

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**February 3, 2000**

**Minutes No. 280**

The J. Sargeant Reynolds Community College Board met on Thursday, February 3, 2000, 1701 East Parham Road, first floor conference room. Mr. Copp, Vice Chair, called the meeting to order at 12:30 p.m.

Present were:

Percy Brackett—City of Richmond  
Warner E. Braxton, Sr.—Henrico County  
J. Scott Chapman – Henrico County  
James E. Copp—Hanover County  
J. Douglas Freeman - Henrico County  
Lawrence Nuckols—Goochland County  
Kenneth M. Perry—City of Richmond  
Edward F. Steiner—Henrico County  
C. Eugene White - Hanover County  
Dale Wiley – City of Richmond

Absent were:

A. G. Johnson—Louisa County  
Lerla G. Joseph—City of Richmond  
Connie Moslow, Powhatan County  
LaVerne Byrd Smith - City of Richmond  
H. B. Snyder, Jr. - Henrico County

Staff Present:

Diane Brasington  
S. A. Burnette  
Joanna Hanks  
Judy Harris  
Natalie Meredith  
Debbie Neely-Fisher  
Tom Overby  
F. W. Taylor

Guests Present

Robert B. Seidensticker

MINUTES

Mr. Copp stated that the minutes of the January 13, 2000, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

**Upon a motion by Mr. Freeman and seconded by Mr. Steiner, the minutes of the January 13, 2000, meeting of the Board were approved as presented. The motion carried 10-0-0.**

FACULTY SENATE REPORT

Ms. Neely-Fisher distributed and reviewed the Faculty Senate report (Attachment A).

REPORT OF THE CAMPUSES

Dr. Overby distributed and reviewed his report (Attachment B).

ECONOMIC DEVELOPMENT AND EXTENDED STUDIES REPORT

Dr. Hanks distributed and reviewed the Economic Development & Extended Studies report (Attachment C).

DEVELOPMENT AND PUBLIC RELATIONS REPORT

Ms. Brasington stated that community college month activities would be held during the month of April. This is a time that the college is promoted in the community.

CLASSIFIED COUNCIL REPORT

Ms. Meredith distributed and reviewed the Classified Council report (Attachment D).

LOCAL FUNDS STATEMENT

Mr. Taylor reviewed the Local Funds Accounts for the period ending December 31, 1999 (Attachment E).

### BOARD COMMITTEE REPORTS

**Instructional Programs Committee**—Mr. White reported that the committee met on February 2, 2000, via telephonic conference to discuss requests for a program discontinuance and two new career studies programs. After review and discussion by the Board, Mr. White made the following committee recommendations:

- 1. The committee recommends and so moves that the Board approve the discontinuance of the Dietetic Technical Specialization AAS degree program. The motion carried 10-0-0.**
- 2. The committee recommends and so moves that the Board approve the new Internet Marketing Career Studies Certificate program. The motion carried 10-0-0.**
- 3. The committee recommends and so moves that the Board approve the new Biotechnology Certificate program. The motion carried 10-0-0.**

### FUNDING REQUEST

Dr. Burnette stated that is has been requested to use the \$1,400 remaining from the \$2,000 appropriated by the Board for flu shots to support a February 14 wellness program for college faculty and staff.

**Upon a motion by Mr. White and seconded by Mr. Freeman. The motion carried 10-0-0.**

### INFORMATION ITEMS

1. Dr. Burnette updated the Board on the current status of the college's legislative issues.
2. Dr. Burnette brought the Board up-to-date on the current status of the Strategic Planning Process. He distributed a list of suggested community leaders to meet with consultants and asked Board members to review the list and make suggestions.
4. Dr. Burnette stated that the college's retreat will be held October 5 & 6, 2000. He stated that the Board meeting on October 5 would be held at the retreat location. The retreat this year will be held in town in order to allow more faculty and staff to participate.

Board Minutes  
Page 4  
February 3, 2000

ADJOURNMENT

There being no further business, Mr. Copp adjourned the meeting at 1:20 p.m.

S. A. Burnette, Secretary

James E. Copp, Vice Chair