

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

February 7, 2002

Minutes No. 292

The J. Sargeant Reynolds Community College Board met on Thursday, February 7, 2002, at the Downtown Campus, 700 East Jackson Street, in Room 172. Mr. Copp, Chair, called the meeting to order at 12:15 p.m.

Present were:

James Banks, City of Richmond
James E. Copp, Hanover County
J. Douglas Freeman, Henrico County
George Long, Henrico County
Doris McCray, Louisa County
Connie Moslow, Powhatan County
Lawrence Nuckols, Goochland County
Kenneth M. Perry, City of Richmond
H. B. Snyder, Jr., Henrico County
Edward F. Steiner, Henrico County
C. Eugene White, Hanover County
Dale Wiley, City of Richmond

Absent were:

J. Scott Chapman, Henrico County
Lerla G. Joseph, City of Richmond
Roy West, City of Richmond

Staff Present:

John Ambrose
Buddy Bishop
Diane Brasington
S. A. Burnette
Ed DeGennaro
Judy Harris
Naomi Lawhorn
Bess Littlefield
Ann Sullivan
F. W. Taylor

MINUTES

Mr. Copp stated that the minutes of the January 10, 2002, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes. Mr. Steiner stated that on page 3, at the bottom, where it speaks to his request, this should be amended as follows: Mr. Steiner requested information on certification programs (credit and non-credit) as to the number of certificates issued in each program and profitability.

Upon a motion by Mr. Freeman and seconded by Mr. Steiner, the minutes of the January 10, 2002, meeting of the Board was approved as amended. The motion carried 12-0-0.

LOCAL FUNDS STATEMENT

Mr. Taylor reviewed the Local Funds Accounts for the period ending December 31, 2001 (Attachment A).

FACULTY SENATE REPORT

Dr. Sullivan stated that the Senate had just met and that a general agreement of the meeting was that they recommend the current Strategic Plan be halted because of concern that the new president would redefine everything when he arrived. Also, one issue not in the Plan is the school concept.

Mr. Copp stated that the Strategic Plan had been very well researched and is aware of concerns of the faculty; however, the Board Executive Committee felt the college should go forward with the Strategic Plan as developed. Also, one of the criteria for the new president will be the ability to buy into the Strategic Plan. Mr. Copp said that the Board was sensitive to this issue and will do everything possible to support the faculty and staff in this regard.

COLLEGE REPORT

Mr. Ambrose briefly reviewed the report as mailed to the Board.

Dr. Lawhorn introduced Mr. Ed DeGennaro, Division Chair for Health and Medical Technology Division. Mr. DeGennaro gave a brief overview of the college's partnership with the City of Richmond's LPN program.

CLASSIFIED COUNCIL REPORT

Mr. Bishop reported that the college had a very active rumor mill with the announcement of Dr. Hanks' retirement that the staff moral was impacted by this announcement, as it formed a leadership vacuum. The staff reaction to the membership of president's search was very positive.

COLLEGE BOARD HANDBOOK

Mr. Snyder updated the Board on the progress of the new College Board Handbook. The handbook should be completed and presented to Board members at the April meeting. Also, the committee is developing an orientation program for new Board members.

EASTERN CAMPUS

Mr. Snyder brought the Board up-to-date on the JSRCC Eastern Campus, a tract of land of 300 acres located at Route 5 and 295. Henrico County has reserved 100 acres on this tract for the college on a 10- year renewal. The Timmons Company has finished the preliminary master plan for the site, incorporating the historical park and the campus site. The concept is called "College in the Park."

PUBLIC RELATIONS REPORT

Mr. Wiley stated that a slide show is just about completed for use by Board members when speaking to groups. Also, looking at developing a speaker's bureau. He also addressed the concern that the committee needs to look at multiple college names.

COLLEGE BOARD RETREAT

Mrs. Moslow stated that the College Board retreat would be held November 8-9, 2002, at Upper Brandon Conference Center. Also, the theme of the retreat will be Board/CEO Relationship Building.

FACILITIES COMMITTEE

Mr. Wiley commented on the need of upgrading the esthetics of the entrance to the Central Administration Building. Also, the Parham Road Campus entrance has been much improved but still needs more work. The committee is also looking at proposing names for the buildings on the Parham Road Campus.

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LEGISLATIVE/BUDGET UPDATE

Dr. Burnette brought the Board up-to-date on the current issues.

PRESIDENTIAL SELECTION PROCESS

Dr. Burnette distributed and reviewed a document entitled Presidential Selection Process.

COMMENTS FOR THE GOOD OF THE BOARD

- 1, Mr. Copp stated that Mr. Steiner just recently loss his brother. Also, Dr. West will be going in for hip surgery.

ADJOURNMENT

There being no further business, Mrs. Moslow adjourned the meeting at 2:00 p.m.

S. A. Burnette, Secretary

James E. Copp, Chair