

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

September 3, 2015

Minutes No. 361

The J. Sargeant Reynolds Community College Board convened at 4:05 p.m. on Thursday, September 3, 2015, in the Community Room on the Downtown Campus, 700 East Jackson Street, Richmond, Virginia.

Board Members Present:

Mr. Fred Babik, Henrico County
Mr. Stephen E. Baril, City of Richmond
Mr. Thurman S. Cash III, City of Richmond
Mr. Mark A. Creery, Hanover County
Dr. Rondle E. Edwards, City of Richmond
Dr. Brenda J. Drew, City of Richmond
Dr. Karsten Konerding, Henrico County
Dr. James F. Lane, Goochland County
Ms. Anne Marie Lauranzon, Hanover County
Dr. John A. Manzari, Louisa County
Mrs. Anne V. Moore, Powhatan County
CAPT Richard C. Rush, Henrico County
[Mrs. Goldie W. Settles, Henrico County](#)
~~[Mr. Ernesto V. Sampson, City of Richmond](#)~~
Dr. Gary Rhodes, President

Board Members Absent:

Reverend Marcus Martin, Henrico County
[Mr. Ernesto V. Sampson, City of Richmond](#)
~~[Mrs. Goldie W. Settle, Henrico County](#)~~

Staff Present:

Ms. Diane Brasington
Ma. Wendy Gray
Ms. Judy Harris
Dr. Thomas Hollins
Ms. Elizabeth Littlefield
Dr. David Loope
Ms. Marianne McGhee
Ms. Kelly Smith
Dr. Mark Webster

CALL TO ORDER

Mr. Steve Baril, Chair, called the meeting to order.

ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

FACULTY SENATE REPORT

Ms. Wendy Gray, Faculty Senate President, provided a review of the Senate's report that was provided to Board members.

CLASSIFIED COUNCIL REPORT

Ms. Carol Shelton, Classified Council Secretary, stated that the Council is clearly up and running sent survey to classified staff with a 49% return rate 2 things stood out felt appreciated and 75% rate moral level as high. Meeting with Dr. R hodes on Septem 29 and held a planning retreat in June. Council has many programs planned for the academic year for classified staff.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Ms. Marianne McGhee, PAFS President, provided a review of the Senate's report that was provided to Board members.

PRESIDENT'S REPORT

President Rhodes provided an update on the following:

- a) Licensed Practical Nursing Ceremony, which was held on August 4 –
- b) Second Amendment Rights Community-at-Large Interest/College Weapons Policy Meeting – Dr. Rhodes stated he recently met with some local supervisors at their request to discuss a survey received from the VA Citizens Defense league to meet with him and supervisors from Hanover & Goochland to discuss survey received one of the questions that asked...“Believe should continue to fund community colleges if don't support right to carry arms.”
- c) Reynolds Support for 2015 UCI Road World Championships by purchasing a bicycle rack for the Downtown Campus with Art by Local Muralist Ed Trask.
- d) UCI 2015 Video/Richmond Public Schools Student Visioning Concept Looking at producing a video to show to students in the Richmond City Public School reach out to the Richmond City students.
- e) Dr. Rhodes provided a draft of his -goals for FY2015-16. Once they are completed, he

will share with the Board.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Genene LeRosen introduced Dr. Miles McCrimmon, Director of The Advance College Academy. Dr. McCrimmon provided an overview of the Academy.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Mr. Mike Verdue, Facilities Director, provided an update on the college's facilities work and construction projects.

VICE PRESIDENT OF CCWA REPORT

Ms. Natalie Meredith, Assistant Vice President, Higher education equipment fund outfit mobile manufacturing lab came on Board in June. Simulated manufacturing lab. Renewed DJJ certification training contract. Grant received work with business and industries for job training Job Drive Emergency Grant started in July and working on getting staff in place. Awarded non-credit funds pilot program for financial aid for certification programs for those who are unemployed.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Mr. Joe Schilling, Director of Communications, provided an overview of the college's Crisis Communications and Emergency Preparedness plan. It was also noted that the college does have in place a Threat Assessment Team and programs in place to assist students in times of need.

The financial reports were also provided to Board members.

MINUTES

Chair Baril; asked if there were any additions or corrections to the minutes of the June 4, 2015, meeting of the Board.

Upon a motion by Anne Marie Dr. Manzari and seconded by Ms. Moore, G, the Board approved the minutes of the March 12, 2015, meeting. The motion carried ??-0-0.

[Konerdin & Edwards.....approved](#)

BOARD OPERATIONS & PLANNING COMMITTEE

Mr. Trip Cash, Committee Chair, provided an update on the Board's Retreat, noted a survey monkey sent to members to get input on them for retreat.

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New member orientation develop a formalized written process for the orientation.

Discussion of Board participation in the LEAP program is tabled until get more information.

Discussion of policy template for use, which will be on the BoardDocs site. Any policy requests need to be submitted to the committee for review and recommendation to the Board.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Karsten Konerding, Committee Chair, reported that the committee would like to -submit the following actions items for approval appointment following requests from the college by the Board:

1. Advisory Committees – Appointments and Reappointments

Upon a motion by the committee, the Board approved the appointment and reappointments to the Advisory Committees (Attachment ???)-. The motion carried ???-0-0

2. Title Change for the Network Fundamentals Career Studies Certificate and Discontinuance Proposal for the Microsoft Network Administration Career Studies Certificate

Upon a motion by the committee, the Board approved the title change for the Network Fundamentals Career Studies Certificate to Network Administration effective September 2015-. The motion carried ???-0-0

Upon a motion by the committee and seconded by ????, the Board approved the recommendation to discontinue the Microsoft Network Administration Career Studies Program with no new students to be admitted after Fall Semester, 2015, and the last term for graduates to be Spring 2017-. The motion carried ???-0-0

4. Discontinuance Proposal for the Lodging Operations, Food Service Management, and Hospitality Entrepreneurship Specializations of the Hospitality Management AAS Degree

Upon a motion by the committee, the Board approved the recommendation to discontinue Lodging Operations, Food Service Management, and Hospitality Entrepreneurship Specializations of the Hospitality Management AAS degree with no new students to be admitted after Fall Semester, 2015, and Summer 2016 as the last term for students to graduate in the specialization-. The motion carried ???-0-0

For information purposes the Advisory Committee Annual Report was provided to Board members.

FINANCE & FACILITIES COMMITTEE

Mr. Ernesto Sampson, Committee Chair, no action items at this time. Ms. Shirley Hopkins provided an overview of the financial reports.

INFORMATION ITEMS FROM THE BOARD CHAIR

Chair Baril reminded the Board of the following upcoming events:

- September 22 – College Convocation, President’s State of the College Address
- October 13-14 – VCCS State Board Annual Meeting & Chancellor’s Retreat
- October 29 – Foundation Scholarship Luncheon
- November 5 – Local Officials Dinner
- November 12 – Board Meeting

A motion was made and seconded that: “THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN.” The motion carried ??-2-??-0-0.

There being no further business to come before the Board, the meeting adjourned at ~~???~~6:08 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Chair