

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

June 1, 2000

Minutes No. 282

The J. Sargeant Reynolds Community College Board met on Thursday, June 1, 2000, 1701 East Parham Road, first floor conference room. Mr. Snyder, Chair, called the meeting to order at 12:25 p.m.

Present were:

Warner E. Braxton, Sr. -- Henrico County
J. Scott Chapman -- Henrico County
James E. Copp -- Hanover County
J. Douglas Freeman -- Henrico County
Lerla G. Joseph -- City of Richmond
Lawrence Nuckols -- Goochland County
LaVerne Byrd Smith -- City of Richmond
H. B. Snyder, Jr. -- Henrico County
Edward F. Steiner -- Henrico County
Roy A. West -- City of Richmond
C. Eugene White -- Hanover County
Dale Wiley -- City of Richmond

Absent were:

Percy Brackett -- City of Richmond
A. G. Johnson -- Louisa County
Connie Moslow -- Powhatan County

Staff Present:

Diane Brasington
S. A. Burnette
Joanna Hanks
Judy Harris
Natalie Meredith
Debbie Neely-Fisher
Tom Overby
F. W. Taylor

Guests Present:

Bob Freundt
Debbie Hart-Boley
Barbara Patterson
Andy Redford
Valerie Winfrey
Rachel Moser

MINUTES

Mr. Snyder stated that the minutes of the April 6, 2000, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Copp and seconded by Mr. Freeman the minutes of the April 6, 2000, meeting of the Board were approved as presented. The motion carried 12-0-0.

FACULTY SENATE REPORT

Ms. Neely-Fisher distributed and reviewed the Faculty Senate report (Attachment A).

REPORT OF THE CAMPUSES

The combined campus report was distributed and reviewed by Dr. Overby (Attachment B).

ECONOMIC DEVELOPMENT AND EXTENDED STUDIES REPORT

Dr. Hanks distributed and reviewed the Economic Development & Extended Studies report (Attachment C). Also, Dr. Hanks introduced Barbara Patterson and Bob Freundt, consultants for the college's Center for Organizational Effectiveness. Ms. Patterson and Mr. Freundt gave a presentation on the center's role at the college.

CLASSIFIED COUNCIL REPORT

Ms. Meredith reported on the council's recent retreat held to discuss ways on how to get the classified staff more involved in college activities and to revisit the Bylaws to make sure they are inline with the college's goals and objectives.

LOCAL FUNDS STATEMENT

Mr. Taylor reviewed the Local Funds Accounts for the period ending February 29, 2000 (Attachment D).

BOARD COMMITTEE REPORTS

Finance Committee—Mr. Copp stated that the committee met on May 31, 2000. Mr. Taylor presented the following 2000-2001 budget request items: SGA Budget, Vending Budget, and Auxiliary Service Fee Budget. After review and discussion by the Board, Mr. Copp made the following recommendations:

Finance Committee report con't:

The committee recommends and moves that the Board approve the SGA Budget for 2000-2001 (Attachment E). The motion carried 12-0-0.

The committee recommends and moves that the Board approve the Vending Budget for 2000-2001 (Attachment F). The motion carried 12-0-0.

The committee recommends and moves that the Board approve the Auxiliary Service Fee Budget for 2000-2001 (Attachment G). The motion carried 12-0-0.

Mr. Copp stated that the Phi Beta Lambda organization is requesting funding assistance to allow students receiving first and second place awards at the annual Future Business Leaders of America state competition in March to compete at the nationals in July in Longbeach, California. They are requesting \$4,000 of vending reserve funds to help with the total cost of \$13,000 for 12 students to attend.

The committee recommends and moves that the Board approve the \$4,000 request from vending reserve funds to support the funding to send Phi Beta Lambda student winners to the national competition in July. The motion carried 12-0-0.

Mr. Copp stated that the CAB parking lot is in need of repair. The estimated cost to repair and overlay the entire parking lot is \$40,000. The requested auxiliary service fee allocation to this project for 2000-2001 is \$7,125. The college is requesting the use of \$7,875 of construction funds to provide a total of \$15,000 to complete Phase I of the project this year.

The committee recommends and moves that the Board approve the request of \$7,875 from construction funds to fund Phase I of the parking lot repairs for CAB. The motion carried 12-0-0.

Also, Mr. Copp stated that the college requests the use of vending reserve funds in the amount of \$19,000 to fund the cost of providing underground electrical service to the new bookstore. The \$19,000 cost estimate is the additional costs incurred by Vepco for the underground service.

The committee recommends and moves that the Board approve \$19,000 from vending reserves for underground electrical service for the new PRC bookstore. The motion carried 12-0-0.

Instructional Programs Committee—Mr. White stated that the committee met by conference call to review the college's request for a new Applied Science Degree program in Automotive Technology. After review by Mr. White, the following recommendation was made:

The committee recommends and moves that the Board approve the Applied Science Degree program in Automotive Technology (Attachment H). The motion carried 12-0-0.

CAPITAL PROJECTS UPDATE

Dr. Burnette stated that he has met with Mr. Copp and Mr. Wiley to review the capital projects for the college. He brought the Board up-to-date on the committee's discussions and progress of these projects.

Dr. Burnette requested guidance from the Board as to his approach to those who come to the college for requests of land use. To date, his approach is that those who come to the college for requests must offer something in trade that will be beneficial to the college. The Board concurred.

OVERVIEW/UPDATE—COLLEGE REORGANIZATION

Dr. Burnette brought the Board up-to-date on the progress of the college's current reorganization.

CELL PHONE TOWER PROPOSAL

Dr. Burnette stated that PrimCo has come back with a new proposal request for a possible cell phone tower on the Parham Road Campus. After discussion by the Board, the following recommendation was made:

Upon a motion by Mr. Copp and seconded by Dr. West, the Board recommended that the college turn down PrimeCo's request to locate a cell phone tower on the Parham Road Campus. The motion of the April 6, 2000, meeting stands. The motion carried 12-0-0.

EXECUTIVE SESSION

Pursuant to S. 2.1-344 (A) (1) of the Code of Virginia, Mr. Snyder moved that this Board go into executive session to consider the 2000-2001 slate of officers.

The Board reconvened back into regular session at 2:15 p.m.

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RECOMMENDATION FOR SLATE OF OFFICER 2000-2001

Mr. Steiner presented on behalf of the Nominating Committee the following slate of officers for the 2000-2001 year for approval by the Board:

Chair	Buz Snyder
Vice Chair	Jim Copp
Secretary	S. A. Burnette

Upon a motion by Mr. Nuckols and seconded by Mr. Braxton, the Board approved the 2000-2001 slate of officers as presented. The motion carried 12-0-0.

ADJOURNMENT

There being no further business, Mr. Snyder adjourned the meeting at 2:20 p.m.

S. A. Burnette, Secretary

Harold B. Snyder, Jr., Chair