

**4J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

March 7, 2013

Minutes No. 346

The J. Sargeant Reynolds Community College Board convened at 4:05 p.m. on Thursday, March 7, 2013, in the Workforce Development and Conference Center, Parham Road Campus, 1651 E. Parham Road, Richmond, Virginia.

Board Members Present:

Mr. Benjamin L. Alexander, City of Richmond
Dr. James Bowles, Jr., Goochland County
Mr. Mark A. Creery, Hanover County
Mr. James Cuthbertson, Henrico County
Dr. Brenda J. Drew, City of Richmond
Dr. Karsten Konerding, Henrico County
Mr. Gerald E. Kilgore, Henrico County
Ms. Anne Marie Lauranzon, Hanover County
Rev. Marcus Martin, Henrico County
Ms. Maureen Moslow-Benway, Powhatan County
Mr. Ernesto V. Sampson, City of Richmond
Mr. Jack A. Speer, Louisa County
Ms. Audrey Swann, Henrico County
Dr. Gary Rhodes, JSRCC College President

Board Members Absent:

Mr. Stephen Baril, City of Richmond
Dr. Rondle E. Edwards, City of Richmond

Staff Present:

Mr. David Barrish
Ms. Amy Bradshaw
Ms. Diane Brasington
Ms. Judy Harris
Dr. Thomas Hollins
Dr. Susan Hunter
Dr. Gene LeRosen
Ms. Donna Levy
Ms. Bess Littlefield
Dr. David Loope
Ms. Marianne McGhee
Mr. Mac McGinty
Ms. Kimberly Phillips
Mr. Mark Probst
Mr. David Seward
Mr. Bruce Sofinski

Guests:

Mr. Kim Scheeler
Mr. Bob Crum
Ms. Wendy Burtner-Owens
Ms. Ashley Healey
Mr. Michael Wayne Stafford

CALL TO ORDER

Mr. James Cuthbertson, Chair, called the meeting to order.

Chair Cuthbertson welcomed Ernesto V. Sampson who was recently appointed by the City of Richmond to serve a four-year term on the College Board.

ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

PRESENTATION:

Mr. Kim Scheeler, VP Greater Richmond Chamber of Commerce; Mr. Bob Crum, Executive Director Richmond Regional Planning District Commission; and Wendy Burtner-Owens, Project Manager Capital Region Collaborative, provided an overview of The Capital Region Collaborative regional priorities.

FACULTY SENATE REPORT

Ms. Donna Levy, Faculty Senate President, reviewed a written report (Attachment A).

CLASSIFIED COUNCIL REPORT

Ms. Kimberly Phillips, Classified Council President, reviewed a written report (Attachment B).

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Mr. Bruce Sofinski, PAFC President, stated that the Professional Administrative Faculty Senate is sponsoring a drive to collect items for veterans currently residing at the McGuire Virginia Medical Center in Richmond.

PRESIDENT'S REPORT

President Gary Rhodes provided an update on current college projects. Also, he invited the Board to attend the college's May 8 Recognition and Awards Ceremony.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Gene LeRosen provided an up-date on HB1184 that has become a part of the Code of Virginia, which now makes it a requirement for the college to offer a general education certificate and/or an associate degree to high school students. The college is working with the localities to develop programs.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw provided an overview of the Affordable Care Act that not only impacts the adjunct employees but also wage employees. In anticipation of the implementation of the ACA, the college has provided guidance to its wage employees on the number of hours they may work. A wage employee may work an average of 29 hours a week or up to 1,450 hours a year based on their employment date. This is a change from the previously allowed 1,500 hours. Non-compliance can result in a fine of \$2,000 per employee.

There are still a lot of unknowns on the impact of the sequestration. Our FY13 financial aid will not be impacted but potentially some non-discretionary financial aid will be impacted in FY14; i.e., Federal Work Study and the Federal Supplemental Educational Opportunity Grant (SEOG). The impact is a 5.1 percent reduction in aid. Pell will not be impacted until FY15.

The General Assembly has recommended an additional 1 percent salary increase for faculty and a compression increase for classified employees. The Georgiadis Hall renovation project has been recommended to move from planning to construction. New Equipment Trust Fund (EFT) funding has been recommended for non-credit Workforce Development instruction. These funds will be for equipment purchases. The General Assembly recommendations are pending the Governor's actions.

VICE PRESIDENT OF CCWA REPORT

Mr. Mac McGinty provided an update on programs, initiatives, and activities for CCWA, which are emailed to Board members monthly.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield stated that the Development Office has raised over \$3ML in gifts and grants. Also, the consultants for the Branding project have finished their quantitative research and their findings will be presented to the Board.

MINUTES

Chair Cuthbertson asked if there were any additions or corrections to the minutes of the January 10, 2013, meeting of the Board that was mailed to the members.

Upon a motion by Dr. Konerding and seconded by Ms. Moslow-Benway, the Board approved the minutes of January 10, 2013, meeting. The motion carried 13-0-0.

COLLEGE BOARD 2013 RETREAT UPDATE

Rev. Marcus Martin requested that Board members email him their ideas on agenda items for the upcoming College Board retreat.

PRESIDENT'S EVALUATION PROCEDURES

Mr. Mark Creery provided an outline for the president's evaluation that will be conducted on May 7. Also, Mr. Creery stated that more information will be forthcoming.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Ms. Anne Marie Lauranzon, Committee Chair, reported that the committee met and reviewed the following requests and brings forward for recommendation of approval by the Board:

1. New Sustainable Agriculture Career Studies Certificate – The CSC was developed to address the growing need for qualified personnel trained in sustainable agriculture and organic food production methods due to the rapid growth in planning, production, and marketing of organically produced foods. The college currently offers a strong Horticulture AAS degree that will serve as the parent program for the proposed career studies certificate--initiation summer 2013.

Upon a motion by the committee and seconded by Dr. Bowles, the Board approved the Sustainable Agriculture Career Studies Certificate as recommended by the Academic and Student Affairs Committee. The motion carried 13-0-0.

2. Proposed Merger of Culinary Arts and Hospitality Management Advisory Committees' – Recommendation has come forward to combine these two committees as the programs are closely related and share the same experiences and combined expertise of curriculum advisors.

Upon a motion by the committee and seconded by Dr. Bowles, the Board approved the merger of the two advisory committees with the new committee title of Culinary Arts and Hospitality Management Advisory Committee as recommended by the Academic and Student Affairs Committee. The motion carried 13-0-0.

3. Appointments to Advisory Committees 2012-2013 (Attachment C).

Upon a motion by the committee and seconded by Ms. Moslow-Benway, the Board approved the new appointments to the requested advisory committees. The motion carried 13-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE CON'T

No actions items at this time.

Mr. Mark Probst provided an update of the college's facilities projects. (Attachment D)

Board Minutes 346

Page 5

March 7, 2013

INFORMATION ITEMS FROM THE BOARD CHAIR

1. Next Board Meeting – May 9, 2013,
2. College’s Recognition & Awards Ceremony – May 8, 2013
3. Graduation – May 12, 2013

ADJOURNMENT

**A motion was made by Mr. Speer and seconded by Mr. Kilgore that:
“THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN.”
The motion carried 13-0-0.**

There being no further business to come before the Board, the meeting adjourned at 6:05 p.m.

Gary L. Rhodes, Secretary

James Cuthbertson, Board Chair