

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

November 9, 2006

Minutes No. 308

The J. Sargeant Reynolds Community College Board met on Thursday, November 9, 2006, at the Western Campus. Mr. Creery, Chair, called the meeting to order at 4:10 p.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond
Don Blake, Henrico County
James Bowles, Jr., Goochland County
Robert Comet, City of Richmond
Mark Creery, Hanover County
Gerald E. Kilgore, Henrico County
Doris McCray, Louisa County
Shawn Peterson, Hanover County
William A. Rees, City of Richmond
Edward F. Steiner, Henrico County
Harold Leroy Watkins, II, Richmond
Roy A. West, City of Richmond
Gary Rhodes, JSRCC College President

Board Members Absent:

Beverley Donati, Henrico County
George Long, Henrico County
Maureen Moslow-Benway, Powhatan County

Staff Present:

Pat Bozeman
Diane Brasington
Timothy Brown
Cynthia DeReimer
Barbara Grano
Judy Harris
Thomas Hollins
Debbie Holmes
Gene LeRosen
Bess Littlefield
Mac McGinty

INTRODUCTIONS

Chair Creery recognized and welcomed to the Board new members Benjamin L. Alexander and William A. Rees, representing the City of Richmond. Also, Chair Creery welcomed Adele Johnson, State Board member.

Also, President Rhodes introduced the new Vice President for Community College Workforce Alliance, Mac McGinty.

FACULTY SENATE REPORT

No report at this time.

CLASSIFIED COUNCIL REPORT

No report at this time. Dr. Rhodes introduced Debbie Holmes, the newly elected Classified Council president.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

No report at this time.

PRESIDENT'S REPORT

President Rhodes briefly reviewed his report (Attachment A). President Rhodes invited members to join him on January 23 & 24 for community leaders' breakfasts. The purpose of these breakfasts is to have invited community leaders share their thoughts on the vision for the Parham Road and Downtown Campuses.

Dr. Rhodes stated that the college is in the process of looking at updating the science labs on the campuses and asked that Mrs. Grano brief the Board on the science lab discovery tours that the college has embarked on. The purpose of the tours was to visit other colleges and universities to look at their labs to help provide input on the design of the best labs possible within the college's budget.

Also, Dr. Rhodes thanked Board members who were hole sponsors at the Foundation's golf tournament (Dr. James Bowles, Don Blake, Rob Comet, Connie Moslow, and Beverley Donati).

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen noted that Board members received a report in their agenda packet that provided a year-in-review of the college's professional development and renewal programs.

Mr. Steiner requested an analysis at the January 2007 Board meeting a breakdown of employees: (a.) administration (manager), (b) faculty (full time & adjunct expressed as full time), (c) classified employees, and (d) comparison to VCCS averages.

VICE PRESIDENT OF CCWA REPORT

Mr. McGinty noted that revenues for the first four months were approximately \$800,000. He also stated that three of the top administrative positions at CCWA are vacant, and that they are currently being advertised.

Mr. Steiner asked that Mr. McGinty provide a report of CCWA strengths and weaknesses (based on his view after six months on the job) at the January 2007 meeting.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Littlefield briefly reviewed her report (Attachment B).

MINUTES

Mr. Creery stated that the minutes of the September 7, 2006, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Comet and second by Mr. Kilgore, the minutes of the September 7, 2006, meeting of the Board were approved with changes. The motion carried 12-0-0.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. West reported that the committee met to consider the following recommendation:

1. Program Discontinuance—Dental Assisting Career Studies Certificate—The program has been recommended for discontinuance because of low student demand for the type of training provided. It is recommended that the Dental Assisting Career Studies Certificate (14 credits) be discontinued with no new students to be admitted immediately upon approval of the College Board with a last graduation date of May 2007.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE CON'T

After discussion, the following motion was made:

Upon a motion by the committee and second by Mr. Comet, the Board approved the discontinuance of the Dental Assisting Career Studies Certificate program. The motion carried 12-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Kilgore reported that the committee met to consider the following recommendations, which they recommend to the Board for approval:

1. Local Board Operating Budget Request 2007-2008 (Attachment C)

Upon a motion by the committee and second by Mr. Watkins, the Board approved the Local Board Operating Budget for 2007-2008 as presented. The motion carried 12-0-0.

2. Local Board Capital Budget—2006-2016 (Attachment D)

Upon a motion by the committee and second by Mrs. McCray, the Board approved the Capital Budget for 2006-2016 as presented. The motion carried 12-0-0.

3. 2000 Census Data Changes—Mr. Kilgore noted that the committee feels that the college should revisit census data every two years in order to have more current information when developing the local board capital budget.

Upon a motion by the committee and seconded by Mr. Blake, the Board approved for the Finance, Facility and Planning Committee the authority to revisit the census data in 2006 and then again in 2008. The motion carried 12-0-0.

Chair Creery noted that Louisa County is now current with its payments. He also noted that the City of Richmond has not paid the capital request from last year nor the other half of the operating allocation. Mr. Brown has talked with the City administration and is very optimistic that their payment will be received soon.

ADVOCACY COMMITTEE

Mr. Comet brought the Board up-to-date on committee activities. He asked that Board members provide him with any input on any ideas they may have to help make the Local Officials dinner more effective in the future. Also, the committee is working on the development of a “tool kit” for each member to use when discussing the college in a formal or formal advocacy role.

COLLEGE BOARD INFORMATION ITEMS

1. New Member Orientation—Don Blake is working with new members.
2. Policy Governance Task Group—Meeting scheduled for December 5, 2006, at 5 p.m. on the Parham Road Campus.
3. VCCS Annual Meeting—November 14-15, 2006—Noted good representation attending and will report back to the Board.

ADJOURNMENT

There being no further business, Chair Creery adjourned the meeting at 5:55 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Sr., Chair