

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

June 7, 2018

Minutes No. 378

The J. Sargeant Reynolds Community College Board convened at 4:06 p.m. on Thursday, June 7, 2018, Parham Road Campus, WDCC Gallery.

Board Members Present:

Mr. Stephen E. Baril, City of Richmond
Mr. Eldon L. Burton, City of Richmond
Mr. Mark A. Creery, Hanover County
Dr. Brenda J. Drew, City of Richmond
Mrs. Kathy Graziano, City of Richmond
Dr. Karsten Konerding, Henrico County
Ms. Anne Marie Lauranzon, Hanover County
Dr. John A. Manzari, Louisa County
Reverend Marcus Martin, Henrico County
CAPT Richard C. Rush, Henrico County
Mrs. Goldie W. Settles, Henrico County
Dr. Gary Rhodes, President

Board Members Absent:

Mr. Fred Babik, Henrico County
Dr. Stephen A. Geyer, Goochland County
Mr. Michael G. McGhee, City of Richmond
Mrs. Anne V. Moore, Powhatan County

Guest:

Stephanie Chalkley

Staff Present:

Ms. Amy Bradshaw
Dr. Kimberly Britt
Dr. Dirk Burress
Ms. Ann Bushey
Ms. Kim Cain
Ms. Elizabeth Creamer
Ms. KC Frankenburger
Dr. Thomas Hollins
Ms. Marianne McGhee
Dr. Timothy Merrill
Mr. Joe Schilling
Ms. Kelly Smith
Mr. Mike Verdu
Dr. Mark Webster
Ms. Corliss Woodson

CALL TO ORDER

Mr. Steve Baril called the meeting to order and welcomed everyone.

ROLL CALL

Dr. Gary Rhodes, President, affirmed that a quorum was present.

BOARD CHAIR'S REPORT

Chair Baril reported on the following:

- Chair Baril thanked Board Members and staff for their efforts with the presidential search process.
- Chair Baril discussed next steps for the Presidential Transition Team. CAPT Rick Rush will serve as chair from the College Board.

The below Action Item was moved to closed session at the end of the agenda.

- **Action Item 1** - Removal of College Board Member, Michael McGhee, due to attendance issues.

FACULTY SENATE REPORT

Dr. Dirk Burruss, Faculty Senate Vice President, provided an overview of the Senate's report. Dr. Burruss shared his appreciation for Dr. Rhodes' input with the Faculty Senate Committee. Faculty Senate has a representative with every committee. Dr. Burruss also shared his appreciation for the art on the college campus provided by Dr. Rhodes.

CLASSIFIED COUNCIL REPORT

Ms. Kim Cain, Classified Council President, provided an overview of the Council's report. Ms. Cain introduced KC Frankenburger as President Elect of Classified Council.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Ms. Suzanne Sherry provided a brief update. PAFS is finalizing the PTK fundraiser. They have almost reached funding for six scholarships. Ms. Sherry reported Mr. Alan Crouch will be next years' President.

MINUTES

Chair Baril asked if there were any additions or corrections to the minutes of the May 3, 2018 meeting.

Upon a motion by Dr. Jack Manzari and seconded by Ms. Goldie Settles, the Board approved the minutes of the May 3, 2018 meeting. The motion carried 11-0-0.

PRESIDENT'S REPORT

President Rhodes welcomed the board and presented on the following:

- Goochland County Board of Supervisor's Meeting on June 5, 2018.
- Richmond City Council Recognition on May 29, 2018.
- New Reynolds Ads – Ms. Kelly Smith presented the Ad.
- Thank you Anne Moore, Anne Marie Lauranzon and Goldie Settles
- Thank you Board Chair Steve Baril

EXECUTIVE VICE PRESIDENT REPORT

No Report.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

No Report.

VICE PRESIDENT OF CCWA REPORT

Elizabeth Creamer reported on CCWA goals for the past year. As of May 2018, CCWA had exceeded last year's performance of 1,328 credential attainments. CCWA has had an increase of 43% in low skill, low wage students. CCWA had an increase of 15% in operational revenues. CCWA continues to work on new initiatives such as a new partnership program with Virginia Department of Veterans Services and 14 regional manufacturers that provides free Manufacturing Technician (MT1) certification training and assessment, along with industry tours and business connections, to transitioning service members, veterans, and military spouses. Military members earning the MT1 certification are guaranteed job interviews with participating companies.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Marianne McGhee provided an update on the Culinary Project and shared a marketing video of the culinary program.

BOARD OPERATIONS & PLANNING COMMITTEE

Anne Marie Lauranzon shared Mark Creery uploaded the Board Policy and the College Board goals to boarddocs. Ms. Lauranzon introduced Mrs. Stephanie Chalkley who is slated to be the next College Board representative from Hanover County.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

No Report.

FINANCE & FACILITIES COMMITTEE

CAPT Rick Rush, Committee Member, shared the committee met on May 31, 2018 and approved the Action Items below. The committee is asking the Board for approval.

Action Item #1

Approval of Supplemental Funding Request to Add Video Cameras to Downtown Campus Elevators.

Upon a motion by Committee the Board approved the above funding. The motion carried 11-0-0.

Action Item #2

Approval of Supplemental Funding Request: Return to Title IV.

Action Item #2 was deferred for closed session.

Action Item #3

Approval of Request for FY2018-2019 Auxiliary, Student Life and Vending Budgets.

Upon a motion by Committee the Board approved the above funding. The motion carried 11-0-0.

The FY2019 Auxiliary Services Budget Request and FY2019 Student Life Budget were also attached for the Board to review.

Mr. Mike Verdu shared a drone picture of the Reynolds' Culinary East End site and provided an update on the Downtown Campus elevator renovation.

Dr. Brenda Drew shared some additional opportunities to help promote the Culinary Program in east end through The Richmond Free Press, Richmond Public Schools and The Peter Paul

Development Center. Chair Baril asked Mr. Joe Schilling to share this information with Bess Littlefield.

Executive Session

At 5:22 p.m. a motion was made by CAPT Rick Rush and seconded by Dr. Karsten Konerding in accordance with Section 2.23711(a)(1) of the Code of Virginia, that the College Board convene in closed session to discuss Personnel Matters, under the personnel exemption of the Virginia Freedom of Information Act. The motion carried 11-0-0.

Board Members Present:

Mr. Stephen E. Baril, City of Richmond
Mr. Eldon L. Burton, City of Richmond
Mr. Mark A. Creery, Hanover County
Dr. Brenda J. Drew, City of Richmond
Mrs. Kathy Graziano, City of Richmond
Dr. Karsten Konerding, Henrico County
Ms. Anne Marie Lauranzon, Hanover County
Dr. John A. Manzari, Louisa County
Reverend Marcus Martin, Henrico County
CAPT Richard C. Rush, Henrico County
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Dr. Gary Rhodes, President

Board Members Absent:

Mr. Fred Babik, Henrico County
Dr. Stephen A. Geyer, Goochland County
Mr. Michael G. McGhee, City of Richmond
Mrs. Anne V. Moore, Powhatan County

Approval of Supplemental Funding Request: Return to Title IV.

Upon a motion by Committee the Board approved the above funding. The motion carried 11-0-0.

- **Action Item 1 - Removal of College Board Member, Michael McGhee, due to attendance issues.**

Upon a motion by Dr. Karsten Konerding and seconded by Ms. Goldie Settles according to Section H of the J. Sargeant Reynolds College Board Manual the college board has determined Mr. Michael McGhee failed to attend 3 or more meetings of the College Board and will be removed from the College Board. Chair Baril will notify the sponsoring division.

The Board approved the removal of college board member, Michael McGhee. The motion carried 11-0-0.

At 5:44 p.m. a motion was made by CAPT Rick Rush and seconded by Ms. Anne Marie Lauranzon that the College Board reconvene back into open session. The motion carried 11-0-0 with a roll call vote certifying that the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the College Board.

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INFORMATION ITEMS FROM THE BOARD CHAIR

The next College Board Meeting is scheduled for September 13, 2018 at the Parham Road Campus. Ann Bushey will email the board members a full calendar. CAPT Rick Rush also shared details are being worked on for the College Board Retreat to be held at Boar's Head Inn on March 21-22, 2019.

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 11-0-0.

There being no further business to come before the Board, the meeting adjourned at 5:46 p.m.



Gary L. Rhodes, Secretary



Stephen E. Baril, Chair