

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**January 8, 2004**

**Minutes No. 293**

The J. Sargeant Reynolds Community College Board met on Thursday, January 8, 2004, at the Central Administration Building, 1701 East Parham Road. Mrs. Moslow, Chair, called the meeting to order at 12:25 p.m.

Board Members Present:

Don Blake, Henrico County  
Beverley Donati, Henrico County  
George Long, Henrico County  
Doris McCray, Louisa County  
Connie Moslow, Powhatan County  
Lawrence Nuckols, Goochland County  
Kenneth M. Perry, City of Richmond  
Edward F. Steiner, Henrico County  
Roy West, City of Richmond  
Gene White, Hanover County  
Dale Wiley, City of Richmond  
Gary Rhodes, JSRCC College President

Board Members Absent:

J. Scott Chapman, Henrico County  
Mark Creery, Hanover County  
Lerla G. Joseph, City of Richmond  
Harold Watkins, City of Richmond

Staff Present:

John Ambrose	Nannette Smith
Diane Brasington	F. W. Taylor
Judy Harris	Ann Sullivan
Ron Laux	Buddy Bishop
Bess Littlefield	

### MINUTES

Mrs. Moslow stated that the minutes of the September 4, 2003, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes. There being none, the following motion was made:

**Upon a motion by Mr. Steiner and seconded by Dr. West, the minutes of the September 4, 2003, meeting of the Board was approved. The motion carried 11-0-0.**

### FACULTY SENATE REPORT

Dr. Sullivan briefly highlighted activities in that were in the report from the Faculty Senate (Attachment A).

### CLASSIFIED COUNCIL REPORT

Mr. Bishop briefly reviewed the Council's report (Attachment B).

### ADMINISTRATIVE COUNCIL REPORT

No report.

### PRESIDENT'S REPORT

Dr. Rhodes highlighted points from his report (Attachment C). Dr. Rhodes mentioned that the college's January 5 convocation was well attended. The theme this year was "Alignment." Chancellor Glenn DuBois was the guest speaker and discussed the Dateline 2009 plan.

Dr. Rhodes invited all Board members who could participate to a legislative reception hosted by the VCCS on January 27. If any Board member would like to attend, to please let him know.

Dr. Rhodes mentioned a new initiative, "Foundation for Virginia." The mission of this Board is to raise public awareness and activate bi-partisan support for investing in Virginia's core services: education, transportation, public safety, health care, and the environment. Ed Steiner is serving on this Board.

#### EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen's report was mailed with the agenda (Attachment D). In her absence, Dr. Rhodes asked if anyone had any questions related to her report.

Mr. Steiner asked for an enrollment status for Spring 2004. Ms. Brasington stated that with the new People Soft software program, reporting was a challenge since it was difficult to compare figures with last year's. However, it appears that the college is running about 5 percent behind in its enrollment at this time last year. It was noted that because of "Early Bird Registration," the lines are now significantly shorter. The Board requested that the members be sent enrollment figures for the Spring 2004 Semester. Mrs. Brasington will get this information to the members.

#### FACILITIES & PLANNING COMMITTEE

Mr. Long stated that the committee had no report at this time. Mr. Steiner asked Mr. Long about the status of the maintenance buildings that were put on hold. Mr. Taylor stated that the VCCS had a problem with the original contracts, and that he has just received revised plans. He noted that he was also waiting to hear from Dewberry & Davis with reference to site design. It was also noted that all the 23 colleges' projects were over available budget. At this time cannot say when the projects will proceed.

#### FINANCE COMMITTEE

Mr. Steiner stated that the committee will be meeting late February. Mr. Taylor reviewed the financial reports.

#### INSTRUCTIONAL & STUDENT SERVICES COMMITTEE REPORT

Dr. West stated that the committee had no report at this time.

#### BOARD RETREAT FOLLOW-UP

Chair Moslow noted that each member was sent the Board Goals for 2004 for final review. Also, she asked that all members return their survey. Chair Moslow asked if there were any corrections or additions to the proposed Goals for 2004. There being none, the following motion was made:

**Upon a motion by Mrs. Donati and seconded by Dr. White, the Board Goals for 2004 were approved as presented. The motion carried 11-0-0.**

### INFORMATION ITEMS

1. ACCT 2003 Conference Update—Mr. Steiner distributed a summary sheet on the conference activities. Mr. Steiner recommended that in the future the Board consider sending two members so that more of the workshops that are offered could be covered. Also, he felt there is a greater presence that this Board could have with ACCT and suggested that the Board make some presentations at the next conference. He is working on some ideas at this time for consideration.

### COMMENTS FOR THE GOOD OF THE BOARD

1. Dr. West stated that he was very impressed by the president's inauguration and how it brought together the community.
2. Chair Moslow asked the Board if they felt they were being kept informed. It was the consensus of the Board members that they were being well informed on college activities. It was noted that they would like to have an update on the Foundation's activities at each meeting and that this should be addition to the agenda.
3. Chair Moslow stated that she was working on a joint meeting with the Foundation Board.
4. Chair Moslow encouraged Board members participation in college functions.
5. Mr. Steiner requested that at the next Board meeting that they receive an up date on CCWA.

### ADJOURNMENT

There being no further business, Mrs. Moslow adjourned the meeting at 2:50 p.m.

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Gary L. Rhodes, Secretary

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Connie Moslow, Chair