

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

**January 8, 2026
DRAFT Minutes No. 421**

The J. Sargeant Reynolds Community College Board convened at 4:03 p.m. on Thursday, January 8, 2026, at the Parham Road Campus in the Library Technology Center Building, Center for Innovation.

Board Members Present:

Dr. Barbara Brown, Powhatan County arrived at 4:17 pm
Mr. Bo Bundrick, County of Louisa
Dr. Brenda J. Drew, City of Richmond arrived at 4:09 pm
Dr. Rajendra Dubey, Henrico County
Mrs. Allison M. Feinmel, Henrico County
Mr. Jeffrie L. Hedrick, Henrico County
Mr. Paul Logan, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mr. C. Michael Newman, Goochland County
Dr. Emmy Smith Ready, City of Richmond
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Mr. Peter Blake, City of Richmond
Mr. Joseph C. Chaudhari, City of Richmond
Mrs. Anne McDougall, Hanover County
Mrs. Monica L. Smith-Callahan, Henrico County

Staff Present:

Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Dr. Jennifer Mezquita-Macaia
Ms. Lindsay Robinson
Mr. Beno Rubin
Mr. Sean Terrell

CALL TO ORDER

Owen Matthews called the meeting to order.

ROLL CALL

Chair Matthews affirmed that a quorum was present.

PUBLIC COMMENT

No Comment.

BOARD CHAIR'S REPORT

Chair Owen Matthews welcomed the board and discussed some of the highlights from 2025 including the increase in enrollment and retention. Chair Matthews reminded board members of the Mission of the college.

MINUTES

Chair Matthews asked if there were any additions or corrections to the Minutes of the November 6, 2025 meeting.

Mr. Bo Bundrick made a motion to approve the November 6, 2025 Meeting Minutes with one edit. Mrs. Mary Studevart seconded the Motion. The Board approved the November 6, 2025, College Board Minutes with the one edit. The motion carried 10-0-0.

PRESIDENT'S REPORT

Dr. Pando welcomed the board and presented the following:

- Preparation meeting Opportunity
- Unlocking Opportunity
- FIPSE – Fund for the Improvement of Post Secondary Education \$2,357,086
- Total Capital Campaign from all Sources of \$9,974,834
- Achieving the Dream Coach Visit
- Invest in our people – Voices of Impact
- Celebrating at Lewis Ginter
- First Impression Grand Opening
- Thanksgiving Pop-Up Market
- First Surgical Technician Graduates
- Fall 2025 Enrollment 9,376 students – Performance to Goal
- New Student Enrollment Climbing
- Fall-to-Fall Retention
- Early Spring 2026 Enrollment
- Gochland Campus – State Board meeting in November

- Thank you

Following her report Dr. Pando answered questions from the board.

STAFF REPORTS

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF CCWA REPORT

No Report.

VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Report posted to Boarddocs.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Report posted to Boarddocs.

Mr. Bo Bundrick asked if the unrestricted fund in the Reynolds Educational Foundation is earning Interest. Dr. Pando reported we will ask Ms. Lindsay Robinson to respond to the board regarding this question.

VICE PRESIDENT OF STUDENT AFFAIRS

Report posted to Boarddocs.

ASSOCIATE VICE PRESIDENT OF RESEARCH, PLANNING AND GRANTS

No Report.

COMMITTEE REPORTS

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Mr. Bo Bundrick asked the board for Approval of the new Advisory Committee Appointees.

Mr. Bo Bundrick made a motion to approve the Advisory Committee Appointees as submitted by the Committee. Mrs. Allison Feinmel seconded the motion. The Board approved the New Advisory Committee Appointees.

The motion carried 10-0-0.

FINANCE & FACILITIES COMMITTEE

Mr. Jeff Hedrick, Committee Chair, reported there are no action items. Mr. Hedrick reviewed the Information Items presented and acknowledged the Reynolds staff for their professional efforts.

Mr. Owen Matthews then reported there is nothing to report on for the Board Operations and Planning Committee.

President Pando added one footnote to the FIPSE Grant. Reynolds Community College was one of 77 entities to receive the \$2,357,086 out of \$170,000,000 nationally. This award acknowledges the strength of the team at Reynolds Community College.

Dr. Pando also wanted to acknowledge that Richmond and Reynolds Community College lost an icon and friend of the college with the tragic passing of Mr. Bill Martin. Dr. Pando shared the Downtown Campus Community Room, will be renamed the Navy Hill Room by honoring Mr. Martin.

Chair Owens closed by reminding the board the Capital Campaign is underway and asked the board for their support. More will be shared on the Campaign in the coming weeks.

There being no further business “THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURNED” at 5:06 pm.

Paula P. Pando, Secretary

Owen M. Matthews, Chair