

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

January 15, 2009

Minutes No. 321

The J. Sargeant Reynolds Community College Board met on Thursday, January 15, 2009, at the Parham Road Campus, Georgiadis Hall, in the Gallery. Chair Creery called the meeting to order at 4:05 p.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond
James Bowles, Jr., Goochland County
Mark Creery, Hanover County
James Cuthbertson, Henrico County
Rondle E. Edwards, City of Richmond—left meeting before votes taken
Doug Freeman, Henrico County
Gerald E. Kilgore, Henrico County—left before vote taken for Equine Management
George Long, Henrico County
Doris McCray, Louisa County—left meeting before votes taken
Maureen Moslow-Benway, Powhatan County
William A. Rees, City of Richmond
Harold L. Watkins, II, Richmond
Jamelle Wilson, Hanover County—left meeting before votes taken
Gary Rhodes, JSRCC College President

Board Members Absent:

Robert Comet, City of Richmond
Beverley Donati, Henrico County

Staff Present:

John Ambrose
Skip Bottom
Amy Bradshaw
Diane Brasington
Tim Brown
Judy Harris
Bob Heinz
Thomas Hollins
Gene LeRosen
Bess Littlefield
Mac McGinty
Roland Moore
Mark Probst
Nannette Smith
Steve Vehorn

FACULTY SENATE REPORT

Mr. Bottom, Vice President of the Faculty Senate, briefly reviewed the Senate's report (Attachment A).

CLASSIFIED COUNCIL REPORT

Mr. Vehorn, Vice President of the Classified Council, briefly review the Council's report (Attachment B).

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Dr. Heinz, Immediate Past President of the Professional & Administrative Faculty Senate, stated that the group continues to have meetings with the Faculty Senate, and that they are pursuing professional development opportunities for administrative faculty.

PRESIDENT'S REPORT

Dr. Rhodes briefly reviewed his report, which outlines college-wide accomplishment from 2002 to 2008 (Attachment C). Also, Dr Rhodes presented a Power Point presentation entitled "Our Future...Newspaper Headlines for the Next Decade," which was also presented to faculty and staff at the college's November convocation.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen had no report at this time.

VICE PRESIDENT OF FINANCE & ADMINISTRATION

Mr. Brown reviewed with the Board the Local Funds Report (Attachment D).

Mr. Creery noted that he, along with Dr. Rhodes and Mr. Brown, met with the Hanover County Board of Supervisors with reference to the college's budget request. Also, Mr. Cuthbertson recommended that in the future Board members meet with county administrators in their jurisdiction to help with the budget request process.

CCWA REPORT

Mr. McGinty briefly reviewed his report (Attachment E). Also, Mr. McGinty provided each Board member with a packet of materials that CCWA distributes in the community. CCWA has taken the lead to collaborate with the region's Workforce Investment Boards to help facilitate the merging of one board for the region. Also, CCWA is partnering with Goodwill One Stop to help provide services for dislocated workers. An office has been allocated for Goodwill on the Downtown Campus.

INSTITUTIONAL ADVANCEMENT REPORT

Ms. Littlefield provided an update on the Major Gifts Campaign (Attachment F).

REVIEW OF SACS ACCREDITATION PROGRESS

Ms. Brasington provided an overview of The Principles of Accreditation: Foundations for Quality Enhancements, Reynolds reaffirmation by the Commission on Colleges of the Southern Association of Colleges and Schools. The overview provided the Board with information on compliance certification, The Quality Enhancement Plan, College Board/President-specific requirements and standards, College Board expectations, and a SACS timeline. Ms. Brasington stated that she will also be providing the Board with updates at each of the future Board meetings.

MINUTES

Chair Creery stated that the minutes of the November 13, 2008, meeting of the Board were mailed to members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Cuthbertson and seconded by Ms. Moslow-Benway, the minutes of the November 13, 2008, meeting was approved as mailed. The motion carried 13-0-0.

ADVOCACY COMMITTEE

Board members were reminded of the February 3, 2009, VCCS Legislative Reception, which will be held at 5:30 p.m., Old City Hall, Richmond.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Bowles reported that the committee met and discussed the following:

1. Proposal to Discontinue Equine Management CSC Program—The Equine Management Career Studies Certificate program has been recommended for discontinuance because of the low numbers of students enrolled and the lack of resources to continue operating the program.

Upon recommendation of the Academic and Student Affairs Committee and seconded by Mr. Cuthbertson, the Board approved the discontinuance of the Equine Management CSC program. The motion carried 13-0-0.

2. 2008-2009 Student Life Budget Report was provided as an information item (Attachment G).

3. Requests for additional Student Activity Funds—During the 2008-2009 academic year, the Office of Student Life moved into a newly renovated location on the Parham Road Campus. At the time of planning, the college was unable to commit additional operating funds for the renovation due to the recent budget reductions. Because the college has additional revenue from student activity fees originally budgeted as reserve funds and there is additional monies generated from an increase in student enrollment, the Office of Student Life is requesting

\$31,650.46 in student activity fees to fund the furnishing of the renovated space so that students may be engaged in that space throughout the academic year. After discussion, the following motion was made:

Upon recommendation of the Academic and Student Affairs Committee and seconded by Mr. Long, the Board approved the request for an additional \$31,650.46 of student activity funds towards the furnishing of student life space on the Parham Road Campus. The motion carried 13-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Cuthbertson noted that the Board was provided with an update on the college's facilities projects (Attachment H).

COLLEGE BOARD INFORMATION ITEMS

1. Mr. Creery stated that the Executive Committee of the Board met and discussed planning for the Board's 2009 planning retreat. Also, a recommendation was made to cancel the two-day retreat in June and look at having a joint meeting with the Foundation Board some time in late July or early August. Dr. Rees has been asked to chair a committee that will develop plans for the retreat. Further information will be forthcoming.
2. Mr. Creery reminded Board members of the college's scholarship bowl-a-thon that will be held on February 7. If any members are interested in participating, please let him know.

ADJOURNMENT

There being no further business, Chair Creery adjourned the meeting at 6:00 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Sr., Chair