

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

September 4, 2008

Minutes No. 319

The J. Sargeant Reynolds Community College Board met on Thursday, September 4, 2008, at the Downtown Campus, Room 172. Chair Creery called the meeting to order at 4:05 p.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond
James Bowles, Jr., Goochland County
Robert Comet, City of Richmond
Mark Creery, Hanover County
James Cuthbertson, Henrico County
Rondle E. Edwards, City of Richmond
Doug Freeman, Henrico County
Gerald E. Kilgore, Henrico County
George Long, Henrico County
Doris McCray, Louisa County
Maureen Moslow-Benway, Powhatan County
Harold L. Watkins, II, Richmond
Jamelle Wilson, Hanover County
Gary Rhodes, JSRCC College President

Board Members Absent:

Beverley Donati, Henrico County
William A. Rees, City of Richmond

Staff Present:

Skip Bottom
Amy Bradshaw
Diane Brasington
Tim Brown
Judy Harris
Bob Heinz
Thomas Hollins
Malcolm Holmes
Genene LeRosen
Jackie Manley
Roland Moore
Mac McGinty
Nannette Smith

Introduction and Welcome of New Board Members—Chair Creery introduced two newly appointed members to the Board—Doug Freeman, representing Henrico County; and Dr. Jamelle Wilson, representing Hanover county.

FACULTY SENATE REPORT

No report at this time.

CLASSIFIED COUNCIL REPORT

No report.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Dr. Moore stated officers have been elected for 2008-09: President, Roland Moore; President Elect, Joel Adler; Secretary, Karen Pettis-Walden; Treasurer, Barbara Glenn.

PRESIDENT'S REPORT

Dr. Rhodes reviewed his report (Attachment A).

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen introduced Tracy Green, Director of Outreach and Recruitment. Dr. Green presented information on Enrollment Management, which is a new concept for community colleges.

VICE PRESIDENT OF FINANCE & ADMINISTRATION

Mr. Brown distributed information on budget reduction estimates for Reynolds.

VICE PRESIDENT OF CCWA

Mr. McGinty provided the f information related to the end-of-year final numbers for companies served: (1.) 803 companies (goal 700); (2.) 22,000 participants (goal 15,000); (3.) new program offering for Genworth as their in-house trainer world-wide; (4.) career writing certificates 1,750+ (goal 1,000). Mr. McGinty also noted 30 percent of participants were state employees, which may impact programs with state reductions in budget. Over \$3 million in revenue was generated.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms Littlefield stated that the major gifts campaign has currently raised \$13.2 million.

MINUTES

Chair Creery stated that the minutes of the June 5, 2008, meeting of the Board were mailed to members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Comet and second by Dr. Edwards, the minutes of the June 5, 2008, meeting was approved. The motion carried 13-0-0.

BOARD RESOLUTIONS

Resolutions recognizing retiring Board members Dr. Roy West, Don Blake, and Shawn Peterson were reviewed and discussed (Attachment B).

Upon a motion by Mr. Alexander and second by Mr. Kilgore, the resolutions for Dr. Roy West, Don Blake and Shawn Peterson were approved as presented. These will be presented at the November 6, 2008, Local Officials Dinner. The motion carried 13-0-0.

ADVOCACY COMMITTEE

Mr. Comet reviewed the committee's report (Attachment C). Also, he reminded members of the Local Officials Dinner on November 6 and encouraged members' attendance.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Bowles reported that the committee met and the following items were reviewed and discussed:

1. Information items:
 - a. Fuel \$mart Friday—If there were questions, contact Dr. Nannette Smith.
 - b. 2007-2008 Advisory Committee Audit Report was reviewed.
 - c. Freezing of Practical Nurse Program—The freshman class of this program, which was being held at the Richmond Technical Center, was frozen because of budget cuts. However, students currently enrolled in the program will be allowed to continue.
2. Advisory Committee Appointment—Charles D. Lewis, Attorney-at-Law, Hicks, Tymans and Spencer, was recommended to serve on the Paralegal Studies Advisory Committee

Upon recommendation of the Academic and Student Affairs Committee and second by Mr. Snyder, the Board approved the appointment of Mr. Lewis to the Paralegal Studies Advisory Committee. The motion carried 13-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Cuthbertson stated that the committee met and the following items were reviewed and discussed:

1. Discontinuation Request of Temporary Buildings on the Parham Road Campus (Attachment D)—The following recommendation was made:

Upon recommendation of the Finance, Facilities and Planning Committee and seconded by Mr. Freeman, the Board approved the demolition of the temporary buildings on the Parham Road Campus (Attachment D). The motion carried 13-0-0.

2. A schematic of the rebuilding of plaza between Burnette Hall and Georgiadis Hall (Attachment E) was presented and reviewed. After discussion, the following motion was made.

Upon recommendation of the Finance, Facilities and Planning Committee and seconded by Mrs. McCray, the Board approved the schematic drawings as presented. The motion carried 13-0-0.

3. The current Local Funds report was reviewed (Attachment F).

4. An update of facilities projects was distributed (Attachment G).

COLLEGE BOARD INFORMATION ITEMS

1. Board Calendar has been updated and is on the Board's SharePoint site.

2. Upcoming Events Reminder—September 7, dedication of the Ivor & Maureen Massey Library Technology Center; November 6, Local Officials Dinner.

3. Board Members Taking Classes—Dr. Rhodes noted that Board members can take CCWA classes at no charge and that currently there is no policy for members taking credit classes for free.

4. Retreat Follow-up—Chair Creery noted that he will be meeting with members from the Foundation Board to discuss Board goals.

ADJOURNMENT

There being no further business, Chair Creery adjourned the meeting at 6:15 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Sr., Chair