

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**June 8, 2007**

**Minutes No. 312**

The J. Sargeant Reynolds Community College Board met on Thursday, June 8, 2007, at Upper Brandon Conference Center, Spring Grove, Virginia. Chair Creery called the meeting to order at 10:15 a.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond  
Don Blake, Henrico County  
James Bowles, Jr., Goochland County  
Robert Comet, City of Richmond  
Mark Creery, Hanover County  
Beverley Donati, Henrico County  
Gerald E. Kilgore, Henrico County  
George Long, Henrico County  
Doris McCray, Louisa County  
Maureen Moslow-Benway, Powhatan County  
Shawn Peterson, Hanover County  
Edward F. Steiner, Henrico County  
Gary Rhodes, JSRCC College President

Board Members Absent:

Harold Leroy Watkins, II, Richmond  
William A. Rees, City of Richmond  
Roy A. West, City of Richmond

Staff Present:

Timothy Brown  
Judy Harris

Guest:

Jim Cuthberston

WELCOME OF GUESTS

Mr. Steiner introduced Jim Cuthberston and identified him as the Henrico County board member delegate, subject to approval by their Board. The board welcomed Jim and thanked him for his willingness to attend the board meeting and the retreat.

### FACULTY SENATE REPORT

It was noted that the Faculty Senate's report was mailed as an agenda attachment (Attachment A). The Board requested a copy of the preliminary report of the full-time salary study. This will be presented at the September meeting.

### PRESIDENT'S REPORT

Dr. Rhodes reviewed his report (Attachment B).

### VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

It was noted that this report was mailed as an agenda attachment (Attachment C).

### MINUTES

Chair Creery stated that the minutes of the March 1, 2007, and May 10, 2007, meetings of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

**Upon a motion by Mr. Comet and second by Mr. Kilgore, the minutes of the March 1, 2007, and May 10, 2007, were approved. The motion carried 12-0-0.**

### APPROVAL OF FUNDING FOR ACCT ATTENDANCE

Chair Creery stated that three proposals for presentation at the ACCT meeting were presented and one was accepted. The meeting will be held September 26-29, 2007, in San Diego, California. Funding is requested for Shawn Peterson, Rob Comet, and Mark Creery to attend this conference. It is estimated that the approximate cost will be \$2,500 per person. Also, Chair Creery noted that Ed Steiner was nominated for an award as an outstanding board member for the region. If Mr. Steiner is selected for this award, it is also requested that the Board fund his expenses to attend the conference.

**Upon a motion by Mrs. Donati and second by Mrs. McCray, the Board approved funding for Board members Creery, Peterson, Comet, and Steiner to attend the ACCT 2007 Conference. The motion carried 12-0-0.**

### NOMINATION AND ELECTION OF 2007-2008 CHAIR AND VICE CHAIR

Mr. Long presented the following slate of officers to serve for 2007-2008: Chair, Mark Creery, and Vice Chair, Shawn Peterson. The floor was open for nominations. There being none, nominations were closed.

**Upon a motion by Mr. Comet and second by Mr. Kilgore, the Board approved the slate of officers for 2007-2008 as presented. The motion carried 12-0-0.**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

No report at this time.

FINANCE, FACILITIES AND PLANNING COMMITTEE

1. PRC—Workforce/Administration Building Funding—Chair Creery stated that JSRCC has received partial capital funding and project approval for a combination workforce and central administration building. The Foundation Board of Directors has authorized its Executive Committee to enter into a memorandum of understanding agreement with the J. Sargeant Reynolds Community College Board whereby the Foundation will replenish the capital funds account of the College Board up to \$1 million, over a minimum of ten years, for the College Board's commitment to certify available funds and pay such funds as necessary to the Commonwealth of Virginia for the construction of the Workforce Training Center/Central Administration Floor. After discussion, the following motion was made:

**Upon a motion by Mrs. Donati and second by Mrs. McCray, the Board approved allocation of \$300,000 to pay for bonds and commitment of \$1ML of capital funds to the treasurer to move forward with building the Workforce/Central Administration Building pending funding approval by the Foundation Board. The motion carried 12-0-0.**

2. Student Life Budget Request FY 2007-2008 (Attachment D)—Mr. Kilgore reviewed this budget request. After discussion, the following motion was made:

**Upon recommendation of the Finance, Facilities & Planning Committee and second by Mr. Comet, the Board approved the FY2007-2008 Student Life Budget of \$100,125, which represents half of the budget requested. However, if there becomes a need for additional funding, Student Life is to come back to the Board for an additional request for funding. The motion carried 11-1-0 (Voting No--Don Blake).**

3. Vending Budget Request FY 2007-2008 (Attachment E)—Mr. Kilgore reviewed this budget request. After discussion, the following motion was made:

**Upon recommendation of the Finance, Facilities & Planning Committee and second by Mr. Peterson, the Board approved the Vending Budget Request FY2007-2008 (\$250,000). The motion carried 12-0-0.**

4. Auxiliary Operating Budget Request FY 2007-2008 (Attachment F)—Mr. Brown reviewed this budget request. After discussion, the following motion was made:

**Upon a recommendation of the Finance, Facilities & Planning Committee and second by Mr. Alexander, the Board approved the Vending Budget Request FY2007-2008 (\$1,010,473). The motion carried 12-0-0.**

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#### FINANCE, FACILITIES AND PLANNING COMMITTEE CON'T

5. Local Funds Statement was reviewed (Attachment G).
6. Mr. Brown brought the Board up-to-date on the current construction projects.

#### ADVOCACY COMMITTEE

Mr. Comet noted that the committee had not met since the last meeting. However, a meeting will be scheduled this summer that will focus on the direction of advocacy. He asked Board members for their feedback on (1) staff support role, (2) expand role in image and external communications--how to approach current students/alumni; (3) Richmond Board members get together relative to advocacy and the City of Richmond's new structure.

#### COLLEGE BOARD INFORMATION ITEMS

1. Chair Creery thanked Board members for participating in the annual scholarship awards ceremonies at area high schools.

#### ADJOURNMENT

There being no further business, Chair Creery adjourned the meeting at 12:10 p.m.

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Gary L. Rhodes, Secretary

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Mark A. Creery, Sr., Chair