board service.

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A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 13-0-0.

There being no further business to come before the Board, the meeting adjourned at 5:59 p.m.



Paula P. Pando, Secretary



Fred Babik, Chair