



Request for Reynolds Tuition Assistance Grant

J. Sargeant Reynolds Community College provides tuition assistance funds to students to address issues of access and completion. In order to be considered for these funds, students must meet the following preliminary criteria:

- Have a completed and current Free Application for Federal Student Aid (FAFSA) on record;
- Demonstrate need for assistance;
- Be in good academic standing at the College;
- Be in a curricular program;
- Courses taken must be required for the student’s program of study noted on the Reynold Tuition Assistance Grant Form (No. 30-0004);
- Receipt of these funds cannot result in the generation of a refund to the student due to overpayment;
- Meet certain criteria such as GPA or other requirements for the specific fund being requested; and
- Submit a written request – a completed Form No. 30-0004 to the Financial Aid Office. (Please note: Review of all requests for the Reynolds Tuition Assistance Grant will begin by the following dates:

Term	Timeframe
Fall Semester	2 nd Tuesday of July
Spring Semester	2 nd Tuesday of November
Summer Term	2 nd Tuesday of April

Applications may be submitted each semester for consideration, but may not be necessary in the case of the Completion Grant. Awards are issued on a rolling basis until there are no funds available for the academic year.

Students who are requesting a renewal of these funds must:

- Meet all of the preliminary criteria (above);
- Submit the Request for Reynolds Tuition Assistance Grant Form (No. 30-0004), unless receiving the Completion Grant; and
- Complete all courses with a passing grade (A, B, C, D, S) while receiving the funds. Students will not be eligible for renewal of the JSR TA Grant if they receive W, R, U, F, or I grades, while receiving any Reynolds Tuition Assistance Grant.

Award Types

The following awards are available to assist students.

Award	Description
Completion Grant	Grant awarded to students who are within 18 credits of completing a degree program or within 12 credits of completing a certificate or career studies certificate program, but do not have the financial resources to complete. These may include students who: <ul style="list-style-type: none"> <input type="checkbox"/> Have received aid, but who do not have enough aid to fully cover the cost of tuition and fees; <input type="checkbox"/> Have run out of federal and / or state aid eligibility to cover costs; and / or <input type="checkbox"/> Are loan-only students who demonstrate financial need.

	<ul style="list-style-type: none"> No more than 12 credits per semester will be awarded. Awards are automatically renewed through the completion of the remaining 18 credits (or less) of the degree program or remaining 12 credits (or less) of the certificate/career studies certificate program for which he/she has applied for under the grant, if the student meets preliminary criteria and completes courses with a passing grade (A, B, C, D, S) while receiving the funds. Students will not be considered for W, R, U, F, or I grades.
Student Success Grant	Last dollar grant that provide students assistance for up to eight (8) credits at the in-state rate. This award may be grants up to two consecutive semesters.
Second Chance Grant	Grant that provides students tuition and fee assistance for the following: <ul style="list-style-type: none"> Up to six (6) credits at the in-state rate for students who demonstrate promise, but who do not meet requirements of satisfactory academic progress guidelines – per Title IV and state guidelines. Any second chance grant beyond the six (6) credit limit must provide documentation of mitigating circumstances and be approved by the Vice President of Enrollment Management and Student Success.

Reynolds Form No. 30-0004 Request for Tuition Assistance

General Information

Student's Name: _____

Empl ID: _____

Student Email Address: _____

Phone Number: _____

Home Phone

Cell Phone

Work Phone

Other _____

Program of Study: _____

Award Request

Please indicate the fund you are seeking to receive (*check one only*)

Completion Grant

Student Success Grant

Second Chance Grant

Please indicate the term and year for which you are requesting assistance (*check one only*)

Fall Semester _____

Spring Semester _____

Summer Semester _____

Please indicate your reason for requesting tuition assistance (*check one only*)

I am a student who is within 18 credits of completing my degree program (Completion Grant)

I am a student who is within 12 credits of completing my certificate or career studies certificate program (Completion Grant).

I am in need of grant assistance to help cover the difference between my financial aid and total tuition and fees (Completion, Student Success or Second Chance).

I am in need of grant assistance to help cover the cost of tuition and fees that I cannot cover with my own resources (Completion, Student Success or Second Chance).

I do not meet satisfactory academic progress and in need of funds to help me regain Title IV and state aid eligibility (Second Chance).

Please provide any additional information you believe will assist the committee who reviews this application.

Student Name: _____

Student ID: _____

_ For Office Use Only

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
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Notes:

Program of Study: _____

Grant Name: _____

EFC: _____

Total Federal Aid Awarded: _____

Total State Aid Awarded: _____

Total Institutional Aid Awarded (excluding JSR TA): _____

Amount of JSR TA Awarded: _____

Financial Aid Rep Signature _____ Date _____