

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

September 3, 2009

Minutes No. 325

The J. Sargeant Reynolds Community College Board met on Thursday, September 9, 2009, at the Parham Road Campus. Chair Moslow-Benway called the meeting to order at 4:10 p.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond
James Bowles, Jr., Goochland County
Robert Comet, City of Richmond
Mark Creery, Hanover County
James Cuthbertson, Henrico County
Doug Freeman, Henrico County
Gerald E. Kilgore, Henrico County
George Long, Henrico County
Maureen Moslow-Benway, Powhatan County
Jack A. Speer, Louisa County
William A. Rees, City of Richmond
Harold L. Watkins, II, Richmond
Gary Rhodes, JSRCC College President

Board Members Absent:

Beverley Donati, Henrico County
Rondle E. Edwards, City of Richmond
Janelle Wilson, Hanover County

Staff Present:

Joel Adler
John Ambrose
Skip Bottom
Diane Brasington
Amy Bradshaw
Tim Brown
Ty Corbin
Judy Harris
Thomas Hollins
Malcolm Holmes
Genene LeRosen
Bess Littlefield
Mac McGinty
Mark Probst

Chair Moslow-Benway introduced and welcomed newly appointed Board member, Jack Speer, representing Louisa County.

President Rhodes introduced and welcomed Diane Calhoun-French, Chair of the SACS Accreditation team that will be visiting the college October 20-22, 2009.

FACULTY SENATE REPORT

No report at this time.

CLASSIFIED COUNCIL REPORT

No report at this time.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Mr. Adler stated that a written report was provided to the Board (Attachment A).

PRESIDENT'S REPORT

Dr. Rhodes provided an update to the Board (Attachment B).

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen provided information on a recent meeting with high schools in the college's service region that was held on August 13, 2009. The schools were provided data for their individual high school, which included data on enrollments, college readiness, program choice, etc. Also, data was provided on the status of dual enrollment programs.

The Board requested that their locality's data be provided to them.

VICE PRESIDENT OF FINANCE & ADMINISTRATION

Mr. Brown updated the Board on the budget process. He stated that the college had taken steps early to adopt a zero-based budget to prepare for the anticipated upcoming budget cuts. He felt that the college is positioned very well for the next budget cut.

CCWA REPORT

Mr. McGinty noted that CCWA is doing well but has seen a slow down in business for the last three months. Also, he noted that the Board is being sent monthly reports via e-mail.

INSTITUTIONAL ADVANCEMENT REPORT

Ms. Littlefield stated that a written report was provided to the Board (Attachment C).

MINUTES

Chair Moslow-Benway stated that the minutes of the June 4, 2009, meeting of the Board were mailed to members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr., Comet and seconded by Mr. Kilgore, the minutes of the June 4, 2009, meeting was approved as mailed. The motion carried 12-0-0.

ADVOCACY COMMITTEE

Mr. Comet reminded members of the VCCS state legislative reception that will be held on February 17, 2010, at the State Library. More information will be forwarded.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Bowles stated the committee considered the following requests:

1. Proposal for New Fire Protection System Design Specialization under the Fire Science AAS program. – The proposed specialization was developed in response to a request from the largest sprinkler company in the fire and life safety industry on the east coast, Fire and Life Safety America. The proposed specialization under the Fire Science AAS degree program will provide the specific training needed for employment with Fire and Life Safety America and other companies in the fire and safety industry. If approved, the training program will be unique in the Middle-Atlantic region and the program will then have two specializations: Fire Science and Fire Protection System Design. After discussion, the following motion was made:

Upon recommendation by the committee and seconded by Mr. Cuthbertson, the Board approved the new Fire Protection System Design Specialization under the Fire Science AAS program. The motion carried 12-0-0.

2. Advisory Committee Appointments—Culinary Arts, Tourism and Hospitality, Respiratory Therapy/Pharmacy, and Opticianry (Attachment D). After discussion, the following motion was made:

Upon recommendation by the committee and seconded by Mr. Comet, the Board approved the advisory committee appointments as presented. The motion carried -0-0.

3. Advisory Committee Annual Report Summary 2008-2009 was provided to members.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Cuthbertson asked that Mr. Brown review the following financial reports that were provided to the Board:

- Local Funds Report FY2009-2010
- Local Budget & Expense Report as of June 30, 2009

- Local Funds Investments as of June 30 and July 31, 2009
- Vending Budget Report as of June 30, 2009
- Status of FY 2009 Locality Contributions as of June 30, 2009
- FY2009-2010 Auxiliary Services Budget Report

2. Union Presbyterian Seminary Property Evaluation – Mr. Brown provided an overview of the lease cost projections for Union PSPE. He provided a summary of estimates of operating, renovations, and furnishing costs. After review and discussion, the following motion was made:

Upon a motion by Mr. Cuthbertson and seconded by Mr. Kilgore, the Board approved the concept plan as presented regarding the leasing of the Union PSPE facility. The motion carried 12-0-0.

COLLEGE BOARD INFORMATION ITEMS

1. Update on ACCT 2009 Congress—Chair Moslow-Benway informed the Board that it has been decided that no one would be attending this year.

2. Resolution for retired Board member, Doris McCray—Chair Moslow-Benway introduced a resolution (Attachment F) recognizing Doris McCray, Powhatan County, for her years of service to the Board and the college. After review, the motion was made:

Upon a motion by Mr. Comet and seconded by Mr. Speer, the Board adopt the resolution for Doris McCray as presented. This will presented to her at the annual local officials dinner November 5, 2009. The motion carried 12-0-0.

3. Chair Moslow-Benway stated that the Executive Committee is looking at change the Vice Chair's position to a chair elect position. Further information will be forth coming. Also, committee assignments have been made.

Chair Moslow-Benway thanked Mr. Brown, Vice President of Finance and Administration, for his years of service to the Board and on behalf of the Board wished him well in his retirement.

ADJOURNMENT

There being no further business, Chair Moslow-Benway adjourned the meeting at 5:55 p.m.

Gary L. Rhodes, Secretary

Maureen Moslow-Benway, Chair