

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

March 1, 2007

Minutes No. 310

The J. Sargeant Reynolds Community College Board met on Thursday, March 1, 2007, at the college's Downtown Campus. Mr. Creery, Chair, called the meeting to order at 4:05 p.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond
Don Blake, Henrico County
James Bowles, Jr., Goochland County
Robert Comet, City of Richmond
Mark Creery, Hanover County
Gerald E. Kilgore, Henrico County
George Long, Henrico County
Maureen Moslow-Benway, Powhatan County
Shawn Peterson, Hanover County
William A. Rees, City of Richmond
Edward F. Steiner, Henrico County
Harold Leroy Watkins, II, Richmond
Roy A. West, City of Richmond
Gary Rhodes, JSRCC College President

Board Members Absent:

Beverley Donati, Henrico County
Doris McCray, Louisa County

Staff Present:

Pat Bozeman
Diane Brasington
Timothy Brown
Cynthia DeRiemer
Barbara Grano
Tracy Green
Judy Harris
Thomas Hollins
Wade Jewell
Gene LeRosen
Bess Littlefield
Mac McGinty
Nannette Smith
Jackie Williams

Guests Present:

Adele Johnson, VCCS State Board Liaison
Nancy New, Director, VCU Nursing Health System

Board Minutes

FACULTY SENATE REPORT

Dr. DeRiemer stated that VCU Survey research Center has submitted a proposal for the faculty salary equity study.

CLASSIFIED COUNCIL REPORT

Jackie Williams thanked the Board members for their participation in the recent scholarship bowl-a-thon.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

No report at this time.

PRESIDENT'S REPORT

Dr. Rhodes distributed and reviewed his report (Attachment A). Also, Dr. Rhodes presented a power point on "*Positioning JSRCC for the Future.*"

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen distributed and reviewed an update to the Board on the college's professional development awards program for Spring 2007 (Attachment B).

VICE PRESIDENT OF CCWA REPORT

Mr. McGinty reviewed January 2007 monthly report (Attachment C).

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Littlefield reviewed her report (Attachment D).

MINUTES

Mr. Creery stated that the minutes of the January 11, 2007, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Blake and second by Mrs. Moslow-Benway, the minutes of the January 11, 2007, meeting of the Board were approved. The motion carried 13-0-0.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. West stated that the committee met and reviewed the following requests:

1. Discontinuance Request for Surgical Technology Career Studies Certificate

Upon recommendation of the Committee and second by Mr. Peterson, the Board approved the request for immediate discontinuance of the Surgical Technology Career Studies Certificate program. The motion carried 13-0-0.

2. New Advisory Committee Appointments

Upon recommendation of the Committee and second by Mr. Peterson, the Board approved the new advisory committee appointments (Attachment E). The motion carried 13-0-0.

3. Dual Enrollment Evaluation & Audit—report was reviewed by committee.
4. Dr. Smith commented on their on-going efforts to ensure that the Advisory committees be representative of our service community through diversification.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Kilgore stated that the committee met and reviewed the following requests:

1. PRC Maintenance Building Funding Request—VCCS Facilities Services has requested \$80,000 for the Parham Road Maintenance Building project. These funds will be expended on the underground extension of telecommunication and campus network services to the building from the current terminus. Because of the urgency of this request, the Executive Committee of the College Board was polled telephonically and this expenditure was approved and endorsed by the Finance, Facilities and Planning Committee.

Upon recommendation of the Finance, Facilities and Planning Committee and second by Mr. Long, the Board approved the support of the request for \$80,000 for the Parham Road Maintenance Building. The motion carried 13-0-0.

2. Student Activity Fee Request for Increase –JSRCC requests an increase of \$0.25 in the student activity fee, to a total of \$1.65 per credit hour, effective Fall Term 2007. This increase will help to build funding for student organizations and activities and will continue funding for enhanced services to students in financial aid, admissions and records, counseling, advising, and related services.

Upon recommendation of the Finance, Facilities and Planning Committee and second by Mr. Long, the Board approved the request to increase the student activity fee by \$0.25. This request will be forward to the State Board for consideration. The motion carried 13-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE CON'T

3. Status of selected outstanding Locality Accounts & Locality Payments was reviewed.
4. Review of Potential Requests for the Commitment of Local Funds in the next 12 to 14 Months.
5. Analysis of Local Funds Accounts was reviewed.
6. Review of Workforce/Central Administration Building—It was noted there were inflationary issues related to costs and budget planning, which the college is working on resolving and will be reporting back to the Board.
7. Information items:
 - a. Construction Project Timeline
 - b. Employee Comparisons
 - c. VCCS Filled Positions
10. Response to Fixed Asset Control and Audit Findings was reviewed.

ADVOCACY COMMITTEE

Mr. Comet reported that the VCCS Legislative Reception hosted by the chancellor was well attended by JSRCC college board members.

RETREAT PLANNING

Dr. Bowles reported that he was working on logistics for the retreat and will report back to the Board.

PRESIDENTIAL EVALUATION PLANNING

Mr. Peterson distributed and reviewed the task list and timeline for the president's evaluation.

POLICY GOVERNANCE TASK FORCE

Chair Creery stated that the task group will meet to discuss actions and report in May on how it will be proceeding.

COLLEGE BOARD INFORMATIONAL ITEMS

1. Several great events since our last meeting:
 - a. VCCS Legislative Reception
 - b. JSRCC President's Community Roundtables
 - c. Retirement/Awards Reception
 - d. Scholarship Bowl
 - e. Western Campus Annual Giraffe Award Luncheon

2. Upcoming Events:

- a. April 2 - Georgiadis Hall Dedication (PRC)
- b. April 19 - Scholarship Luncheon (PRC)
- c. May 10 – Joint Board Meeting (PRC)
- d. May 12 – Commencement at 10:00 a.m. at the Siegel Center (Board members to arrive at 9:00 a.m.)

3. ACCT Conference—Chair Creery and Dr. Rhodes have submitted three conference presentations (advocacy, cultural change, and building relationships with the board) for possible presentations at the conference in September. ACCT will inform those whose proposals have been accepted in May or June.

ADJOURNMENT

There being no further business, Chair Creery adjourned the meeting at 6:00 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Sr., Chair