

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

April 3, 2003

Minutes No. 290

The J. Sargeant Reynolds Community College Board met on Thursday, April 3, 2003, at the Central Administration Building, 1651 East Parham Road, in the first floor conference room. Mrs. Moslow, Chair, called the meeting to order at 12:15 p.m.

Board Members Present:

J. Scott Chapman, Henrico County
Mark Creery, Hanover County
J. Douglas Freeman, Henrico County
George Long, Henrico County
Doris McCray, Louisa County
Connie Moslow, Powhatan County
Lawrence Nuckols, Goochland County
Kenneth M. Perry, City of Richmond
Harold B. Snyder, Jr., Henrico
Edward F. Steiner, Henrico County
Harold Watkins, City of Richmond
C. Eugene White, Hanover County
Roy West, City of Richmond
Dale Wiley, City of Richmond
Gary Rhodes, JSRCC College President

Board Members Absent:

Lerla G. Joseph, City of Richmond

Staff Present:

Diane Brasington	Bess Littlefield
Barbara Glenn	Ann Sullivan
Judy Harris	F. W. Taylor
Bob Heinz	Debbie Wilkerson
Ron Laux	
Naomi Lawhorn	

MINUTES

Mrs. Moslow stated that the minutes of the February 6, 2003, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Snyder and seconded by Mr. Long, the minutes of the February 6, 2003, meeting of the Board was approved. The motion carried 14-0-0.

SPECIAL GUEST

Mr. White introduced Alisan Landry, Assistant Attorney General. Ms. Landry spoke to the Board on their liability, role, and scope of authority as a local college board. She invited the Board to e-mail her if they have questions (alandry@oag.state.va.us).

FACULTY SENATE REPORT

Dr. Sullivan distributed and briefly reviewed the Senate's report (Attachment A).

CLASSIFIED COUNCIL REPORT

Ms. Wilkerson distributed and briefly reviewed the Council's report (Attachment B).

ADMINISTRATIVE COUNCIL REPORT

Dr. Glenn distributed and briefly reviewed the Council's report (Attachment C).

FACILITIES & PLANNING COMMITTEE

Mr. Long stated that his committee had no report at this time.

FINANCE COMMITTEE

Local Funds Statement for the period ending February 2003 was reviewed by Mr. Taylor (Attachment D).

Mr. Steiner stated that the Finance Committee met and would like to bring the following two items to the attention of the Board for consideration:

1. Student Life Program Budget Policy—Ms. Brasington briefed the Board on broadening the student activities area, which would incorporate more traditional functional student life programs

that will encompass the SGA and other areas. In the past, all funding for student life functions came under the umbrella of the SGA. Mr. Taylor briefed the Board on the current funding structure for the SGA.

Mr. Steiner presented the Board with a new Student Life Program Budget Funding Formula (Attachment E). After review and discussion, the following motion was made;

Upon a motion by Mr. Snyder and seconded by Mr. Long, the policy was approved as presented. The motion carried 14-0-0.

2. Vending Reserve Funding Request for replacement of DTC Parking—Mr. Steiner stated that the Finance Committee reviewed a funding request for \$59,400 to cover the cost of replacement parking near the Downtown Campus during construction of the parking deck. The committee recommends approval of this request to the College Board:

Upon a motion by the Committee and seconded by Mr. Snyder, the funding request for \$59,400 to be paid from the Vending Reserve Fund was approved. The motion carried 14-0-0.

INSTRUCTIONAL & STUDENT SERVICES COMMITTEE REPORT

Mr. White stated that the committee had no report at this time.

BYLAWS AMENDMENTS

Mr. Snyder stated that he had brought to the last meeting changes in the Bylaws for consideration by the Board. After discussion by the Board, it was recommended that further study is needed dealing with the section dealing with the removal and replacement of Board members. After further discussion, the following motion was made:

Upon a motion by Dr. West and seconded by Mr. Perry, the Board approved the recommended Bylaws' changes as presented with the recommendation that the section dealing with removal and replacement of Board members be looked into further. The motion carried 14-0-0.

PRESIDENT'S REPORT

1. CCWA Update—Dr. Rhodes stated that a national search was conducted for a vice president for CCWA and three names were forwarded for consideration. Mr. Ron Laux was selected for this position. Mr. Laux briefly reviewed the CCWA update mailed to Board members in their agenda package.

2. Vice President/Dean of the College Update—Dr. LeRosen focused on out reach activities being conducted at the college. She stated that the Executive Cabinet met with VCU's Executive Cabinet to discuss joint out-reach activities. Another initiative the college is involved in is the Middle College concept. Mary Jo Washko has been recently hired as director to start to develop this program at the college. Another outreach effort is with Richmond public schools to go into the high schools and talk to seniors about the opportunities that Reynolds has to offer to further their education. These meetings will occur on April 8, 9, and 10 at John Marshall, Huguenot, and Kennedy High Schools.
3. Dr. Rhodes stated September 24, 2003, has been established as the date for the president's inauguration and that further details would follow.
4. Diversity Retreat (May 16, 2003)—Dr. Rhodes has been working on reinvigorating the Diversity Committee, and they will be meeting for a retreat to discuss issues on May 16 at the Western Campus.
5. College's Beautification Days—Two beautification days have been held, one on the Parham Road Campus and one on the Downtown Campus. These were well attended by faculty, staff, students, and Board members.
6. Motorcycle, Canoe/Kayaking Clubs—First organizational meetings has been held. These clubs are planning various outings for all staff and students who would like to participate.

COMMENTS FOR THE GOOD OF THE BOARD

1. Board Retreat—Chair Moslow stated that a date has been established for the Board retreat, which will be November 7-8, 2003.
2. Chair Moslow reminded members of the following:
 - a. Inauguration of president September 24
 - b. Graduation Saturday, May 10.
 - c. As an ex-officio member of the Foundation Board, she encouraged Board members to contribute financially to the Foundation.
 - d. A grant for a new Career Center has been received.

EXECUTIVE SESSION

A motion was made and seconded to move into Executive Session in accordance with Section 2.1-3.44(A) (1) of the Code of Virginia to consider the president's evaluation.

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ADJOURNMENT

There being no further business, Mrs. Moslow adjourned the meeting at 3:00 p.m.

Gary L. Rhodes, Secretary

Connie Moslow, Chair