



TRADES TECHNICIAN III, #00229
(Working Title: Grounds Maintenance Supervisor)

J. Sargeant Reynolds offers a variety of programs and services to the residents of the City of Richmond and surrounding areas. Our three major campuses serve over 18,000 credit students, and provide training for an additional 14,000 students through the Community College Workforce Alliance. Over the years we have educated more than 275,000 people in the Richmond area. Additional information is available at the College's Website: <http://www.reynolds.edu>.

The College is seeking applicants for the position of Trades Technician III, Pay Band 3. This position will be assigned to Facilities Management and Planning, with college-wide work responsibilities.

TYPE OF

APPOINTMENT: Full-time classified position with state benefits.

DUTIES:

The Grounds Maintenance Supervisor will supervise grounds staff and ensure the grounds at each of J. Sargeant Reynolds Community College's three campuses, the Central Administration Building, as well as the Ginter Park Center are maintained in an efficient, safe, and clean manner conducive to education. This position is responsible for hiring and training all grounds staff, maintaining grounds and equipment, purchasing, stormwater management, snow removal, maintaining college vehicles at all campuses and working within allocated budget. This is a college-wide position and may be assigned to any of the college's locations. This position is also considered "essential personnel" and will serve on the college-wide emergency team.

**QUALIFICATIONS
REQUIRED:**

Considerable knowledge of grounds maintenance techniques, practices and equipment; related safety practices; and horticulture functions. Considerable knowledge of planning day-to-day work activities; and developing and monitoring budgets. Working knowledge and skill in the operation and use of grounds maintenance equipment; and operating vehicles and tractors with various attachments, to include snow removal equipment. Demonstrated ability to design and implement work plans; communicate instructions to a diverse population of staff; and supervise and lead the work of others. Ability to lift heavy objects and tolerate contact with various chemicals, i.e., pesticides and insecticides. Category III, A and B, and VI Spray License is required. Valid Virginia driver's license is also required. High school graduate or equivalent. Selected candidate must be able to pass the college's pre-employment security screening.

**QUALIFICATIONS
PREFERRED:**

Background and/or training in grounds maintenance or studies in horticulture is preferred. Background and/or training in the maintenance of vehicles and grounds equipment (manual and power) and small engine repair is preferred. Experience in the day-to-day grounds operation of a campus-type setting is preferred. Erosion and sediment control certificate is also preferred.

PAY BAND RANGE: \$23,999 - \$49,255

**STARTING
SALARY:**

Approximate starting salary \$23,999 - \$37,014, based on related full-time experience and pre-employment salary.

**APPLICATION
DEADLINE:**

Applications will be accepted until the position is filled.

**APPLICATION
PROCESS:**

To apply for this or any other JSRCC vacant position, please visit the Virginia Jobs website <http://jobs.virginia.gov/>.

Women and Minorities are encouraged to apply.

"Reasonable Accommodations" are provided for applicants with disabilities. AA/EOE/ADA