

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

May 5, 2022

Minutes No. 399

The J. Sargeant Reynolds Community College Board convened at 4:02 p.m. on Thursday, May 5, 2022 at the Goochland Campus Community Room.

Board Members Present:

Dr. Sally Boese, Powhatan County
Mr. Bo Bundrick, County of Louisa **arrived at 4:08 pm**
Mr. Joshua Briere, City of Richmond **arrived at 4:06 pm**
Dr. Surya P. Dhakar, Henrico County
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mr. Shawn M. Nicholson, City of Richmond **arrived at 4:11 pm**
CAPT Richard C. Rush, Henrico County
Mrs. Monica L. Smith-Callahan, Henrico County **excused at 5:00 pm**
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Mr. Fred Babik, Henrico County

Staff Present:

Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Ms. Bess Littlefield
Dr. Terricita Sass
Mr. John Smith

CALL TO ORDER

Chair Graziano called the meeting to order and welcomed everyone.

ROLL CALL

Chair Graziano affirmed that a quorum was present.

PUBLIC COMMENT

{00795417.1 }

No Comment.

BOARD CHAIR'S REPORT

Mrs. Kathy Graziano informed the board that Dr. Kenneth Warren Foster resigned from Board effective April 30, 2022. Mrs. Graziano also informed the board that the College Board Retreat will be a one day Retreat due to budgetary concerns.

Mrs. Graziano also encouraged board members who have not made a contribution to the Reynolds Educational Foundation to please do so by June 30, 2022.

1. PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

PAFS' President, Ms. Loftan Hooker, submitted a report posted to Boarddocs.

2. CLASSIFIED COUNCIL REPORT

Classified Council President, Ms. Jackie Manley, submitted a report posted to Boarddocs.

3. FACULTY SENATE REPORT

Ms. Sylvia Clay, Faculty Senate President, submitted a report posted to Boarddocs.

MINUTES

Chair Graziano asked if there were any additions or corrections to the minutes of the March 3, 2022 Board Meeting.

Upon a motion by CAPT Rick Rush and seconded by Mrs. Mary Studevart the Board approved the minutes from the March 3, 2022 meeting. The motion carried 12-0-0.

PRESIDENT'S REPORT

President Paula Pando presented on the following:

- American Association of Community College Convention
- Dr. Lori Dwyer – Vice President Academic Affairs
- Spring Fling 2022
- StemFest 2022

- Secretary Cardona & Senator Kaine visit to Downtown Camps on May 2
- Commencement 2022, 173 more students this year
- Thank you!

FEATURED PRESENTATION

Downtown Campus Transformation by Ms. Elizabeth Creamer, Dr. Lori Dwyer and Ms. Andrea Niedhammer

Dr. Lori Dwyer introduced the featured presentation team and presented on three areas: Contemporary Programs, Pervasive Partnerships and High Impact Practices.

Ms. Elizabeth Creamer presented on Fast Forward programs, class room design and the largest client of CCWA being The Community Wealth Building where students have to travel to Bright Point's Chester Campus because there are no health care labs or skilled trade labs currently in the city.

Ms. Andrea Niedhammer discussed the construction side of project. Ms. Niedhammer should receive the schedule from the contractor next week. They will deliver one floor at a time. The fourth floor will be completed first by the end of September.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw's report was posted to Boarddocs.

VICE PRESIDENT OF CCWA REPORT

No Report.

INTERIM VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Dr. Lori Dwyer's report was posted to Boarddocs.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield's report was posted to Boarddocs.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Dr. Terricita Sass' report was posted to Boarddocs.

BOARD OPERATIONS & PLANNING COMMITTEE

No Report.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

No Report.

FINANCE & FACILITIES COMMITTEE

Mr. Owen Matthews reported the Finance and Facilities committee met on April 29, 2022.

- 1. Approval of Construction of Additional Classroom Space to Support the New Automotive Building on Parham Road Campus.**

The Committee made the motion for Approval and CAPT Rick Rush seconded the motion. The Board approved the Construction of Additional Classroom Space to Support the New Automotive Building on Parham Road Campus. The motion carried 12-0-0.

- 2. Approval of Additional Funds to Construct the Automotive Building on Parham Road Campus.**

The Committee made the motion for Approval and CAPT Rick Rush seconded the motion. The Board approved the Additional Funds to Construct the Automotive Building on Parham Road Campus. The motion carried 12-0-0.

CLOSED SESSION - PERSONNEL

At **5:00** pm Mrs. Studevart moved: "Madam Chair, in accordance with section 2.2-3711(a) (1) of the *Code of Virginia*, I move that the board convene in closed session to discuss "personnel matters" relating to Reynolds Community College". Mr. Owen Matthews seconded the motion.

Board Members Present:

Dr. Sally Boese, Powhatan County
Mr. Joshua Briere, City of Richmond
Mr. Bo Bundrick, County of Louisa
Dr. Surya P. Dhakar, Henrico County
Dr. Stephen A. Geyer, Goochland County

Mrs. Kathy Graziano, City of Richmond
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mr. Shawn M. Nicholson, City of Richmond
CAPT Richard C. Rush, Henrico County
Mrs. Mary L. Studeviant, Henrico County

Board Members Absent:

Mr. Fred Babik, Henrico County
Mrs. Monica L. Smith-Callahan, Henrico County excused at 5:00 p.m.

At **5:16 p.m.** Mrs. Studeviant moved: "The board of J. Sargeant Reynolds Community College has concluded its closed session and is hereby in open session. I will now take a roll call vote that will be included in the minutes certifying that to the best of each member's knowledge, only public business matters *lawfully exempted* from open meeting requirements under the Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the College Board."

For the Roll Call please respond "Yes" or "No" if you agree that only "Personnel Matters" relating to Reynolds were discussed in closed session:

Board Members Present:

Dr. Sally Boese, Powhatan County
Mr. Joshua Briere, City of Richmond
Mr. Bo Bundrick, County of Louisa
Dr. Surya P. Dhakar, Henrico County
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mr. Shawn M. Nicholson, City of Richmond
CAPT Richard C. Rush, Henrico County
Mrs. Mary L. Studeviant, Henrico County

Board Members Absent:

Mr. Fred Babik, Henrico County
Mrs. Monica L. Smith-Callahan, Henrico County

Mrs. Studeviant reported: "Madam Chair, for the record, all present College Board Members confirm only personnel matters of Reynolds were discussed in Closed Session." All board members voted "Yes" confirming only Personnel Matters were discussed.

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A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 11-0-0.

There being no further business to come before the Board, the meeting adjourned at 5:17 p.m.

Paula P. Pando, Secretary

Kathy Graziano, Chair