

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
SPECIAL BOARD MEETING**

**November 21, 2024  
Minutes No. 414**

The J. Sargeant Reynolds Community College Board convened at 4:05 p.m. on Thursday, November 21, 2024, at the Downtown Campus Community Room.

**Board Members Present:**

Mr. Peter Blake, City of Richmond  
Dr. Barbara Brown, Powhatan County  
Mr. Bo Bundrick, County of Louisa  
Dr. Brenda J. Drew, City of Richmond  
Dr. Rajendra Dubey, Henrico County arrived at 4:20 pm  
Mrs. Allison M. Feinmel, Henrico County  
Mrs. Kathy Graziano, City of Richmond  
Mr. Jeffrie L. Hedrick, Henrico County  
Mr. Paul Logan, City of Richmond  
Mr. Owen M. Matthews, Hanover County arrived at 5:40 pm  
Mrs. Anne McDougall, Hanover County  
Dr. Emmy Smith Ready, City of Richmond  
Mrs. Monica L. Smith-Callahan, Henrico County arrived at 4:06 pm  
Mrs. Mary L. Studevaut, Henrico County  
Dr. Paula Pando, President

**Board Members Absent:**

Dr. Stephen A. Geyer, Goochland County

**Staff and Guests Present:**

Ms. Ann Bushey  
Ms. Elizabeth Creamer  
Dr. David Doré  
Dr. Lori Dwyer  
Dr. Craig Herndon  
Dr. Jennifer Mezquita-Macaia  
Ms. Karen Neal  
Ms. Lindsay Robinson  
Ms. Terri Thompson  
Mr. Sean Terrell

**CALL TO ORDER**

Mary Studevaut called the meeting to order.

**ROLL CALL**

{00795417.1 }

Chair Studeviant affirmed that a quorum was present.

PUBLIC COMMENT

No Comment.

BOARD CHAIR'S REPORT

Chair Studeviant welcomed the board and invited the newest member of the college board, Mr. Paul Logan, to introduce himself. Mr. Logan shared he works for the Virginia Dental Association and looks forward to working with the board.

Chair Studeviant then read an excerpt from a heartfelt thank you letter from a College Board Scholarship recipient.

Chair Studeviant congratulated Ms. Monica Smith-Callahan on her recent selection to serve as a member of the National Association of Counties.

Chair Studeviant advised of a deletion from the agenda. Hearing no objections, the agenda was approved as posted.

MINUTES

Chair Studeviant asked if there were any additions or corrections to the Minutes of the September 5, 2024 meeting.

**Hearing none, the Minutes were approved as posted.**

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Mr. Bo Bundrick reported the Committee met prior to the board meeting and requests the board's approval of:

1. Approval of the following CSC Program Closures:
  - a. Welding - Advanced Career Studies Certificate
  - b. Welding - Career Studies Certificate
  - c. Diesel Mechanics Technology Certificate
  - d. Practical Nursing Certificate
2. Approval of the following Title Changes:
  - a. eCommerce Career Studies Certificate to Digital Marketing
  - b. Entrepreneurship in Small Business Career Studies Certificate to Entrepreneurship
  - c. Accounting Career Studies Certificate to CPA Eligibility

3. Approval of the following new majors:
  - a. Baking
  - b. Restaurant Management
  - c. Law Foundations Career Studies Certificate

**After discussion Mr. Bundrick made a motion for approval and Mrs. Kathy Graziano seconded the motion. The Board approved the following:**

CSC Program Closures:

Welding - Advanced Career Studies Certificate, Welding - Career Studies Certificate, Diesel Mechanics Technology Certificate, Practical Nursing Certificate

Title Changes:

eCommerce Career Studies Certificate to Digital Marketing, Entrepreneurship in Small Business Career Studies Certificate to Entrepreneurship, Accounting Career Studies Certificate to CPA Eligibility

New majors:

Baking, Restaurant Management, Law Foundations Career Studies Certificate

**The motion carried 13-0-0.**

## FINANCE & FACILITIES COMMITTEE

Mrs. Monica Smith-Callahan reported the committee met on October 24, 2024 and asked for the board approval of:

### **1. Approval of FY2026 Local Jurisdictional Budget Request.**

**After review of the request by Dr. Paula Pando, Mrs. Monica Smith-Callahan made the motion for approval and Mrs. Kathy Graziano seconded the motion. The Board approved the FY2026 Local Jurisdictional Budget Request. The motion carried 13-0-0.**

## PRESIDENT'S REPORT

Dr. Pando welcomed the board and new board member, Mr. Paul Logan. Dr. Pando introduced Professor Karen Neal, Faculty Senate President. Dr. Pando then presented on the following:

- Results from Focused Planning
- Highest enrollment a 12% increase over last fall
- 21% increase in Dual Enrollment
- Credentials increased by 34%
- Access – GRTC transportation on the Parham Road Campus and Downtown Campus
- CCWA – bringing instruction through mobile lab
- Automotive faculty – Toyota T10 Accreditation
- Loyalty Automotive Partnership – scholarships, equipment, uniforms, and tools

- YWCA – Early Childhood Education
- Goochland Campus – working with County and Public Schools to co-locate CTE programs at the Goochland Campus
- VCU Health Partnership – continues to grow
- Respiratory Therapy – partnered with Germanna and Mary Washington Hospital
- Federal Assistance – scaling the program in surgical technology a high demand program
- City of Richmond – partnership at the Downtown Campus for Biotechnology
- Lewis Ginter Botanical Garden – their board approved partnering with our horticulture program at Lewis Ginter Botanical Garden
- Celebrate December 19 at Dominion Energy Garden Fest
- CETL
- Achieving the DREAM, 3<sup>rd</sup> Year in cohort – Investing in the people who get the work done.
- Wrap around supports - \$1.7 million in scholarships
- Great Expectations program
- Continuing to work for programs that are a pathway to a living wage
- We still have aways to go!

Dr. Pando then introduced Impact 2027 and Dr. Lori Dwyer, Chief Academic Officer, presented on:

#### **Focus Area 1 Teaching and Learning**

- Rebuilt our program health process, What does our community need?
- We need our industry partners, rethinking how we do this
- CETL investments in supporting our faculty
- Work-based learning, connect students with employers
- CCWA Fastforward graduates, we need to strengthen pathway to credit programs

Dr. Mezquita-Macaia, Vice President for Enrollment Management and Student Success presented on:

#### **Focus Area 2 Student Success**

- First in nation incentivizing students, awarding \$125 gift card when enrolled in gateway course. Once complete C or better awarded another \$125 gift card.
- Tools to navigate their options, external partners support them

Ms. Lindsay Robinson Vice President of Institutional Advancement presented on

#### **Focus Area 3 Our Community**

- Reynolds pivotal part of community
- Recruitment – digital front door, who are we trying to reach?

- Opportunity we are creating for students
- Trusted part of Richmond Community
- Go out to community for funding

Mr. Sean Terrell, Associate VP Research Planning and Grants presented on

**Focus Area 4 Our People – core to achieving our goals**

- Integrity, inclusivity fully engage in the life of college
- Recruit and retain highly skilled individuals representing our community
- Provide learning opportunities for staff
- Developing equitable compensation, recognize excellence
- Achieve and sustain Operational Excellence

Dr. Pando then introduced Chancellor David Doré and the connection to Accelerate Opportunity.

Dr. Doré thanked the board for the opportunity to be with them tonight. Dr. Doré recognized State Board Chair, Ms. Terri Thompson, and Dr. Craig Herndon for also attending tonight's meeting.

Dr. Doré shared his first day on the job was at Reynolds Community College where he met with students, and he still keeps in touch with students he met that day.

Chancellor Doré provided a high-level presentation of Accelerate Opportunity and the connection to the 23 community colleges. See link for additional information on [Accelerate Opportunity](#).

Chancellor Doré then addressed questions from the board.

**There being no further business to come before the Board, Chair Studevant declared the meeting adjourned at 5:55 pm.**

The board proceeded to dinner at East Coast Provisions in Carytown.

  
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Paula P. Pando, Secretary  
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Mary Studevant, Chair

