

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

November 3, 2005

Minutes No. 303

The J. Sargeant Reynolds Community College Board met on Thursday, November 3, 2005, at the Parham Road Campus. Mr. Steiner, Chair, called the meeting to order at 4:05 p.m.

Board Members Present:

Don Blake, Henrico County
James Bowles, Jr., Goochland County
Robert Comet, City of Richmond
Mark Creery, Hanover County
Gerald E. Kilgore, Henrico County
George Long, Henrico County
Doris McCray, Louisa County
Carolyn L. Mosby, City of Richmond
Connie Moslow, Powhatan County
Edward F. Steiner, Henrico County
Harold Watkins, City of Richmond
Roy West, City of Richmond
Gary Rhodes, JSRCC College President

Board Members Absent:

Beverley Donati, Henrico County
Lerla G. Joseph, City of Richmond
Shawn Peterson, Hanover County

Staff Present:

Buddy Bishop
Jackie Bourque
Pat Bozeman
Diane Brasington
Timothy Brown
Cynthia DeRiemer
Judy Harris
Thomas Hollins
Ron Laux
Genene LeRosen
Nannette Smith

Mr. Steiner introduced and welcomed the college's Student Ambassadors: Christy Spark, Kenna Collier, Nancy Snyder, Shonnie Carroll, Wendy Christiana, and Whitney Hegameyer. The Board toured the Parham Road campus with the student ambassadors serving as tour guides.

MINUTES

Mr. Steiner stated that the minutes of the September 15, 2005, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Comet and second by Mr. Long, the minutes of the September 15, 2005, meeting of the Board were approved. The motion carried 12-0-0.

UPDATED COLLEGE BOARD PLANNING CALENDAR

Mr. Steiner noted that an updated calendar was sent to Board members with their agenda.

Also, he highlighted the following calendar items: November 21 groundbreaking of Library and Technology Center on the Parham Road Campus, the next Board meeting will be on January 12, 2006, and the VCCS legislative reception on January 24, which will be a great opportunity to advocate for the college & VCCS. Also, Mr. Steiner reminded everyone of the Board Retreat, which will be held June 9 & 10, 2006, starting at 12 Noon and ending the following day at 1:00 p.m.

COLLEGE BOARD GOALS UPDATE

Mr. Steiner reminded committee chairs to look at their goals and to assign responsibilities to members. He also announced that each committee will review progress against their goals at the January meeting. Any updates and changes should be sent to Shawn Peterson.

RETIRING BOARD MEMBER RESOLUTIONS

Mr. Steiner asked if there were any correction or additions to the draft resolutions recognized retiring Board members Scott Chapman and Lawrence Nuckols for their contributions to the Board and college (Attachment A). After review, the following motion was made:

Upon a motion by Mrs. McCray and seconded by Mrs. Moslow, the Board approved resolutions for Scott Chapman and Lawrence Nuckols. The motion carried 12-0-0.

DISCUSSION ITEMS

1. Mr. Steiner noted that he and Connie Moslow, Dimitri Georgiadis, and President Rhodes will be attending the VCCS annual meeting that will be held November 14-15, 2005, in Danville, Virginia. Mr. Steiner will e-mail members highlights from the annual meeting.
2. Mr. Steiner noted that Shawn Peterson met with Adele Johnson, the Board's VCCS State Board liaison, to bring her up-to-date on college activities. Ms. Johnson indicated to him that she will become an advocate for JSRCC, and that she will attempt to attend some of the Board meetings during the year.
3. Mr. Steiner noted that an orientation for new members was conducted before the Board meeting today.
4. Connie Moslow noted that she observed one of the college's Connection Academy programs on the Western Campus. She noted that students from Powhatan and Goochland are taking 26 college credits at the campus

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. West presented the following requests for approval by the Board, which were reviewed by the Academic and Student Affairs Committee at their meeting today. He noted that these requests were attached to the agenda for review by the members. After review and discussion, the following motions were made:

1. American Sign Language—English Interpretation AAS Degree Program

Upon recommendation by the Committee and seconded by Dr. Mosby, the Board approved the American Sign Language—English Interpretation AAS Degree program. The motion carried 12-0-0.

2. New Specialization for the Social Sciences AS Degree—American Sign Language/Deaf Studies

Upon recommendation by the Committee and seconded by Mrs. McCray, the Board approved the new Specialization for the Social Sciences AS Degree—American Sign Language/Deaf Studies. The motion carried 12-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Creery stated that the committee met on October 24, 2005, to consider the following items:

1. Financial Statement and Investment Report—Mr. Brown reviewed these reports (Attachment B).
2. Campus Master Plan Projects Initiation and Capital Request FY07—Mr. Creery noted that the staff developed a comprehensive plan that looked at projects for the Downtown and Parham Road Campuses (Attachment C), and that projected costs for these six projects are estimated at \$5.3 million.

The localities will be approached with a funding request that will include a three percent inflation rate for their portion of funding for infrastructure expenses over a 10-year period of time, which is allocated based on census information (Attachment D). After discussion, the following motion was made:

Upon recommendation by the Committee and seconded by Mr. Comet, the Board approved the six Master Site Plan Infrastructure projects and the 2006-2016 Capital Budget Request. Also, the Board recommended that a letter be sent to localities explaining this request and that each letter be signed by the perspective Board member. The motion carried 12-0-0.

3. Local Operating Budget FY07—Mr. Creery reviewed request (Attachment E). After discussion, the following motion was made:

Upon recommendation by the Committee and seconded by Mr. Blake, the Board approved the Local Operating Budget FY07. The motion carried 12-0-0.

5. Request to restrict \$491,504 to fund site work for PRC Maintenance Building—Mr. Brown stated that these are funds collected from localities to build the infrastructure to support the maintenance building.

Upon recommendation by the Committee and seconded by Mr. Kilgore, the Board approved an allocation of \$491,504 from construction funds to cover the cost of site work for the Parham Road Campus Maintenance Building. This amount represents the college's share of the awarded construction contract for this project. The motion carried 12-0-0.

ADVOCACY COMMITTEE

Mr. Comet stated that the committee will be meeting in the near future to start to prepare plans of support for the college's request for funds to the localities and other challenges related to advocating to the localities. Also, Mr. Comet called attention to the members' ability to help influence legislative process by attending the VCCS reception on January 24, 2006, and encouraged members to attend.

PRESIDENT'S REPORT

Dr. Rhodes reviewed his report (Attachment F).

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen stated that Board Goal 5.1.2, Teaching and Learning, requests that the college provide an update on its dual enrollment programs. Ms. Brasington provided a power point presentation and handout that provided an overview of these programs.

FACULTY SENATE REPORT

Dr. DeRiemer reviewed her report (Attachment G). She noted that shared governance is very important to faculty and that the Senate is looking at ways to provide a greater voice for adjunct faculty. Dr. DeRiemer invited Board members to visit the Senate's web site.

CLASSIFIED COUNCIL REPORT

No report.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Dr. Bourque stated that the officers of the constituency groups recently met with President Rhodes and Executive Vice President LeRosen. The purpose of the meeting was to bring concerns and information to the table. She noted that this helps promote two-way communications.

VICE PRESIDENT OF CCWA REPORT

Mr. Laux highlighted items from his report (Attachment H).

Board Minutes
Page 6
November 3, 2005

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

A report was provided in the Board's agenda packet with an update on the 2005-2009 Major Gifts Campaign.

ADJOURNMENT

There being no further business, Chair Steiner adjourned the meeting at 6:35 p.m.

Gary L. Rhodes, Secretary

Edward F. Steiner, Chair