

J. Sargeant Reynolds
Community College



HEALTH RECORDS CODING INSTRUCTORS
(PART-TIME)

J. Sargeant Reynolds Community College has an immediate need for adjunct clinical instructors to teach in the Health Records Coding CSC Program for 2010-2011.

QUALIFICATIONS REQUIRED: Associate's degree or higher in Health Information Management or related field. Five years of experience in the Health Information Management field. The selected candidate must be able to successfully pass the College's pre-employment security screening.

QUALIFICATIONS PREFERRED: Teaching experience, including distance education; moderate to advanced computer skills, excellent written and oral communications skills.

NEW SALARY RANGE: Salary commensurate with the education and experience of the applicant

If interested, please contact William Wilson in the School of Nursing and Allied Health at (804) 523- 5582 or wwilson@reynolds.edu immediately.

Please send completed Commonwealth of Virginia employment application, curriculum vitae, official academic transcripts, and three current letters of recommendation to:

William Wilson
J. Sargeant Reynolds Community College
School of Nursing and Allied Health
P.O. Box 85622
Richmond, VA 23285-5622

Women and minorities are encouraged to apply.
"Reasonable accommodations" are provided for applicants with disabilities.
AA/EOE/ADA