

Date Prepared: July 25, 2000

COURSE OUTLINE

 New x Revised

Effective Date: August 21, 2000

1. **COURSE PREFIX NUMBER:** HRI 159 **CREDIT HOURS:** 4
2. **COURSE TITLE:** Introduction to Hospitality Industry Computer Systems
3. **PREREQUISITES:** None
4. **COURSE DESCRIPTION:** Familiarizes students with computerized information technology to manage information, support decision-making and analysis, improve processes, increase productivity and enhance customer service in the hospitality industry. Lecture 3 hours. Laboratory 2 hours. Total 5 hours per week.
5. **CONTENT:** (Major Headings)
 - a. This course consists of the study of computer applications in food service and lodging operations, providing laboratory practice in the use of computers and application software.

6. **GENERAL COURSE OBJECTIVES:**

Upon successful completion of the course, the student will be able to

- a. Respect computer systems as business tools and evaluate the applicability of automated data processing in business settings.
- b. Discuss the general logic of computerized data processing.
- c. Identify and operate personal computer system hardware.
- d. Use operating system software on personal computer hardware.
- e. Use multitasking graphical user interface platforms to execute commands and complete tasks.
- f. Use personal information management software to manage information and time.
- g. Use word processing software to create business documents.
- h. Use presentation graphics software for business applications.
- i. Use spread sheeting software to obtain information from statistical data.
- j. Describe concepts and applications of data communication achieved through computer networking.
- k. Use integrated multitasking hospitality management computer systems to manage data and transactions.