

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**May 5, 2016**

**Minutes No. 365**

The J. Sargeant Reynolds Community College Board convened at 4:00 p.m. on Thursday, May 5, 2016, on Goochland Campus, 1851 Dickinson Road, Goochland, VA.

Board Members Present:

Mr. Fred Babik, Henrico County  
Mr. Stephen E. Baril, City of Richmond  
Mr. Thurman S. Cash III, City of Richmond  
Mr. Mark A. Creery, Hanover County  
Dr. Rondle E. Edwards, City of Richmond  
Dr. Brenda J. Drew, City of Richmond  
Dr. James F. Lane, Goochland County  
Ms. Anne Marie Lauranzon, Hanover County  
Dr. John A. Manzari, Louisa County  
Reverend Marcus Martin, Henrico County  
Mrs. Anne V. Moore, Powhatan County  
CAPT Richard C. Rush, Henrico County  
Mr. Ernesto V. Sampson, City of Richmond  
Mrs. Goldie W. Settles, Henrico County  
Dr. Gary Rhodes, President

Board Members Absent:

Dr. Karsten Konerding, Henrico County

Staff Present:

Ms. Amy Bradshaw  
Mr. David Barrish  
Dr. Jackie Bourque  
Ms. Kim Caine  
Sr. Steve Geyer  
Ms. Wendy Gray  
Ms. Judy Harris  
Dr. Thomas Hollins  
Dr. Susan Hunter  
Dr. Genene LeRosen  
Dr. David Loope  
Ms. Cara Luyster  
Ms. Jackie Manley  
Ms. Marianne McGhee  
Mr. Mac McGinty  
Mr. Joe Schilling  
Ms. Kelly Smith  
Mr. Mike Verdu  
Dr. Mark Webster  
Ms. Corliss Woodson

### CALL TO ORDER

Mr. Steve Baril, Chair, called the meeting to order.

### ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

### BOARD CHAIR'S REPORT

Chair Baril reminded Board members to sign up to present Board Scholarships to area high school seniors.

### FACULTY SENATE REPORT

Ms. Wendy Gray, Faculty Senate President, provided an overview of the Senate's report (Attachment A).

### CLASSIFIED COUNCIL REPORT

Ms. Kim Caine, Classified Council Vice President, provided an overview of the Council's report (Attachment B).

### PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Ms. Marianne McGhee, PAFS President, provided an overview of the Senate's report (Attachment C).

### PRESIDENT'S REPORT

President Rhodes provided an update on the following:

1. The President's Executive Council recently toured the Richmond Technical Center with Dr. Dana Bedden. The college is discussing a possible partnership.
2. Bess Littlefield recently received the Nina Abady Award, which is awarded to outstanding professional fundraisers in the Richmond region
3. Reynolds was recently honored as one of the Top 5 Digital Community Colleges in the large category among community colleges in the US.
4. Foundation Board members and Richmond business leaders recently toured the new SIM Lab on the Downtown Campus.
5. The student art show was recently held on the Parham Road Campus in the Conference Center Art Gallery.

6. An update was provided by Dr. Rhodes on the Culinary Institute project.

#### EXECUTIVE VICE PRESIDENT REPORT

Dr. Gene LeRosen provided an overview on the college's three academies designed to support high school students' opportunities to complete the General Education Certificate and the A.S. in Social Sciences or the A.S. in Business Administration degrees. The three academies include the Advanced College Academy, College Connection Academy, and the Early College Academy. In addition, Reynolds will provide opportunities for high school students to complete several new career oriented certificates this fall.

Also, Dr. LeRosen provided information on the Reynolds Early College Academy, which will be launched in Fall 2016. Reynolds faculty will be teaching courses Monday through Friday to Richmond area students on the Downtown Campus.

#### VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw provide the Board with an update on the current budget. Reports were provided to the Board for review. Ms. Bradshaw also updated the Board on the current planning for the FY2017, which will be presented to the Board at their June meeting.

#### VICE PRESIDENT OF CCWA REPORT

Mr. Mac McGinty provided an overview on the new funding formula for the credentialing program.

#### VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Kelly Smith provided an overview on the college's new online catalog. Also, financial reports were provided to the Board for review.

#### MINUTES

Chair Baril asked if there were any additions or corrections to the minutes of the March 3, 2016, meeting of the Board.

**Upon a motion by Mr. Sampson and seconded by Mr. Babik, the Board approved the minutes of the March 3, 2016, meeting with recommended grammatical change. The motion carried 14-0-0.**

#### BOARD OPERATIONS & PLANNING COMMITTEE

Mr. Trip Cash, Committee Chair, stated that the results of the Board retreat survey is posted on BoardDocs.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Ms. Anne Marie Lauranzon, reported that the committee met and submit to the Board the following action items for approval:

1. Advisory Committees – Appointments and Reappointments

**Upon a motion by the committee, the Board approved the appointments and reappointments to the Advisory Committees (Attachment D). The motion carried 14-0-0.**

2. Proposal for New Program – General Studies AS

**Upon a motion by the committee, the Board approved the General Studies AS Degree with an initiation date of Fall 2016 or Spring 2017. The motion carried 14-0-0.**

3. Proposal for New Program – Health Information Management AAS

**Upon a motion by the committee, the Board approved Health Information Management AAS program with an initiation date of Fall 2016 or Spring 2017. The motion carried 14-0-0.**

FINANCE & FACILITIES COMMITTEE

Mr. Ernesto Sampson, Committee Chair, reported that the committee had no action items for consideration by the Board. Also, the FY2016 Local Funds Summary Report was provided to the Board for review.

Mr. Creery recommended that monies in the Jurisdictional Operation Budget Reserve be allocated for the Goochland Campus greenhouse project. The Board concurred.

Mr. Mike Verdu provided an update on the facilities projects.

NEW BUSINESS

Executive Session

At 5:31 p.m. a motion was made by Mr. Sampson and seconded by Reverend Martin in accordance with Section 2.23711(A)(1) of the Code of Virginia, that the College Board convene in closed session to discuss the president's evaluation, under the personnel exemption of the Virginia Freedom of Information Act. The motion carried 14-0-0

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Mrs. Anne V. Moore, Powhatan County  
CAPT Richard C. Rush, Henrico County  
Mr. Ernesto V. Sampson, City of Richmond  
Mrs. Goldie W. Settles, Henrico County

Board Members Absent:

Dr. Karsten Konerding, Henrico County

At 6:00 p.m. a motion was made by Reverend Martin and seconded by Dr. Manzari that the College Board reconvene back into open session. The motion carried 14-0-0 with a roll call vote certifying that the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the College Board.

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**Upon a motion by Mr. Creery and seconded by Captain Rush, the Board approved to accept the evaluation of President Gary Rhodes pending further revisions with the Board having opportunity to review said revisions for further comments/edits. A copy of the evaluation final evaluation will be sent to Chancellor Glenn DuBois. The motion carried 14-0-0.**

INFORMATION ITEMS FROM THE BOARD CHAIR

Chair Baril reminded the Board that the next meeting will be held on June 2, 2016, and reminded members of the May 11 college recognition and awards program and graduation on May 15.

Also, Chair Baril recognized James Lane for his service to the Board and wish him much success.

**A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 14-0-0.**

There being no further business to come before the Board, the meeting adjourned at 6:15 p.m.

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Gary L. Rhodes, Secretary

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Stephen E. Baril, Chair