

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**January 12, 2006**

**Minutes No. 304**

The J. Sargeant Reynolds Community College Board met on Thursday, January 12, 2006, at the Parham Road Campus. Mr. Steiner, Chair, called the meeting to order at 4:05 p.m.

Board Members Present:

Don Blake, Henrico County  
James Bowles, Jr., Goochland County  
Mark Creery, Hanover County  
Gerald E. Kilgore, Henrico County  
George Long, Henrico County  
Doris McCray, Louisa County  
Carolyn L. Mosby, City of Richmond  
Connie Moslow, Powhatan County  
Shawn Peterson, Hanover County  
Edward F. Steiner, Henrico County  
Roy West, City of Richmond  
Gary Rhodes, JSRCC College President

Board Members Absent:

Robert Comet, City of Richmond  
Beverley Donati, Henrico County  
Lerla G. Joseph, City of Richmond  
Harold Watkins, City of Richmond

Staff Present:

Jackie Bourque  
Pat Bozeman  
Terri Britt  
Timothy Brown  
Cynthia DeRiemer  
Judy Harris  
Thomas Hollins  
Malcolm Holmes  
Genene LeRosen  
Bess Littlefield  
Nannette Smith  
Lorine Taylor

Guest Present:

Adele Johnson, VCCS Board Member

Mr. Steiner introduced Lorine Taylor, new staff member in the President's office. Also, he introduced Adele Johnson, VCCS Board member and liaison to the College Board.

#### FACULTY SENATE REPORT

Dr. DeRiemer briefly reviewed the Senate's report (Attachment A).

#### CLASSIFIED COUNCIL REPORT

Ms. Britt reported that three professional development opportunities had been offered that engaged all classified employees. Also, she invited Board members to participate in the 3<sup>rd</sup> Annual Scholarship Bowl that will be held on February 25. An e-mail will be sent to Board members with more detailed information.

#### PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

No report at this time.

#### PRESIDENT'S REPORT

Dr. Rhodes briefed the Board regarding removal of student information from the Google website. He provided the Board with a copy of a letter that he sent to legislators. Also, he noted that the college will offer free community seminars on identify theft. Dr. Rhodes stated that due to a recent death of a nursing student, the college has provided counseling for students.

Also, Dr. Rhodes informed Board members that there was a fire on the Downtown Campus on Friday, January 6. He noted no one was injured but that there was damage to several rooms and the computer lab. Repairs will be covered by insurance.

#### EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen noted that the January edition of the EVP Newsletter was mailed with the agenda (Attachment B). She asked if there were any questions. There being none, she asked Dr. Bourque to report on the CCSSE results. Dr. Bourque presented a PowerPoint presentation summarizing the results of the CCSSE survey, which outlines challenges facing students. She noted that the college has started to focus on developing putting in place initiatives to meet student needs.

#### VICE PRESIDENT OF CCWA REPORT

Report was distributed to members for review (Attachment C). Also, a copy of the 2006 Spring CCWA schedule was provided to each member.

### VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Littlefield provided an update on the 2005-2009 Major Gifts Campaign. She also reported that Senator Benjamin Lambert has agreed to serve on the Campaign Committee.

Also, she informed the Board that her office is working on a Title III Grant through the federal government to use what was learned from CCSSE data to improve student retention, etc.

### MINUTES

Mr. Steiner stated that the minutes of the November 3, 2005, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

**Upon a motion by Mr. Creery and second by Mrs. Moslow, the minutes of the November 3, 2005, meeting of the Board were approved. The motion carried 11-0-0.**

### APPROVAL OF COLLEGE MISSION/VISION/VALUES

A final draft of a proposed College Mission/Vision/Values statement was distributed for review (Attachment D). Mr. Steiner stated that a lot of time and effort was spent by the college community rewording this document and noted the Board was represented by himself and Mr. Creery during this process.

Mr. Steiner asked if there were any comments/questions from the Board. Dr. West noted that the punctuation in the first paragraph needed to be reviewed to assure that it is correct.

**Upon a motion by Mr. Long and seconded by Mrs. McCray the Board approved the Mission/Vision/Values Statement as presented with a caveat to assure that the punctuation is correct. The motion carried 11-0-0.**

### COLLEGE BOARD GOALS UPDATE

Mr. Peterson distributed an update on the Board's 2005-2006 Goals. He asked for committee chairs input as to the status of the committees' work. It was suggested that a review of assigned goals be a part of each committees meetings' agenda.

Mr. Steiner stated that a self evaluation will distributed at the May Board meeting for each member to complete and forward to Judy Harris. Results of the survey will be discussed at the June retreat.

Dr. Rhodes noted that he is in process of hiring a special assistant whose responsibilities will include working with Advocacy Committee.

#### ACADEMIC AND STUDENT AFFAIRS COMMITTEE

No report.

#### FINANCE, FACILITIES AND PLANNING COMMITTEE

1. Financial Statement and Investment Report—Tim Brown reviewed reports (Attachment E).

Also, Mr. Brown provided a report on the status of major projects (Attachment F).

#### ADVOCACY COMMITTEE

Mr. Steiner noted that members were provided copies of the VCCS Initial Talking Points for 2006 General Assembly Session and Summary of the Governor's 2006-2008 Budget Recommendations, which they may want to familiarize themselves with. Also, he reminded everyone of the January 24, 2006, VCCS Legislative Reception.

#### COLLEGE BOARD INFORMATION ITEMS

1. VCCS Annual Meeting Briefing—Mr. Steiner reported that he, Connie Moslow, Dimitri Georgiadis, and Gary Rhodes attended the November VCCS State Board meeting in Danville, Virginia. He noted this meeting focused on the VCCS legislative initiative. Also, he highlighted one meeting he attended that dealt with "Developing World-Class College and Foundation Boards: Getting the Most from the Best," which reinforced what the Board is doing and also suggested other ideas. A copy of the presentation was distributed for information purposes.

2. Board SharePoint Site—Mr. Creery stated that a site has been set up for the Board for collaborative purposes and to post information. The purpose of this site is to provide information that will be useful to members. Mr. Creery stated that if anyone needed assistance with this site to contact either himself or Judy Harris, President's Office.

3. 2006 College Board Events/Meetings—Mr. Steiner reminded members of the following upcoming events:

February 1—Nursing Open House to be rescheduled due to a fire

February is committee month—recommended that this would be a good time to update goals, assign responsibility for action items, and set committee goals for balance of the academic year.

Board Minutes  
Page 5  
January 12, 2006

February 9—Mr. Steiner will be attending a Board meeting at Lord Fairfax Community College, which is at 6:30 p.m. He invited any member who would like to attend to let him know.

March 2—Next College Board meeting on the Downtown Campus.

ADJOURNMENT

There being no further business, Chair Steiner adjourned the meeting at 5:30 p.m.

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Gary L. Rhodes, Secretary

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Edward F. Steiner, Chair