

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

September 2, 2021

Minutes No. 395

The J. Sargeant Reynolds Community College Board convened at 4:05 p.m. on Thursday, September 2, 2021 at the Parham Road Campus, Workforce Development and Conference Center Gallery.

Board Members Present:

Dr. Sally Boese, Powhatan County
Mr. Joshua Briere, City of Richmond
Mr. Bo Bundrick, County of Louisa
Mrs. Monica L. Smith-Callahan, Henrico County
Dr. Kenneth Warren Foster, City of Richmond
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Shawn M. Nicholson, City of Richmond
CAPT Richard C. Rush, Henrico County
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Mr. Fred Babik, Henrico County
Mrs. Stephanie Chalkley, Hanover County
Dr. Surya P. Dhakar, Henrico County

Staff Present:

Mr. Jeffrey Allen
Ms. Mel Boynton
Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Sylvia Clay
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Ms. Loftan Hooker
Ms. Kathy Larue
Ms. Bess Littlefield
Dr. Tim Merrill
Dr. Terricita Sass
Mr. Bruce Sofinski

CALL TO ORDER

Chair Graziano called the meeting to order and welcomed everyone.

ROLL CALL

Dr. Pando took roll call and affirmed that a quorum was present.

BOARD CHAIR'S REPORT

Ms. Graziano shared the following in her Board Chair's Report:

1. Board and Committee Meetings must be held in-person and suggested holding meetings prior to board meeting.
2. Resolution for Dr. Jack Manzari
3. Encouraged board members to attend Annual Updates to Localities

1. CLASSIFIED COUNCIL REPORT

Written report attached to agenda.

2. FACULTY SENATE REPORT

Ms. Sylvia Clay, Faculty Senate President, shared faculty senate met yesterday and provided the highlights from her report posted to Boarddocs.

3. PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Written report attached to agenda.

MINUTES

Chair Graziano asked if there were any additions or corrections to the minutes of the June 3, 2021 Board Meeting.

Upon a motion by Mr. Owen Matthews and seconded by CAPT Rick Rush the Board approved the minutes from the June 3, 2021 meeting. The motion carried 12-0-0.

PRESIDENT'S REPORT

President Paula Pando presented on the following:

- Welcome Bo Bundrick, Louisa County
- Welcome Back students to in-person learning
- How do we deliver on outstanding education with inclusivity?
- Vaccination Mandate for all state employees

- Points of pride – Dr. Terricita Sass – Aspen Presidential Fellow, Ms. Bess Littlefield winner of Kathleen H. Smith Distinguished Service Award, Dr. Karen Layou – President SAGE 2YC
- Reynolds is Top of Charts with Fast Forward and G3
- Toyota Partners – they wanted us!
- Investing in our Programs – HERF funds, Technology, Health Care, Skilled Trades
- Investing in Intelligence
- New Food Service Coming
- Convocation, September 28
- Local Elected Officials Dinner
- Thank you to faculty, staff, and custodial workers!

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw shared her report is posted to Boarddocs. She briefly discussed how enrollment is low right now, however, it is the beginning of semester. Ms. Bradshaw also shared enrollment does have an impact to the budget.

VICE PRESIDENT OF CCWA REPORT

Ms. Elizabeth Creamer shared the CCWA year-end report was attached to the agenda. She did want to share with the board that CCWA is number one in the state with Fast Forward Workforce Credential programs.

INTERIM VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Dr. Lori Dwyer commended faculty for all their hard work. There is fatigue that comes with COVID and it is felt deeply. However, Dr. Dwyer is looking forward and we have had a successful start to the year. Dr. Dwyer was pleased to introduce the new Dean of Skilled Trades, Dean Stacie Davis who came to us from Henrico County.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield invited Ms. Melanie Boynton, Director of Enterprise Systems and Data Intelligence to present on the new Analytics Strategy. Ms. Boynton presented on the need for data analytics in higher education and the roadmap for the next 12 months. Dr. Terricita Sass then came up and presented a live demonstration of the Dash Board.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Dr. Sass then reviewed some of her points of pride included in her report posted to the agenda.

Dr. Sass introduced Dr. Jeffrey Allen, the new Dean of Students. Dr. Allen will be presenting at the November board meeting.

Dr. Sass gave a brief history on the \$900,000 in reserves. The funds are now designated as unrestricted but should be used to impact the overall well-being of students.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Warren Foster reported that the committee met before the board meeting and would like to submit to the Board the following for approval:

- 1. Approval of Behavioral Health Technician CSC New Program**
- 2. Approval of Human Services Technician CSC New Program**
- 3. Approval of New Advisory Committee Members**

Ms. Mary Studevart made a motion for approval and CAPT Rick Rush seconded the motion. The motion carried 12-0-0.

FINANCE & FACILITIES COMMITTEE

Mr. Owen Matthews reported the Finance and Facilities committee met on August 16, 2021 and provided a summary of the financials.

BOARD OPERATIONS & PLANNING COMMITTEE

Dr. Sally Boese did not have a report. The committee will be meeting prior to the November board meeting and will have an update at that time.

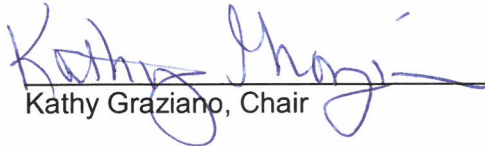
A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 12-0-0.

There being no further business to come before the Board, the meeting adjourned at 5:15 p.m.

Board Minutes 395
Page 5
September 2, 2021



Paula P. Pando, Secretary



Kathy Graziano, Chair

