

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

May 7, 2015

Minutes No. 359

The J. Sargeant Reynolds Community College Board convened at 4:05 p.m. on Thursday, May 7, 2015, in the Community Room at the Goochland Campus, 1851 Dickinson Road, Goochland, Virginia.

Board Members Present:

Mr. Fred Babik, Henrico County
Mr. Stephen E. Baril, City of Richmond
Mr. Thurman S. Cash III, City of Richmond
Mr. Mark A. Creery, Hanover County
Dr. Rondle E. Edwards, City of Richmond
Dr. Brenda J. Drew, City of Richmond
Dr. Karsten Konerding, Henrico County
Dr. James F. Lane, Goochland County
Ms. Anne Marie Lauranzon, Hanover County
Dr. John A. Manzari, Louisa County
Mrs. Anne V. Moore, Powhatan County
CAPT Richard C. Rush, Henrico County
Mrs. Goldie W. Settles, Henrico County
Dr. Gary Rhodes, President

Board Members Absent:

Reverend Marcus Martin, Henrico County
Mr. Ernesto V. Sampson, City of Richmond

Staff Present:

Mr. David Barrish
Ms. Hilda Billups
Dr. Wendy Bolt
Ms. Amy Bradshaw
Ms. Diane Brasington
Ms. Tracy Green
Ms. Judy Harris
Dr. Thomas Hollins
Ms. Elizabeth Littlefield
Dr. David Loope
Ms. Cara Luyster
Ms. Jackie Manley
Ms. Marianne McGhee
Mr. Mac McGinty
Dr. Ramzi Ockaili
Ms. Kelly Smith
Dr. Mark Webster

CALL TO ORDER

Mr. Mark Creery, Chair, called the meeting to order.

ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

FACULTY SENATE REPORT

Dr. Ramzi Ockaili, Faculty Senate President, stated Senate continues with monthly meetings with Dr. Rhodes, President Executive Cabinet members, and with Chief Paul Ronca. Also, Dr. Ockaili stated that he will be retiring as Faculty Senate President and that Alan Crouch has been elected as the new president. He thanked the Board for their support.

CLASSIFIED COUNCIL REPORT

Ms. Jackie Manley, Classified Council President, stated that the Council is working with classified staff in promoting interest in participation on the Council. Also, there are plans for a planning retreat in June.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Ms. Kelly Smith, PAFS President, provided a review of the Senate's report (Attachment A).

PRESIDENT'S REPORT

President Rhodes provided an update on the following:

- a) Legislative Update – Summer meetings will be scheduled with key legislators.
- b) Art on Campus – Still cultivating art on the campuses. The college now has 324 pieces of art in the current collection. The college recently received a gift of an anniversary portfolio from ONE/OFF Professional Printmakers.
- c) Strategic Plan: Reynolds 2022 – Pathways to Prosperity – The plan is in its final phases for approval.
- d) Awards Season – At the recent VCCS New Horizons conference, Reynolds received the Excellence in Education Award for the Advance College Academy. Also, Dr. Gene LeRosen recently received the 2015 YWCA Outstanding Woman in Education Award; college was awarded the 2015 Virginia PRSA Award Crisis Communications from Public Relations Society of America; Joe Schilling was nominated as a front runner in the large business category for the 2015 Greater Richmond Chamber of Commerce ICON Award; and Reynolds was awarded the Top Work Places 2105 from Richmond Times Dispatch.

- e) VCCS Employability Task Force – President Rhodes is serving as chair of this Task Force, which is looking at ways to identify ways to strengthen the “soft skills” area of career preparation and possibly create a credential worthy of state or national recognition.
- f) VA Senate 12th District GOP Debate was recently held on the Parham Road Campus.

Dr. Rhodes stated that he recently attended the 2015 Chamber InterCity visit to Nashville, Tennessee, and also has joined the West Richmond Rotary Club.

EXECUTIVE VICE PRESIDENT’S REPORT

Dr. Gene LeRosen introduced Tracy Green, Director of Outreach and Recruitment, and Hilda Billups, Coordinator for the ACA Career Coaches. Ms. Green and Ms. Billups provided an overview of the Advanced College Academy, a comprehensive dual enrollment partnership, which recently won the Virginia Community College System’s New Horizons Prestigious Award for “Improving Student Success-Institutional.”

Ms. Cara Luyster, Counselor for Student Life, provided members with a 2014-2015 Student Life Snapshot, which highlighted events, leadership development, and clubs and organizations,

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw stated that currently the finance office is working on building an expense budget for the college. She also noted that there will be no new money for operations. Also, the college has received occupancy for Brookside and faculty who are located in Georgiadis Hall will be moving in and classes will start on May 26. Other staff in Georgiadis Hall will be moved into swing space on the campus. Once the moves are completed, the renovations can begin on Georgiads Hall. This will be approximately a three-year project. Also, she noted that the smoking gazebo on the Parham Road Campus will be functional within the next few weeks, and facade repairs and parking deck repairs will be taking place on the Downtown Campus.

VICE PRESIDENT OF CCWA REPORT

Mr. Mac McGinty stated that CCWA has just recently received the following grants: (1) \$3 ML grant for the American Apprenticeship Grant; (2) Jobs-Driven DOL Grant. Also, will soon receive the Mechatronics Mobile Classroom.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Marianne McGhee, Director of Development, provided an overview of the Funds Raised Comparison Reports. Also, Ms. McGhee provided an overview of the Alumni Engagement Program – activities engaging alumni, cultivating relationships and nurturing.

MINUTES

Chair Creery asked if there were any additions or corrections to the minutes of the March 12, 2015, meeting of the Board.

Upon a motion by Ms. Lauranzon and seconded by Mrs. Settles, the Board approved the minutes of the March 12, 2015, meeting. The motion carried 13-0-0.

ACTION ITEMS

1. Revised Mission Statement – Reynolds 2022: Pathways to Prosperity – Chair Creery stated that a proposed revision to the college's Mission Statement was sent to each Board member for review. The Chair asked if there were any questions, there being none, the following notion was made:

Upon a motion by Dr. Manzari and seconded by Mrs. Settles, the Board approved the Reynolds 2022: Pathways to Prosperity Mission, Vision, and Values (Attachment B). The motion carried 13-0-0.

2. Endorsement of Vision, Values, Themes, Goals, and Objectives – Chair Creery stated that members received a copy for review and the college is seeking endorsement from the Board. The Chair asked if there were any questions, there being none, the following motion was made:

Upon a motion by Dr. Konerding and seconded by Dr. Edwards, the Board approved their endorsement of the college's Vision, Values, Themes, Goals and Objects – Reynolds 2022: Pathways to Prosperity (Attachment C). The motion carried 13-0-0.

BOARD OPERATIONS & PLANNING COMMITTEE

Dr. Jack Manzari, Committee Chair, stated that the draft minutes of the February 25, 2015, meeting of the committee was provided to Board members.

Chair Creery stated that the Board Operations Committee reviewed the Bylaws and brings forward for approval by the Board recommended changes. Chair Creery noted that these changes were sent to each Board member for review on April 20, 2015. He noted that substantial changes were made to the Vice Chair position, and responsibilities of chair and vice chair. Also, there were changes to the Executive Committee, and the inclusion of more members on the nominating committee. After discussion, the following motion was made:

Upon a motion by the committee and seconded by Mr. Baril, the Board approved the changes to the Bylaws (Attachment D). The motion carried 13-0-0.

Mark Webster provided an update on the purchase and implementation of BoardDocs. Also, the Board will have an opportunity for user training on July 22.

Dr. Manzari reminded the Board of information on the Board retreat that was provided to the Board. Also, the committee has made a recommendation that the 2016 retreat be held in March 2016 at the Boar's Head Inn. Committee members were reminded to review their 2015-2016 goals.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Karsten Konerding, Committee Chair, reported that the committee would like to submit for approval appointments and reappointments to advisory committees:

1. Advisory Committees – Appointments and Reappointments

Upon a motion by the committee and seconded by Mr. Cash, the Board approved the appointment and reappointments to the Advisory Committees (Attachment D). The motion carried 13-0-0.

FINANCE & FACILITIES COMMITTEE

Mr. Steve Baril, Committee Chair, reported that the committee met and reviewed the following Board policies: (1) Audit Report Review, (2) Local Funds Request and Review, (3) Naming of Buildings, Rooms, and Other Facilities, (4) Master Site Plan, (5) ending, Auxiliary and Student Life Budes. The committee brings these policies forward for approval by the Board. After review and discussion, the following motion was made:

Upon a motion by the committee and seconded by Dr. Edwards, the Board approved the above referenced Board policies. The motion carried 13-0-0.

Mr. Baril stated that the committee reviewed the Local Funds Summary Report and feel the budgets are on sound financial grounds.

INFORMATION ITEMS FROM THE BOARD CHAIR

Chair Creery reminded the Board of the following upcoming events:

- May 13 – College Recognition & Awards Event
- May 16 – Graduation
- June 4 – College Board Meeting

EXECUTIVE SESSION

At 5:50 p.m. a motion was made by Mrs. Settles and seconded by Mr. Baril in accordance with Section 2.23711(A)(1) of the Code of Virginia, that the College Board convene in closed session to discuss the president's evaluation, under the personnel exemption of the Virginia Freedom of Information Act. The motion carried 13-0-0.

Board Members Present:

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Mr. Mark A. Creery, Hanover County
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Board Members Absent:

Reverend Marcus Martin, Henrico County
Mr. Ernesto V. Sampson, City of Richmond

At 6:15 p.m. a motion was made by Mr. Baril and seconded by Mr. Cash that the College Board reconvenes back into open session. The motion carried 13-0-0 with a roll call vote certifying that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the College Board.

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PRESIDENT'S EVALUATION

Upon a motion by Mr. Baril and seconded by Dr. Edwards, the Board approved the evaluation of President Gary Rhodes. A copy of the evaluation will be sent to Chancellor Glenn DuBois. The motion carried 13-0-0.

ADJOURNMENT

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 13-0-0.

There being no further business to come before the Board, the meeting adjourned at 6:18 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Chair