

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

April 1, 1999

Minutes No. 275

The J. Sargeant Reynolds Community College Board met on Thursday, April 1, 1999, at the Central Administration Building, 1701 East Parham Road. Mr. Ginn, Chair, called the meeting to order at 12:05 p.m.

Present were:

Warner E. Braxton, Sr. – Henrico County
J. Scott Chapman – Henrico County
James E. Copp - Hanover County
L. H. Ginn, III - City of Richmond
A. G. Johnson - Louisa County
Connie Moslow, Powhatan County
Michael Parrish - Goochland County
Kenneth M. Perry - City of Richmond
Harlan F. Seymour - Henrico County
LaVerne Byrd Smith - City of Richmond
H. B. Snyder, Jr. - Henrico County
C. Eugene White - Hanover County
Dale Wiley – City of Richmond

Absent were:

J. Douglas Freeman - Henrico County
Lerla G. Joseph – City of Richmond

Staff Present:

Diane Brasington
S. A. Burnette
Judy Harris
Malcolm Holmes
Charlie Peterson
Gay Olson
Tom Overby
F. W. Taylor

MINUTES

Mr. Ginn stated that the minutes of the February 4, 1999, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Snyder and seconded by Mr. Copp, the minutes of the February 4, 1999, meeting of the Board were approved as mailed. The motion carried 13-0-0.

FACULTY SENATE REPORT

Ms. Olsen reported that the Faculty Senate is involved in two projects: (1) Identifying changes in current Faculty Senate Roster based on college restructuring and notify faculty. (2) Establish a slate of officers to present at the May meeting of the Faculty Senate.

REPORT OF THE CAMPUSES

The Combined Campus Report was distributed and reviewed by Dr. Overby (Attachment A).

ECONOMIC DEVELOPMENT AND EXTENDED STUDIES REPORT

Dr. Hanks distributed and reviewed the Economic Development & Extended Studies report (Attachment B).

DEVELOPMENT AND PUBLIC RELATIONS REPORT

Mrs. Brasington brought the Board up-to-date on the following public relations activities of the college: (1) new college logo design; (2) new design for course schedule; (3) college activities during the month of April for college month. Also, the college has received over 900 applications for scholarships. This number has more than doubled since last year.

CLASSIFIED COUNCIL

Mr. Holmes distributed and reviewed the Classified Council Report (Attachment C).

LOCAL FUNDS STATEMENT

Mr. Taylor reviewed the Local Funds Accounts for the period ending February 28, 1999 (Attachment D).

BOARD COMMITTEE REPORTS

Finance Committee—Mr. Copp reported on the March 3, 1999, meeting of the committee (Attachment E). The following recommendations were forwarded for Board approval:

The committee recommends and so moves that: The Board approve the recommendation to forward to the State Board a request to increase the maximum allowable amount for the auxiliary fee to \$1.00. The motion was seconded by Mr. Seymour and approved by the Board. The motion was carried 13-0-0.

The committee recommends and so moves that: The Board approve funding of \$15,045 to plant 51 trees in the college memorial park on the Western Campus. This allocation provides the funds needed to complete Phase I of the plan and fund the costs of Phase II and III. The motion was seconded by Mrs. Moslow and approved by the Board. The motion carried 13-0-0.

The committee recommends and so moves that: The Board approve a vending special budget request of \$4,550 to cover the anticipated cost of expenses for the SACS visiting team, which are allowable local fund expenses but not allowable charges to State funds. The motion was seconded by Mr. Wiley and approved by the Board. The motion was carried 13-0-0.

The committee recommends and so moves that: The Board approve a vending special budget request of \$815.55 to reimburse the U. S. Department of Education for an administrative error related to an over award of a Pell Grant. The college will attempt to collect the over award from the student. The motion was seconded by Mr. Johnson and approved by the Board. The motion carried 13-0-0.

The committee recommends and so moves that: The Board approve an auxiliary fee budget request of \$6,400 to fund the cost of conducting a feasibility study to estimate the number of parking spaces available in a proposed parking deck behind the Downtown Campus. The motion was seconded by Mr. Johnson and approved by the Board. The motion carried 13-0-0.

The committee recommends and so moves that: The Board approve a request to expend \$17,076 of prior year vending special budget funds related to the college's 25th anniversary activities to be used for expenses associated with the promotion of the new college logo. The motion was seconded by Mr. Johnson and approved by the Board. The motion carried 13-0-0.

Facilities Committee—Mr. Snyder reviewed the March 4, 1999, minutes of the committee (Attachment F).

Board Minutes

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Instruction and Student Services Committee—Mr. White stated that Dr. Overby reviewed the plans for the restructuring of the Student Services System into a Student Success System that details the coordination among teaching, counseling, and access services.

The committee was given an action item on its agenda for reviewing the use of alcohol on the college's campuses.

The committee recommends and so moves that: No alcoholic beverages be served or consumed on any campus of the college other than as a part of the culinary arts program or other such college recognized course of study.

After discussion by the Board, Mr. White moved that the Board approve the recommendation of the committee subject to approval by the Student Government Associations; and if not favorably approved by the students, the Board should reconsider the recommendation. The motion was seconded by Mr. Copp and approved by the Board. The motion carried 13-0-0.

PRESENTATION

Dr. Burnette presented to Mr. Ginn a certificate of appreciation from the State Board recognizing his outstanding service to the College Board.

BOARD BYLAWS

Dr. Burnette presented amended Bylaws of the College Board for approval. After review by the Board and suggested corrections, the following motion was made:

Upon a motion by Mr. Johnson and seconded by Mr. Parrish, the Board approved the amended Bylaws (Attachment G). The motion carried 13-0-0.

BOARD MEETING SCHEDULE

Dr. Burnette presented proposed changes in the Board meeting schedule for 1999 and 2000 (Attachment H). After review by the Board, the dates were approved as presented. The Board decided that it would hold the regularly scheduled meeting at 12 Noon on November 4, 1999, and November 2, 2000, and still host the local officials for dinner on the respective evenings.

LEGISLATIVE UP DATE

Dr. Burnette brought Board members up-to-date on the college's legislative initiatives.

EXECUTIVE SESSION

Pursuant to S.2.1-344 (A) (1) of the Code of Virginia, Mr. Ginn moved that this Board go into executive session at 1:10 p.m. to consider the President's Evaluation for 1998.

Upon a motion by Mr. Ginn the Board was reconvened into regular session at 1:25 p.m.

Upon a motion by Mr. White and seconded by Mr. Johnson, the President's Evaluation for 1998 was approved by the Board as presented by the Evaluation Committee and will be submitted to the Chancellor. The motion carried 13-0-0.

ADJOURNMENT

There being no further business, Mr. Snyder adjourned the meeting at 1:30 p.m.

S. A. Burnette, Secretary

L. H. Ginn, III, Chair