

J. Sargeant Reynolds  
Community College



**CHILD CARE ASSISTANT INSTRUCTOR**  
**(PART-TIME)**

The College is seeking Early Childhood Education instructors to teach day classes in the Program for Adults in Vocational Education (P.A.V.E.), on the Downtown Campus. The P.A.V.E. program offers vocational training in Career Studies Certificate Programs for adults with intellectual disabilities.

**QUALIFICATIONS**

**REQUIRED:**

High school diploma or equivalent; or Associate's degree in Early Childhood Development or related field. Five years of related occupational experience working with infants and toddlers in a licensed daycare/preschool environment. The selected candidate must be able to successfully pass the college's pre-employment security screening.

**QUALIFICATIONS**

**PREFERRED:**

Bachelor's degree in Early Childhood Education, Elementary Education or related field. Endorsement in Early Childhood Education or Elementary Education. Considerable knowledge of research-based methods for effectively teaching students with disabilities. Demonstrated ability to work with students from diverse backgrounds and with a variety of disabilities. Demonstrated ability to incorporate technology routinely into instructional and faculty responsibilities. Excellent written and oral communication skills.

Salary commensurate with the education and experience of the applicant.

For further information please contact Mark Richardson, Program Coordinator, at (804) 523-5572 or [mrichardson@reynolds.edu](mailto:mrichardson@reynolds.edu).

Please send a completed Commonwealth of Virginia employment application, curriculum vitae, official academic transcripts, and three current letters of recommendation to:

Mark Richardson  
J. Sargeant Reynolds Community College  
P.A.V.E. Program, Downtown Campus  
P.O. Box 85622  
Richmond, VA 23285-5622

Women and minorities are encouraged to apply.  
"Reasonable accommodations" are provided for applicants with disabilities.  
AA/EOE/ADA

