

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

March 3, 2016

Minutes No. 364

The J. Sargeant Reynolds Community College Board convened at 4:05 p.m. on Thursday, March 3, 2016, on the Parham Road Campus, Workforce Development and Conference Center, 1651 E. Parham Road, Richmond, VA.

Board Members Present:

Mr. Fred Babik, Henrico County
Mr. Stephen E. Baril, City of Richmond
Mr. Thurman S. Cash III, City of Richmond
Mr. Mark A. Creery, Hanover County
Dr. Rondle E. Edwards, City of Richmond
Dr. Brenda J. Drew, City of Richmond
Dr. Karsten Konerding, Henrico County
Dr. James F. Lane, Goochland County
Ms. Anne Marie Lauranzon, Hanover County
Dr. John A. Manzari, Louisa County
CAPT Richard C. Rush, Henrico County
Mr. Ernesto V. Sampson, City of Richmond
Mrs. Goldie W. Settles, Henrico County
Dr. Gary Rhodes, President

Board Members Absent:

Reverend Marcus Martin, Henrico County
Mrs. Anne V. Moore, Powhatan County

Staff Present:

Mr. David Barrish
Dr. Jackie Bourque
Ms. Amy Bradshaw
Mr. Raymond Burton
Ms. Kim Caine
Ms. Wendy Gray
Ms. Judy Harris
Ms. Bess Littlefield
Ms. Marianne McGhee
Mr. Mac McGinty
Mr. Mike Verdu
Ms. Corliss Woodson

CALL TO ORDER

Mr. Steve Baril, Chair, called the meeting to order.

ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

BOARD CHAIR'S REPORT

Chair Baril stated that he, Dr. Karsten Konerding, Mr. Mark Creery; and Foundation Board member, Mitch Haddon, attended the VCCS Legislative Day in mid-February and visited with a number of legislators in the college's district. Also, there was a great representation by Board members at the VCCS Legislative reception. Chair Baril thanked Board members for their participation and support.

Also, Chair Baril thanked Board members who recently attended the Advance College Academy Convocation at the college.

FACULTY SENATE REPORT

Ms. Wendy Gray, Faculty Senate President, provided an overview of the Senate's report (Attachment A).

CLASSIFIED COUNCIL REPORT

Ms. Kim Cain, Classified Council Vice President, provided an overview of the Council's report (Attachment B).

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Ms. Marianne McGhee, PAFS President, provided an overview of the Senate's report (Attachment C).

PRESIDENT'S REPORT

President Rhodes provided an update on the FY2017 budget. He noted enrollment has gone down by 11 percent over the past five years, and the college is looking at ways to reduce costs for next fiscal year.

Also, President Rhodes provided an update on: (1) Workforce Credentials Legislative Funding for non-credit workforce training; (2) College offering Richmond Public High School students a general education certificate program through the College Connection Academy; (3) New combined summer and fall schedule--students will have the opportunity to register for both semesters starting Fall 2016. Also, President Rhodes noted that culinary student, Nick Shipman, recently received the Outstanding Culinary Student ELBY Award. On February 27, PTK inducted 90 Reynolds students at their induction ceremony.

EXECUTIVE VICE PRESIDENT REPORT

No report.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw provided an update on FY2016 budget reductions.

VICE PRESIDENT OF CCWA REPORT

Mr. Mac McGinty provided an update on CCWA's major projects: (1) training for VDOT and childcare providers in the State of Virginia; (2) developing a curriculum for the Department of Juvenile Justice for training of their employees.

Also, Mr. McGinty stated that credentialing will be a major focus for CCWA for the next seven years and funding has been allocated to assist with this effort.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield provided an update on fund giving. Ms. Marianne McGhee provided an overview on the Foundation's Stewardship Program.

MINUTES

Chair Baril asked if there were any additions or corrections to the minutes of the January 14, 2015, meeting of the Board.

Upon a motion by Dr. Konerding and seconded by Dr. Edwards, the Board approved the minutes of the January 14, 2016, meeting with recommended grammatical change. The motion carried 13-0-0.

BOARD OPERATIONS & PLANNING COMMITTEE

Mr. Trip Cash, Committee Chair, stated the orientation program will be uploaded to BoardDocs. Also, the committee has recommended that a mentor be assigned to each new Board member their first year. Mr. Cash reported that the agenda and supporting materials for the Board retreat will be uploaded to BoardDocs in order for members to prepare for the retreat. Board members were also reminded to read Know Your Strengths and forward their scores from the assessment to Mark Creery by March 12.

Committee chairs were reminded to submit their policies.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Karsten Konerding, Committee Chair, reported that the committee met and submit to the Board the following action items for approval:

1. Advisory Committees – Appointments and Reappointments

Upon a motion by the committee, the Board approved the appointments and reappointments to the Advisory Committees (Attachment D). The motion carried 13-0-0.

2. Proposal for New Program – Cyber Security Career Studies Certificate

Upon a motion by the committee, the Board approved the Cyber Security Career Studies Certificate with an initiation date of Fall 2016. The motion carried 13-0-0.

The Board also recommended that the college apply for certification from the Center for Excellence.

3. Proposal for New Specialization – Engineering AS Degree

Upon a motion by the committee, the Board approved the new specialization for the Engineering AS Degree program with an initiation date of Fall 2016. The motion carried 13-0-0.

FINANCE & FACILITIES COMMITTEE

Mr. Ernesto Sampson, Committee Chair, reported that the committee met and submit to the Board the following action item for approval:

1. Request for Infusion of Funds for the Georgiadis Hall Renovation Project

Upon a motion by the committee, the Board approved the request to infuse an additional \$160,000 in construction funds to proceed with the purchase of the science lab casework. The motion carried 13-0-0

The FY2016 Local Funds Summary Report was provided to the Board for review.

Mr. Mike Verdu provided an update on the facilities projects.

NEW BUSINESS

1. President's 2016 Evaluation Process

Chair Baril stated that the Executive Committee will begin the process of the president's annual evaluation, which involves participation by various groups at the college and students. The president's evaluation will be presented to the Board at the May meeting. Information will be forthcoming to Board members.

2. Memorandum of Understanding between Reynolds Community College and Reynolds Community College Educational Foundation for Fine Art Collection Acquisition and Management

Dr. Rhodes stated that the college's art collection has grown to approximately 390 pieces and the college continues to receive donations. Therefore, it is recommended that an addendum to the May 14, 2015, agreement, which specifies the services to be provided by Reynolds in support of the acquisition of fine art and management of such fine art at Reynolds Community college to where the Foundation will own the art and the college will acquire, hang, maintain; etc.

Upon a motion by Mr. Creery and seconded by Ms. Lauranzon, the Board approved the Memorandum of Understanding between the college and the Educational Foundation. The motion carried 13-0-0

INFORMATION ITEMS FROM THE BOARD CHAIR

Chair Baril reminded the Board that the next meeting will be held on May 5, 2016.

Dr. James Lane was recognized as receiving the superintendent of the year award.

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 13-0-0.

There being no further business to come before the Board, the meeting adjourned at 6:04 p.m.

Gary L. Rhodes, Secretary

Stephen E. Baril, Chair