RESPIRATORY THERAPY DISTANCE EDUCATION INSTRUCTOR/COORDINATOR

(POSITION NO. FO012)

J. Sargeant Reynolds is the third largest community college in Virginia and offers a variety of programs and services to the residents of the City of Richmond and surrounding counties. Annually, our three campuses serve over 20,000+ credit students and provide training for an additional 15,000 students through the Community College Workforce Alliance. Over the years, we have educated more than 300,000 people in the Richmond area. Additional information is available at the College’s Website: www.reynolds.edu.

The College is seeking applicants who share in its commitment to students and teamwork. The College supports a culture of life-long learning, celebrating its diversity, and recruiting and retaining star quality employees. This position will be assigned to the School of Nursing and Allied Health, located on the Downtown Campus, 700 E. Jackson Street.


Approximate maximum hiring salary: $72,912.

QUALIFICATIONS REQUIRED:
Bachelor’s or Associate’s degree in Respiratory Therapy. A valid Registered Respiratory Therapist (RRT) credential with a current Respiratory Care Practitioner (RCP) license issued by the Virginia Board of Medicine. Two (2) years of related occupational experience in a clinical respiratory care setting. Demonstrated ability to be highly organized and detail oriented. Demonstrated ability to show commitment to the success of students and the college. Demonstrated ability to work with a widely diverse faculty, staff and students. Demonstrated ability to use current software programs, to include Microsoft Office. The ability to travel to various clinical and laboratory sites throughout the state of Virginia. Demonstrated ability to communicate effectively, both orally and in writing. The selected candidate must be able to successfully pass the college’s pre-employment security screening.

QUALIFICATIONS PREFERRED:
Master’s degree in Education or Science. Teaching Online Program (TOP) certification. Minimum two (2) years of teaching experience in a Respiratory Therapy program. Demonstrated ability to teach effectively and incorporate technology in both the classroom and online, including course development and student assessment.

POSITION RESPONSIBILITIES:
The primary responsibilities are coordinating distance learning clinical rotations, courses and laboratories, assisting with annual accreditation reports and the re-accreditation process and organizing advisory committee meetings. Faculty loads are normally scheduled on an average load of fifteen (15) credit hours per semester. Office hours, advising, and college committee assignments are maintained. Teaching schedules may include day and evening classes and multiple campus and off-campus assignments.

APPLICATION PROCESS:
Application reviews will begin JUNE 25, 2015. Applications will be accepted until the position is filled.

To apply for this or any other Reynolds vacant position, please visit the Virginia Jobs website https://jobs.agencies.virginia.gov. For full consideration, the cover letter, curriculum vitae, and unofficial undergraduate and graduate transcripts must be received with the online application. If you are invited for an interview, three current (within one year) letters of recommendation relevant to this position can be provided to the committee on the day of the interview, or must be received in the Office of Human Resources prior to the interview day. Official transcripts must be received in the Office of Human Resources prior to the first day of employment.

J. Sargeant Reynolds Community College does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation, or any other non-merit based factor in its employment opportunities, programs, services, and activities. Employment-related inquiries regarding the college’s nondiscrimination policy should be addressed to: EEO Officer, EEO@Reynolds.edu (804) 523-5877.