

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

March 12, 2015

Minutes No. 358

The J. Sargeant Reynolds Community College Board convened at 3:20 p.m. on Thursday, March 12, 2015, at The Boar's Head, Charlottesville, Virginia.

Board Members Present:

Mr. Fred Babik, Henrico County
Mr. Stephen E. Baril, City of Richmond
Mr. Thurman S. Cash III, City of Richmond
Mr. Mark A. Creery, Hanover County
Dr. Rondle E. Edwards, City of Richmond
Dr. Brenda J. Drew, City of Richmond
Dr. Karsten Konerding, Henrico County
Dr. James F. Lane, Goochland County
Ms. Anne Marie Lauranzon, Hanover County
Dr. John A. Manzari, Louisa County
Reverend Marcus Martin, Henrico County
Mrs. Anne V. Moore, Powhatan County
Mr. Ernesto V. Sampson, City of Richmond
Mrs. Goldie W. Settle, Henrico County
Dr. Gary Rhodes, President

Board Members Absent:

CAPT Richard C. Rush, Henrico County

Staff Present:

Ms. Diane Brasington
Ms. Judy Harris

CALL TO ORDER

Mr. Mark Creery, Chair, called the meeting to order. Chair Creery noted that since the regularly scheduled March 5, 2015, Board meeting was cancelled due to inclement weather, this meeting is being convened in order to approve action items on the agenda for that meeting.

ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

MINUTES

Chair Creery asked if there were any additions or corrections to the minutes of the January 15, 2015, meeting of the Board.

Upon a motion by Dr. Edwards and seconded by Reverend Martin, the Board approved the minutes of the January 15, 2015, meeting. The motion carried 14-0-0.

BOARD OPERATIONS & PLANNING COMMITTEE

Dr. Jack Manzari, Committee Chair, stated that the committee met and brings forward the following requests for Board approval.

1. Board Policy Approval Request – Reimbursement of Travel

Upon a motion by the committee and seconded by Mr. Sampson, the Board approved the adoption of the Board policy for Reimbursement of Travel. The motion carried 14-0-0.

2. Approval of Board Docs Implementation and Budget

Chair Creery stated that the Operations and Planning Committee is recommending approval of the purchase of BoardDocs LT software, which is an electronic tool for the management of board meetings—including agenda items, supporting documents, policies, procedures, and more. Also, the committee recommends to provide funds to purchase iPads for loan for use to each Board member, which can be supported by the college's IT Department. After discussion, the following motion was made:

Upon a motion by the committee and seconded by Mrs. Moore, the Board approved to move forward with the purchase of BoardDocs LT and that supporting hardware be purchased and implemented to support future Board meetings and as a Board Document Repository with a first year expenditure not to exceed \$15,000. The motion carried 14-0-0.

FINANCE & FACILITIES COMMITTEE

Mr. Steve Baril, Committee Chair, reported that the committee met and reviewed the following requests and brings them forward for recommendation of approval by the Board. After review and discussion, the following motions were made:

1. Investment Policy for Local Funds

Upon a motion by the committee and seconded by Mr. Babik, the Board approved the Investment Policy for Local Funds. The motion carried 14-0-0.

2. Implementation of Investment Plan

Upon a motion by the committee and seconded by Mrs. Moore, the Board approved to move forward with the proposed Implementation of Investment Plan. The motion carried 14-0-0.

INFORMATION ITEMS FROM THE BOARD CHAIR

Chair Creery reminded Board members of the upcoming president's evaluation and May Board meeting. More information will be forwarded to Board members.

ADJOURNMENT

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 14-0-0.

There being no further business to come before the Board, the meeting adjourned at 3:41 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Chair