

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

May 9, 2013

Minutes No. 347

The J. Sargeant Reynolds Community College Board convened at 4:02 p.m. on Thursday, May 9, 2013, in the Workforce Development and Conference Center, Parham Road Campus, 1651 E. Parham Road, Richmond, Virginia.

Board Members Present:

Mr. Benjamin L. Alexander, City of Richmond
Mr. Stephen Baril, City of Richmond
Dr. James Bowles, Jr., Goochland County
Mr. Mark A. Creery, Hanover County
Dr. Brenda J. Drew, City of Richmond
Dr. Rondle E. Edwards, City of Richmond
Dr. Karsten Konerding, Henrico County
Reverend Marcus Martin, Henrico County
Mr. Ernesto V. Sampson, City of Richmond
Mr. Jack A. Speer, Louisa County
Ms. Audrey Swann, Henrico County
Dr. Gary Rhodes, JSRCC College President

Board Members Absent:

Mr. James Cuthbertson, Henrico County
Mr. Gerald E. Kilgore, Henrico County
Ms. Anne Marie Lauranzon, Hanover County
Ms. Maureen Moslow-Benway, Powhatan County

Staff Present:

Mr. John Ambrose
Ms. Amy Bradshaw
Ms. Diane Brasington
Ms. Judy Harris
Dr. Thomas Hollins
Dr. Gene LeRosen
Ms. Donna Levy
Ms. Bess Littlefield
Dr. David Loope
Ms. Marianne McGhee
Dr. Ramzi Ockaili
Ms. Kimberly Phillips
Mr. Mark Probst
Mr. Joseph Schilling
Ms. Corliss Woodson

Guests:

Honorable Betsy Carr

CALL TO ORDER

Mr. Mark Creery, Vice Chair, called the meeting to order.

ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

PRESENTATION:

Delegate Betsy Carr, Virginia House of Delegates, presented a Joint House Resolution recognizing J. Sargeant Reynolds Community College's 40th Anniversary.

FACULTY SENATE REPORT

Dr. Ramzi Ockaili, Faculty Senate President, reviewed a written report (Attachment A).

CLASSIFIED COUNCIL REPORT

Ms. Kimberly Phillips, Classified Council President, stated that the Classified Council will be hosting a recognition ice cream social for classified staff. Also, Ms. Phillips stated that new Council members have been elected, and she will serve as president for one more year.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

No report at this time.

PRESIDENT'S REPORT

President Gary Rhodes provided an update on the following:

1. President Rhodes was invited to make a presentation on workforce development at a recent Federal Reserve Bank Strategic Planning program. Also, he provided an update on his recent trip to Denver, Colorado, for the Richmond Chamber's InterCity Visit.
2. Goochland Campus recently hosted: (1) an open house showcasing the new artwork and the opening of the new community room; (2) the annual Garden Fest; (3) GM Competition, which was a competition for high school students who competed in teams.
3. Students recently showcased their art work.
4. Senator Mark Warner recently shared a web cast with JSR students.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. Gene LeRosen provided an up-date on enrollment. Also, the college has submitted to the VCCS agreements as required by House Bill 1184. These will be shared with the Department of Education. The college will be offering next fall will be offering an on-line General Education Certificate to high school students.

The advanced college academy program continues to grow. This program is designed to prepare high school students for their first year of college.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw stated that the April accreditation visit from the Virginia Law Enforcement Standards Commission went well. The college will be notified in June as to if the accreditation has been approved by the accrediting board.

College administrators are continuing to work with adjunct faculty on understanding the Affordable Care Act bill.

VICE PRESIDENT OF CCWA REPORT

Vice Chair Creery reported that Mr. Mac McGinty was unable to be at the meeting; however, he did provide a report. Vice Chair Creery noted that the CCWA welding lab is operational and the first class will start the week of May 13 with Rolls Royce.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Marianne McGhee, Director of Development, stated that, to date, the Foundation has raised approximately \$3ML in donations and grants. Also, the findings on the new branding project will be presented to the Board at its meeting in June.

MINUTES

Vice Chair Creery asked if there were any additions or corrections to the minutes of the March 7, 2013, meeting of the Board, which were mailed to the Board for review.

Upon a motion by Dr. Edwards and seconded by Dr. Konerding, the Board approved the minutes of the March 7, 2013, meeting. The motion carried 11-0-0.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Karsten Konderding, Committee Vice Chair, reported that the committee met and reviewed the following requests and brings forward for recommendation of approval by the Board:

1. Discontinuance Proposal for Management Development Certificate – The Management Development Certificate has been recommended for discontinuance due to the lack of demand for the program on the part of students and employees. If approved, no new students would be admitted after the proposed date of May 9, 2013, and with the last graduates to be Spring 2015. After discussion, the following motion was made:

Upon a motion by the committee and seconded by Mr. Baril, the Board approved the discontinuance of the Management Development Certificate as recommended by the Academic and Student Affairs Committee. The motion carried 11-0-0.

2. Discontinuance Proposal for Pre-Dental Laboratory Technology Career Studies Certificate – The Pre-Dental Laboratory Technology Career Studies Certificate has been recommended for discontinuance due to the lack of continuing need for the program. If approved, no new students would be admitted after the proposed date of May 9, 2013, and with the last graduates to be Spring 2015. After discussion, the following motion was made:

Upon a motion by the committee and seconded by Mr. Baril, the Board approved the discontinuance of the Pre-Dental Laboratory Technology Career Studies Certificate as recommended by the Academic and Student Affairs Committee. The motion carried 11-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE CON'T

Mr. Steve Baril, Committee Chair, reported that the committee met and reviewed the following requests and brings them forward for recommendation of approval by the Board:

1. Request Increase of \$1.00 Per Credit in the Tuition Differential Rate – The State Board at the March 2013 meeting supported the concept of allowing colleges with faculty salaries that are substantially below the 60th percentile of the college's peer group to request a differential tuition increase to supplement the 3 percent increase funded in the state budget for faculty at all colleges. These colleges are NVCC, TCC, TNCC, JSRCC, LFCC, GCC, and VWCC. The college is requesting a 2 percent increase in faculty salaries, which will bring the average salary to \$60,056, and a \$1.00 per credit hour tuition differential increase will fund the 2 percent increase. The additional tuition differential is requested effective Fall 2013 with an option for the college president to defer/decline implementation of the differential. The college's current tuition differential is \$2.10 per credit, and a \$1.00 per credit hour will add an additional \$15 a semester for a 15 credit class. After discussion, the following motion was made:

Upon a motion by the committee and seconded by Dr. Drew, the Board approved the tuition differential of one percent with an option for the college president to defer/decline implementation of the differentia. The motion carried 11-0-0.

2. Request for Approval of Revised Capital Outlay Plan – The revised plan reflects the addition of a funding of \$46,365,000 (\$45,115,000 from General Funds and \$1,250,000 from Non-General Funds) for the Eastern Henrico Center/Campus Development and Master Plan (Attachment B). After discussion, the following motion was made:

Upon a motion by the committee and seconded by Reverend Martin, the Board approved the revised Capital Outlay Plan with the addition of funding for the Eastern Henrico Center/Campus. The motion carried 11-0-0.

3. Request for Approval of Eastern Henrico Center/Campus Development Master Plan – A summary was reviewed of the conceptual campus plan (Attachment C). After review and discussion, the following motion was made:

Upon a motion by the committee and seconded by Mr. Speer, the Board approved the Eastern Henrico Center/Campus Development Master Plan. The motion carried 11-0-0.

The FY2013 Local Financial Reports were made available for the Board's review.

President Rhodes provided a briefing summary of the East Broad Street Project (Attachment D).

Mr. Mark Probst provided an update of the college's facilities projects. (Attachment E)

INFORMATION ITEMS FROM THE BOARD CHAIR

1. Next Board Meeting – June 6, 2013,

EXECUTIVE SESSION

At 5:25 p.m. a motion was made by Dr. Edwards and seconded by Mr. Baril in accordance with Section 2.23711(A)(1) of the Code of Virginia, that the College Board convene in closed session to discuss the president's evaluation, under the personnel exemption of the Virginia Freedom of Information Act. The motion carried 11-0-0.

Board Members Present:

Mr. Benjamin L. Alexander, City of Richmond
Mr. Stephen Baril, City of Richmond
Dr. James Bowles, Jr., Goochland County
Mr. Mark A. Creery, Hanover County

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Dr. Brenda J. Drew, City of Richmond

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Reverend Marcus Martin, Henrico County
Mr. Ernesto V. Sampson, City of Richmond
Mr. Jack A. Speer, Louisa County
Ms. Audrey Swann, Henrico County

At 5:41 p.m. a motion was made by Dr. Edwards and seconded by Reverend Martin that the College Board reconvenes back into open session. The motion carried 11-0-0.

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Mr. Ernesto V. Sampson, City of Richmond
Mr. Jack A. Speer, Louisa County
Ms. Audrey Swann, Henrico County

PRESIDENT'S EVALUATION

Upon a motion by Mr. Baril and seconded by Dr. Drew, the Board approved the evaluation of President Gary Rhodes as presented. This evaluation will be forwarded to Chancellor Glenn DuBois. The motion carried 11-0-0.

Upon a motion by Dr. Bowles and seconded by Mr. Baril, the Board recommended a five percent performance bonus to the Chancellor for President Rhodes. The motion carried 11-0-0.

ADJOURNMENT

**A motion was made by Mr. Speer and seconded by Mr. Kilgore that:
"THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN."
The motion carried 11-0-0.**

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There being no further business to come before the Board, the meeting adjourned at 5:45 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Vice Chair