

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

March 3, 2011

Minutes No. 334

DRAFT

The J. Sargeant Reynolds Community College Board convened at 4:10 p.m. on Thursday, March 3, 2011, in The Gallery, Georgiadis Hall, Parham Road Campus, 1651 E. Parham Road, Richmond, Virginia.

Board Members Present:

Mr. Benjamin L. Alexander, City of Richmond
Dr. James Bowles, Jr., Goochland County
Mr. James Cuthbertson, Henrico County, Vice Chair
Mr. Robert Comet, City of Richmond
Ms. Beverley Donati, Henrico County
Mr. J. Douglas Freeman, Henrico County
Dr. Rondle E. Edwards, City of Richmond
Mr. Gerald E. Kilgore, Henrico County
Ms. Anne Marie Lauranzon, Hanover County
Ms. Maureen Moslow-Benway, Powhatan County, Chair
Mr. Jack A. Speer, Louisa County
Ms. Audrey Swann, Henrico County
Mr. Harold L. Watkins, II, Richmond
Dr. Jamelle Wilson, Hanover County
Dr. Gary Rhodes, JSRCC College President

Board Members Absent:

Dr. William A. Rees, City of Richmond

Guests Present:

Ms. Adele Johnson, VCCS Board Liaison
Dr. Pat Russo, Superintendent, Henrico County Public Schools
Mr. Eric Jones, Director of Instruction, Henrico County Public Schools

Staff Present:

Mr. John Ambrose
Mr. David Barrish
Mr. Skip Bottom
Ms. Amy Bradshaw
Mrs. Judy Harris
Dr. Thomas Hollins
Mr. Malcolm Holmes
Ms. Bess Littlefield
Mr. Mac McGinty
Dr. Gene LeRosen
Dr. David Loope
Ms. Kimberly Phillips
Mr. Mark Probst

CALL TO ORDER

Ms. Maureen Moslow-Benway, Chair, called the meeting to order.

ROLL CALL

Dr. Gary Rhodes, President, took a roll call to determine that a quorum was present.

FACULTY SENATE REPORT

Mr. Skip Bottom, President, provided an overview of the Senate's report (Attachment A).

CLASSIFIED COUNCIL REPORT

Ms. Kimberly Phillips, Vice President, provided an overview of the Council's report (Attachment B).

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Mr. David Barrish, President, provided an overview of the PAFS's report (Attachment C).

PRESIDENT'S REPORT

Dr. Gary Rhodes provided an overview of a recent meeting with Louisa County administrators. Board member, Jack Speer, was instrumental in setting up this meeting. Also attending the meeting was Frank Friedman, President of Piedmont Community College, and his Board Chair, Ava Pippin. The purpose of the meeting was to discuss ways JSRCC and PVCC could better serve the residents of Louisa County.

Dr. Rhodes provided an update on recent legislative visits. He also mentioned that he recently served as the master of ceremonies for the opening celebration of Henrico County's 400th anniversary.

Dr. Rhodes introduced Dr. Pat Russo, Superintendent for Henrico County Public Schools, and Mr. Eric Jones, Director of Instruction for Henrico County Public Schools. Dr. Russo shared with the Board the overwhelming response they have received from parents for the Advance College Academy concept. The program will be offered to juniors at Henrico County Public Schools. There will be 50 students selected for the initial two classes. Students will take Advance HCPS classes in their freshman and sophomore years and students will take JSRCC courses beginning the summer before their junior year.

Dr. Rhodes provided an overview to the Board on his concept for a "Matinee Schedule." The concept is to increase access for expanded time options, increase utilization of classrooms, reduce cost of tuition, and increase enrollment. Course offerings would start after 1:00 p.m. and end before 5:00 p.m. or between 3:00 p.m. and 6:00 p.m. (yet to be determined). Dr. Rhodes said that he is scheduling meetings with students to seek their input on the "Matinee Schedule"

concept. After discussion, there was consensus of the Board that President Rhodes should move forward with exploring the possibilities.

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EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Gene LeRosen provided further information on the planned of programs for the Advanced College Academy. She stated that students will come to JSRCC to take their orientation class, which is to give them a feel of being a college student. Dr. LeRosen noted that a call has gone out to faculty who may be interested in release time to act as coordinator for the program.

VICE PRESIDENT OF FINANCE & ADMINISTRATION

Ms. Amy Bradshaw noted that the General Assembly has approved an additional \$10 million to the VCCS. However, there is still a \$10 million budget cut for colleges. Also, financial aid has been increased by \$5 million, with a \$3 million increase for workforce development. Also, \$300,000 was approved for a two-year college transfer grant. The VCCS is also looking at an increase in tuition.

Ms. Bradshaw also stated that the local funds budget requests will come to the Board in May for review and approval.

VICE PRESIDENT OF CCWA REPORT

Mr. Mac McGinty provided an overview of his report, which was e-mailed to Board members (Attachment D).

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Elizabeth Littlefield reviewed a report of Funds Raised July 1 – December 31, 2010 (Attachment E).

MINUTES

Chair Moslow-Benway stated that the minutes of the January 13, 2011, meeting of the Board were mailed to members and asked if there were any additions or corrections to these minutes.

Upon a motion by Dr. Bowles and seconded by Dr. Edwards, the minutes of the January 13, 2011, meeting was approved. The motion carried 14-0-0.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Jamelle Wilson stated that the committee met and reviewed a request for the discontinuance of the Public Transportation Diesel Maintenance Career Studies Certificate program. Dr. Wilson stated that this program has been recommended for discontinuance due to the lack of student and employer interest in the program. Dr. Wilson noted that since no students were enrolled in the program, no teach-out period would be required.

Upon a motion by the committee and seconded by Mr. Freeman, the Board approved the request for the discontinuance of the Public Transportation Diesel Maintenance Career Studies Certificate program. The motion carried 14-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Rob Comet stated that the committee met and reviewed financial reports, which were provided with the Board's agenda packet.

Six-Year Capital Outlay Plan—Mr. Comet stated that the committee reviewed the Six-Year Capital Outlay Plan (Attachment E). After discussion, the following motion was made:

Upon a motion by the committee and seconded by Mr. Speer, the Board approved the Six-Year Capital Outlay Plan as presented. The motion carried 14-0-0.

Mr. Mark Probst provided the Board with an update on the status of the college's facilities' projects.

INFORMATION ITEMS FROM THE BOARD CHAIR

1. Chair Moslow-Benway stated that the Executive Committee will be meeting soon to discuss plans for the Board's retreat.
2. Chair Moslow-Benway reminded Board members that the president's evaluation is due to the chancellor in June and the Executive Committee will begin its evaluation process.
3. Board members were reminded that the next meeting will be held on May 5, 2011, on the Parham Road Campus.

ADJOURNMENT

There being no further business, Chair Moslow-Benway adjourned the meeting at 5:55 p.m.

Gary L. Rhodes, Secretary

Maureen Moslow-Benway, Chair