

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

September 9, 2004

Minutes No. 297

The J. Sargeant Reynolds Community College Board met on Thursday, September 9, 2004, at the Parham Road Campus. Mr. Steiner, Chair, called the meeting to order at 3:00 p.m.

Board Members Present:

Don Blake, Henrico County
J. Scott Chapman, Henrico County
Mark Creery, Hanover County
Beverley Donati, Henrico County
George Long, Henrico County
Lawrence Nuckols, Goochland County
Doris McCray, Louisa County
Connie Moslow, Powhatan County
Shawn Peterson, Hanover County
Edward F. Steiner, Henrico County
Harold Watkins, City of Richmond
Roy West, City of Richmond
Dale Wiley, City of Richmond
Gary Rhodes, JSRCC College President

Board Members Absent:

Lerla G. Joseph, City of Richmond

Staff Present:

Troy Adkins
John Ambrose
Pat Bozeman
Tim Brown
Judy Harris
Tom Hollins
Genene LeRosen
Bess Littlefield
Nannette Smith
Ann Sullivan

Mr. Steiner welcomed and introduced Mr. Shawn Peterson. Mr. Peterson is the newly appointed Board member representing Hanover County.

MINUTES

Mr. Steiner stated that the minutes of the June 3, 2004, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Nuckols and seconded by Mr. Creery, the minutes of the June 3, 2004, meeting of the Board were approved. The motion carried 13-0-0.

RETREAT ACTION ITEMS

Mr. Creery distributed and reviewed a spread sheet on the status of the College Board goals for 2003-2005. It was agreed by the Board that the action items would become the responsibility of the committees indicated by Goal Area. In addition, Mr. Creery encouraged Board members to participate in any action of interest, even if they are not on the committee identified. Also, he asked chairs of the committees to keep him informed of the status of their goal(s) so that he record the progress of the committee.

RESOLUTIONS FOR RETIRING BOARD MEMBERS

Chair Steiner review proposed draft resolutions for retiring Board members Ken Perry, Dale Wiley, and Gene White (Attachment A). He asked for thoughts and comments from members. After discussion, the following motion was made:

Upon a motion by Mr. Nuckols and seconded by Mrs. Moslow, the resolutions were adopted. Also, the retiring Board members will be invited to the November 11, 2004, dinner meeting and recognized. The motion carried 13-0-0.

APPROVAL OF BOARD STANDING COMMITTEES

Chair Steiner reviewed the proposed Board Standing Committees membership representation (Attachment B).

DISCUSSION ITEMS

1. Joint meeting with the JTCC Board—Mr. Steiner reviewed the purpose of the joint meeting, which will take place immediately after the Board meeting. He noted the goal of the meeting is to develop relationships with JTCC Board members and to look at ways to work together to better serve the Metropolitan area. Also, there will be a tour of the Parham Road Campus

2. ACCT Attendance—Chair Steiner stated that he and Mr. Creery will be representing the Board at the upcoming conference and Dr. Rhodes will also be attending. Chair Steiner noted that he and Dr. Rhodes will be presenting a paper at this meeting on evolution of the presidential evaluation process/board relations. He noted that the meeting will be held October 6-9, 2004, and offered to provide e a report of the conference at the November Board meeting.

3. Foundation Update—Chair Steiner stated that as his position as Board chairman he also serves as an ex-officio officer on the Foundation Board. He noted that at that most recent meeting the Foundation Board discussed several options on the future of the Central Administration Building. Also, he noted that the College Board's Finance, Facilities, and Planning Committee will work with the Foundation Board in deciding the future of the Central Administration Building. More information will be provided to the Board as the committee moves forward. Chair Steiner noted that the College Board will meet with the Foundation Board sometime during the year.

Also, Chair Steiner stated that the Foundation Board agreed to host a golf outing fund raiser in March 2005.

4. Note to Board from S. A. "Bud" Burnette—Chair Steiner distributed a copy of a thank you noted he received from Dr. S. A. Burnette. Dr. Burnette expressed his sincere appreciation for the recent dedication ceremony with the naming of S. A. Burnette Hall on the Parham Road Campus.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. West stated that the committee met to consider recommendation to discontinue the Microsoft Systems Engineer Career Studies Certificate program (Attachment C). This program never materialized. After review and discussion, the following motion was made:

ACADEMIC AND STUDENT AFFAIRS COMMITTEE CON'T

Upon a motion by the Academic and Student Affairs Committee and seconded by Mr. Creery, the Board approved the discontinuance of the Microsoft Systems Engineer Career Studies Certificate program effective September 2004. The motion carried 12-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Long stated the committee met to consider the Vending Reserve request of \$2,800 to fund dinner expenses related to the joint meeting with John Tyler Community College Board on September 9, 2004.

Upon a motion by the Finance, Facilities and Planning Committee and seconded Dr. West, the Board approved the Vending Reserve Request for \$2,800. The motion carried 13-0-0.

Also, Mr. Long stated that a meeting was held on September 2 to interview architectural firms for the Workforce Training & Technology Center. It was noted that selection committee has recommended MMM Design Group to the VCCS. Also, at present, this project has \$3,138,200 from the General Obligation Bond, \$495,000 in site work costs borne by the city and counties in the College's service area, and \$1,000,000 projected from the sale of bonds by the Virginia College Building Authority.

Mr. Brown reviewed the Local Funds Statement for the period ending July 31, 2004 (Attachment D).

ADVOCACY COMMITTEE

Mrs. Moslow stated that the Advocacy Committee met for the purpose of developing goals. She also noted that the committee's main goal will be working with local legislators. The committee is recommending that this year's local official's dinner also include inviting state officials.

Ms. Littlefield stated that she will be contacting Board members on ways to help develop better relations with local officials.

Ms. Moslow also asked members to review the Board's goals as they relate to the Advocacy Committee. She also stated that quarterly fact sheets will be going out to each locality Board member bringing them up to date on College activities.

FACULTY SENATE REPORT

Dr. Sullivan reviewed the Senate's report (Attachment E). Also, she mentioned that because of faculty retirements, there have been quite a few of new faculty hires. Dr. Sullivan also shared with the Board the recent loss of faculty member Bill Gongaware.

CLASSIFIED COUNCIL REPORT

Mr. Adkins reviewed the Council's report (Attachment F).

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Ms. Bozeman distributed and reviewed the Senate's report (Attachment G).

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Littlefield distributed and reviewed a fact sheet on the purpose of a feasibility study, which is the first step before proceeding with a major campaign. A report should be completed by November and will be presented to the Board.

EXCECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen asked Board members if they had any questions on her report that was mailed to them. She noted that enrollment is up for the fall semester. Also, Dr. LeRosen provided the Board with an update on CCSSE process. It was noted that JSRCC is the first community college in Virginia and one of many who participated this year across the nation. Dr. LeRosen invited Board members to attend one of the Student Success Data Forums that will provide results of the CCSSE, the VCCS core competencies assessment and other information gathered about student success at the college.

PRESIDENT'S REPORT

Dr. Rhodes stated that the college is focused on the Dateline 2009 Goals. A priority has been given to the graduation and retention goal. He noted that the Chancellor has created a system-wide ACOP Dateline 2009 Committee, which Dr. Rhodes is chairing.

Dr. Rhodes stated that he attended a meeting sponsored by Senator Benjamin Lambert with the University of Nebraska. The purpose of the meeting is to find a way nationally to recruit minority students, which ended in the signing of an alliance agreement that has just been signed.

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Dr. Rhodes updated the Board on the progress of the Beautification Committee. He noted that 14 classrooms have been updated; and hopefully another 10 by the first of the year.

ADJOURNMENT

There being no further business, Chair Steiner adjourned the meeting at 5:00 p.m.

Gary L. Rhodes, Secretary

Edward F. Steiner, Chair