



CAPER, Owens and Minor, Inc., and Your School Working in Partnership to Promote Ethics for Life!

“Ethics . . . An Exemplary Pathway to Career Success”

September 2009

Dear CAPER Principal:

The CAPER Tech Prep Consortium is sponsoring an Ethics and Career Pathways Forum in partnership with Owens & Minor, Inc. You are being requested to send a team comprised of five students, one educator (administrator, counselor, or teacher), and one business/industry partner, not to exceed seven team members. ***School teams will develop a plan to promote ethical leadership in your school.***

**The Forum will be held on Tuesday, November 10, 2009, from 8:30 a.m. to 1:00 p.m., at
J. Sargeant Reynolds Community College
Parham Road Campus/The Gallery (101) in Georgiadis Hall
1651 East Parham Road, Richmond, VA 23228**

The Workshop Leader will be Hugh Gouldthorpe, Jr., Senior Vice President for Quality and Communications for Owens & Minor, Inc.; however, he is better known as its “Head Cheerleader.” Mr. Gouldthorpe’s topic will be “ Ethics... The Golden Principles of Leadership”.

An opportunity to tour the J. Sargeant Reynolds Parham Road Campus including a visit to the new state of the art Massey Library Technology Center will be included in the program.

Please do the following in order to prepare for your school’s participation:

- Select and notify the educator who will serve as your team leader.
- Select five students to serve on the school team representing grades 9 through 12 (ensure fair representation with regard to academic and technical career preferences as well as gender and race)
- Select a business partner and issue an invitation to attend as a member of your team.
- **Fax the enclosed team registration form to Harvey Crone at the CAPER Office (804-523-5713) or complete on line @<http://www.reynolds.edu/techprep/signatureinitiatives.htm> and email to:hcrone@reynolds.edu by Monday, October 12, 2009. Upon receipt of your registration, a confirmation will be sent to your school team leader.**

A flyer, proposed agenda, and directions are also included in this mailing.

You are invited and encouraged to attend this important forum with your school team. We appreciate your assistance in the preparation for this important event. Call me at 523-5498 if you have questions or e-mail me at hcrone@reynolds.edu.

Sincerely,

Harvey L. Crone, CAPER Coordinator

Enclosures: Forum Flyer, Registration Form, Agenda, and Directions