

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**January 14, 2016**

**Minutes No. 363**

The J. Sargeant Reynolds Community College Board convened at 4:06 p.m. on Thursday, January 14, 2016, on the Downtown Campus, 700 E. Jackson Street, Richmond, VA.

Board Members Present:

Mr. Fred Babik, Henrico County  
Mr. Stephen E. Baril, City of Richmond  
Mr. Thurman S. Cash III, City of Richmond  
Mr. Mark A. Creery, Hanover County  
Dr. Rondle E. Edwards, City of Richmond  
Dr. Brenda J. Drew, City of Richmond  
Dr. Karsten Konerding, Henrico County  
Dr. James F. Lane, Goochland County  
Ms. Anne Marie Lauranzon, Hanover County  
Reverend Marcus Martin, Henrico County  
Dr. John A. Manzari, Louisa County  
CAPT Richard C. Rush, Henrico County  
Mr. Ernesto V. Sampson, City of Richmond  
Mrs. Goldie W. Settles, Henrico County  
Dr. Gary Rhodes, President

Board Members Absent:

Mrs. Anne V. Moore, Powhatan County

Staff Present:

Mr. David Barrish  
Dr. Wendy Bolt  
Dr. Jackie Bourque  
Ms. Amy Bradshaw  
Ms. Kim Caine  
Ms. Wendy Gray  
Ms. Judy Harris  
Dr. Thomas Hollins  
Mr. Ryan Johnson  
Dr. Genene LeRosen  
Ms. Bess Littlefield  
Dr. David Loope  
Ms. Marianne McGhee  
Mr. Mac McGinty  
Mr. Joe Schilling  
Mr. Michael Verdu  
Dr. Mark Webster  
Ms. Corliss Woodson

### CALL TO ORDER

Mr. Steve Baril, Chair, called the meeting to order.

### ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

### BOARD CHAIR'S REPORT

Chair Baril reviewed the role of the Board as stated in the Code of the Virginia and the VCCS Policy Manual.

### FACULTY SENATE REPORT

Ms. Wendy Gray, Faculty Senate President, provided an overview of the Senate's report (Attachment A).

### CLASSIFIED COUNCIL REPORT

Ms. Kim Cain, Classified Council Treasurer, provided an overview of the Council's report (Attachment B).

### PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Ms. Marianne McGhee, PAFS President, provided an overview of the Senate's report (Attachment C).

### PRESIDENT'S REPORT

President Rhodes thanked the Board for their support on his recent nomination for the RTD Richmonder of the Year Award. Also, he provided an update on the following:

- a. Governor Terry McAuliffe recently visited the Parham Road Campus to announce his higher education budget.
- b. Provided an update on Workforce Credentials.
- c. Nursing Pinning Ceremony & NCLEX Exam – 49 nursing students were recently inducted and Reynolds nursing students had the highest average score on the NCLEX exam.
- d. Chancellor Glenn DuBois appointed Dr. Rhodes to serve as chair of the VCCS Soft Skills Task Force, which will report out to the State Board.
- e. The college is currently looking at alternative space for the Culinary Arts Program.

f. Exploration of Cybersecurity Degree or Certificate – Based on a need for training for cybersecurity, the Governor has requested that colleges develop programs for training, which the college is currently working on.

g. Dr. Rhodes provided an update on the college's enrollment. He also noted that the college is working on developing a strategic initiative for growth in enrollment.

Dr. Rhodes stated that he recently toured the Goochland schools with Dr. James Lane. Also, he provided an update on the Richmond's Future Board, which he has served on for the past five years. He noted that the committee is now ready to report their recommendations.

#### EXECUTIVE VICE PRESIDENT REPORT

Dr. Gene LeRosen and Mr. Ryan Johnson provided an update on the recently held Career and Technical Education Workforce Summit for the school districts in the college's service area. As a result of the meeting, data was developed that showed program needs by the schools. Also, it was noted that a General Education Plus program will be offered in the Fall 2016 for Richmond Public Schools.

Update was provided on CODE RVA (innovated high school model) by Dr. James Lane. The program provides career and educational learning. The first online course is scheduled to begin in 2016 and actual facility to open in 2017.

Dr. Wendy Bolt provided an overview of how the college manages student mental health issues. She also covered the trends and issues in college students' mental health; i.e., anxiety disorders, clinical depression, learning disability; crisis requiring immediate assistance. She also mentioned that Reynolds does have an intervention team that will work with students in crisis. Reynolds also provides a Community Resources Manual to students and work with several mental health services in the college's region.

#### VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw provided an update on VCCS shared services.

#### VICE PRESIDENT OF CCWA REPORT

Mr. Mac McGinty reported that CCWA has started to see a slowdown in numbers; however, still maintaining a profit. CCWA continues to provide training for credentialing and will start providing training for VDOT. VDOT has historically done their own training. CCWA was recently recognized by Virginia Manufacturing as partner of the year.

## VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield provided an update on fund giving.

Mr. Joe Schilling provided an update from the Communications Department. He stated that the Information Center has now been assigned to the Communications Department. Also, Mr. Schilling noted that there has been a push with social media in order to get information out quickly to students.

## MINUTES

Chair Baril asked if there were any additions or corrections to the minutes of the November 12, 2015, meeting of the Board.

**Upon a motion by Dr. Konerding and seconded, the Board approved the minutes of the November 12, 2015, meeting with recommended changes. The motion carried 14-0-0.**

## BOARD OPERATIONS & PLANNING COMMITTEE

Mr. Trip Cash, Committee Chair, provided an overview of the results of a survey sent to Board members asking their interests for the March 17-18, 2016, Board retreat. He also provided an update on plans for the upcoming Board Retreat, and a copy of the agenda

Mr. Cash reminded committee chairs to submit their policies.

## ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Karsten Konerding, Committee Chair, reported that the committee met and submit to the Board the following action items for approval:

### 1. Advisory Committees – Appointments and Reappointments

**Upon a motion by the committee, the Board approved the appointments and reappointments to the Advisory Committees (Attachment D). The motion carried 14-0-0.**

### 2. Proposal for New Program – Accounting Career Studies Certificate

**Upon a motion by the committee, the Board approved the Accounting Career Studies Certificate with an initiation date of Summer 2016. The motion carried 14-0-0.**

3. Proposal for New Program – Automotive Maintenance and Light Repair Career Studies Certificate

**Upon a motion by the committee, the Board approved the Automotive Maintenance and Light Repair Career Studies Certificate with an initiation date of Fall 2016. The motion carried 14-0-0.**

4. Proposal for Title Change – Architectural Design Specialization of the Architectural and Engineering Technology AAS

**Upon a motion by the committee, the Board approved the title change for the Architectural and Engineering Technology AAS, Architectural/Industrial Design specialization to Contemporary Technology for Design with an effective date of Fall 2016. The motion carried 14-0-0.**

FINANCE & FACILITIES COMMITTEE

Mr. Ernesto Sampson, Committee Chair, reported that the committee met and submit to the Board the following action items for approval:

1. Request for Auxiliary Budget Realignment

The college is requesting to realign \$20,000 from the Brookside Hall bridge renovations budget line item to the equipment Code Blue budget line item in the Auxiliary Budget. The addition of a new Code Blue device at Brookside Hall resulted in an overage of approximately \$17,000.

**A motion was made by the committee to approve the request to realign the Auxiliary Budget. The motion carried 12-0-0**

**(Note: Dr. James Lane and Dr. Jack Manzari left the meeting before the vote was taken).**

The FY2016 Local Funds Summary Report was provided to the Board for review.

Mr. Mike Verdu provided an update on the facilities projects.

INFORMATION ITEMS FROM THE BOARD CHAIR

Chair Baril reminded the Board that the next Board meeting will be held on March 3, 2016, and of the February 17, 2016, VCCS Legislative Reception.

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**A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 12-0-0.**

There being no further business to come before the Board, the meeting adjourned at 6:10 p.m.

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Gary L. Rhodes, Secretary

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Stephen E. Baril, Chair