

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

November 3, 2022

Minutes No. 402

The J. Sargeant Reynolds Community College Board convened at 9:08 a.m. on Thursday, November 3, 2022 at the Parham Road Campus.

Board Members Present:

Dr. Barbara Brown, Powhatan County
Mr. Bo Bundrick, County of Louisa
Dr. Brenda J. Drew, City of Richmond
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Mr. Jeffrie L. Hedrick, Henrico County
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mr. Shawn M. Nicholson, City of Richmond
CAPT Richard C. Rush, Henrico County
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Mr. Joshua Briere, City of Richmond
Dr. Surya P. Dhakar, Henrico County
Mrs. Monica L. Smith-Callahan, Henrico County

Staff Present:

Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Ms. Bess Littlefield
Dr. Terricita Sass
Mr. John Smith

CALL TO ORDER

Chair Graziano called the meeting to order.

ROLL CALL

Dr. Paula Pando affirmed that a quorum was present.

PUBLIC COMMENT

No Comment.

BOARD CHAIR'S REPORT

Chair Graziano thanked the College Board members for attending the Local Elected Officials dinner. The event was a success and we appreciate their support to help move the college along.

Chair Graziano also thanked board members for attending the Scholarship Luncheon. Dr. Brenda Drew also gave a nice testimony on her experience attending this event.

Chair Graziano recognized Dr. Pando and her staff for all their hard work and great results as featured in a recent Richmond Times Dispatch article.

Chair Graziano talked to the board about contributing to the Reynolds Educational Foundation. When the Foundation is asking for support one of the first questions asked is what percentage of your board has given? It is always important to say 100%.

GOVERNANCE MODEL UNDER CONSTRUCTION

No Reports.

MINUTES

Chair Graziano asked if there were any additions or corrections to the minutes of the September 1, 2022 Board Meeting.

Upon a motion by CAPT Rick Rush and seconded by Mrs. Mary Studevart the Board approved the minutes from the September 1, 2022 meeting. The motion carried 11-0-0.

PRESIDENT'S REPORT

President Paula Pando presented on the following:

- Thanked the board for graciously changing the time of this meeting
- Thanked Rick Rush for sponsorship of the Board Retreat
- Local Officials Dinner
- Time with Students
- FAFSA Kickoff

- VA Chamber Workforce Conference
- Persona De Poder 2022 – Dr. Pando, increase Hispanic enrollment
- Achieving the Dream Coaches visited campus
- Henrico County Public Schools – Regency Mall Adult Basic Education Hub
- The Kitchens at Reynolds – Collective Impact Project hosted dinner
- Phi Theta Kappa – International Honor Society
- Franklin Covey Higher Education Leadership Summit – 4DX Work
- Save the Date – December 8 – Holiday Open House
- Happy Thanksgiving

FEATURED PRESENTATION

Reynolds and CCWA – Enrollment and Career Update – Dr. Terricita Sass and Ms. Elizabeth Creamer

Dr. Terricita Sass and Ms. Creamer presented to the board enrollment as it relates to student profiles, localities, race and gender at both the college and CCWA.

Ms. Creamer and Dr. Sass shared the One Door, combining Reynolds and CCWA at the Downtown Campus will be an opportunity for so many City of Richmond residents.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF CCWA REPORT

No Report.

INTERIM VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

No Report.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield's reports were posted to Boarddocs.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

No Report

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Stephen Geyer reported the committee met prior to the board meeting asked for approval of the New and Reappointed Advisory Committee Members.

1. Approval of New and Reappointed Advisory Committee Members.

Dr Geyer made a motion for board approval of the New and Reappointed Advisory Committee Members and Mrs. Mary Studevart seconded the motion. The motion carried 11-0-0.

Dr. Geyer then asked for approval for Discontinuance of the following programs and approval of a New Program:

- 1. Approval of Elementary Education Specialization Discontinuance**
- 2. Approval of Liberal Arts Teacher Preparation Specialization Discontinuance**
- 3. Approval of Math and Sciences Teacher Preparation Specialization Discontinuance**
- 4. Approval of Social Sciences Teacher Preparation Specialization Discontinuance**
- 5. Approval of Education Associate of Science New Program**

Dr. Geyer made a motion for board approval of the Discontinuance of Elementary Education Specialization, Liberal Arts Teacher Preparation Specialization, Math and Sciences Teacher Preparation Specialization and Social Sciences Teacher Preparation Specialization and approval of the New Education Associate of Science Program and CAPT Rick Rush seconded the motion. The motion carried 11-0-0.

FINANCE & FACILITIES COMMITTEE

Mr. Owen Matthews reported the Finance and Facilities committee met on October 20, 2022. Mr. Matthews provided an overview of the FY2024 Local Jurisdictional Budget Requests and shared the total budget includes a 5% increase from 2023.

1. Approval of the FY2024 Local Jurisdictional Budget Request

CAPT Rick Rush made a motion for Approval of the FY2024 Local Jurisdictional Budget Request and Mrs. Mary Studevart seconded the motion. The motion carried 11-0-0.

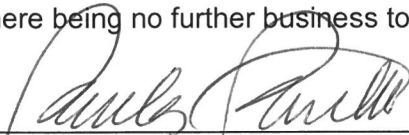
BOARD OPERATIONS & PLANNING COMMITTEE

CAPT Rick Rush thanked everyone for attending College Board Retreat. CAPT Rush also reminded Committees to capture committee minutes and once approved submit Minutes to Ann Bushey to post to Boarddocs.


At this time Dr. Lori Dwyer informed the board on the timeline for approval of the OEM Automotive Technology Degree to support Toyota TTen students. In order to meet the timeline for approvals and submit to our institutions accreditor, SACSCOC, we will need local board approval in early December. If we do not have quorum at the Holiday Open House on December 8 we will host a brief college board meeting via Zoom (*if the state board approves electronic meetings at their November 16-17, 2002 meeting*).

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 11-0-0.

There being no further business to come before the Board, the meeting adjourned at 10:46 a.m.



Paula P. Pando, Secretary



Kathy Graziano, Chair

