J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING

November 6, 2025
Minutes No. 420

The J. Sargeant Reynolds Community College Board convened at 4:06 p.m. on Thursday, November 6, 2025, at the Downtown Campus in the 6th Floor Community Room.

Board Members Present:
Mr. Bo Bundrick, County of Louisa
Mr. Joseph C. Chaudhari, City of Richmond
Dr. Brenda J. Drew, City of Richmond
Dr. Rajendra Dubey, Henrico County
Mrs. Allison M. Feinmel, Henrico County
Mr. Jeffrie L. Hedrick, Henrico County
Mr. Paul Logan, City of Richmond
Mr. Owen M. Matthews, Hanover County
Dr. Emmy Smith Ready, City of Richmond
Mrs. Monica L. Smith-Callahan, Henrico County arrived at 4:20 pm
Mrs. Mary L. Studevant, Henrico County
Dr. Paula Pando, President

Board Members Absent:
Mr. Peter Blake, City of Richmond
Dr. Barbara Brown, Powhatan County
Mrs. Anne McDougall, Hanover County
Mr. C. Michael Newman, Goochland County

Staff Present:
Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Dr. Jennifer Mezquita-Macaia
Ms. Lindsay Robinson
Mr. Sean Terrell
Dr. Pattie Lawson
Mr. Philip Larue

CALL TO ORDER

Owen Matthews called the meeting to order.

ROLL CALL

Chair Matthews affirmed that a quorum was present.

PUBLIC COMMENT

No Comment.

BOARD CHAIR'S REPORT

Chair Matthews welcomed the board and congratulated Dr. Pando on receiving the VCIC Humanitarian Award.

Chair Matthews encouraged board members to attend the annual Reynolds Educational Foundation's Scholarship luncheon that was held today. The event provides an opportunity to interact with scholarship sponsors and the student recipients.

MINUTES

Chair Matthews asked if there were any additions or corrections to the Minutes of the September 4, 2025 meeting.

> **Mrs. Mary Studevant made a motion to approve the September 4, 2025 Meeting Minutes as submitted. Mr. Bo Bundrick seconded the Motion. The Board approved the September 4, 2025, College Board Minutes. The motion carried 10-0-0.**

COMMITTEE REPORTS:

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Mr. Bo Bundrick reviewed the three new program approvals with the board.

- Approval of New Chemical Laboratory Technician Career Studies Certificate
- Approval of New Laboratory Technician Associate of Applied Science
- Approval of New Project Management Career Studies Certificate

Mr. Bo Bundrick made a motion for approval and Mrs. Mary Studevant seconded the motion. After discussion the Board approved the New Chemical Laboratory Technician Career Studies Certificate, the New Laboratory Technician Associate of Applied Science and the New Project Management Career Studies Certificate.

The motion carried 10-0-0.

Approval of Program Closures

- Approval of Media Production Career Studies Certificate Closure
- Approval of Mathematics Major Applied Science Closure
- Approval of Engineering Majors Applied Science Closure

Mr. Bundrick reviewed the three program closures. After review Dr. Rajendra Dubey made a motion for approval and Mr. Jeffrie Hedrick seconded the motion. After discussion the Board approved program closures for the Media Production Career Studies Certificate, the Mathematics Major Applied Science Closure and the Engineering Majors Applied Science submitted.

The motion carried 10-0-0.

Mr. Bundrick then asked the board for Approval of the sixty new Advisory and Reappointed Committee Appointees.

Mrs. Mary Studevant made a motion for approval of the New and Reappointed Advisory Committee Members and Mrs. Allison Feinmel seconded the motion. The Board approved the sixty New and Reappointed Advisory Committee Appointees.

The motion carried 10-0-0.

<u>FINANCE & FACILITIES COMMITTEE</u>

Committee Chair, Mr. Jeffrie Hedrick, reviewed the first action item.

- Approval of FY 2027 Local Jurisdictional Budget Request
- Approval of Local Funds to Support the Capital Campaign to Renovate the Downtown Campus

Mrs. Mary Studevant made a motion for approval of the FY 2027 Local Jurisdictional Budget Request and Mr. Paul Logan seconded the motion. After discussion the Board approved the FY2027 Local Jurisdictional Budget Request.

The motion carried 11-0-0.

Mr. Hedrick reviewed the second action item for the Local Funds to Support the Capital Campaign to Renovate the Downtown Campus.

Mrs. Brenda Drew made a motion for approval of the Local Funds to Support the Capital Campaign to Renovate the Downtown Campus and Mrs. Allison Feinmel seconded the

motion. After discussion the board approved the Local Funds to Support the Capital Campaign to Renovate the Downtown Campus in the amount of $2,000,000.

The motion carried 11-0-0.

PRESIDENT'S REPORT

Dr. Pando welcomed the board and began her presentation with a video on the snapshot of the work we do on campus. Dr. Pando then presented on the following:

- College In Service – In Motion with Purpose
- Enrollment continues to be strong. What are the staffing implications? We must maintain service levels.
- Fall Enrollment 9% over last year, 10% over FTE last year
- Dual Enrollment Implications
- Applicants into enrolled students currently at 68%
- Retention moving up in trend line
- 7,500 non-credit credentials earned
- ATD Work – Flight Path and early momentum metrics
- Classroom Renewal Projects
- Burnette Commons – the Nest!
- The Perch – Tutoring and Library Central (TLC)
- Center for Innovation
- Meet Diaga – Mechanical Engineer
- Deli Guy – transferred and in $10,000 debt
- Unlocking Opportunity Network with Aspen Institute
- Achieving the Dream – turbo charging our student success work
- Aligning Values with Actions - $20 an hour new minimum wage
- Record Investments in Reynolds – philanthropy and public grants up
- Eli Lilly Announcement
- Voices of Impact Speaker Series
- First Impressions – Career Closet
- Thank you

Following her report Dr. Pando answered questions from the board.

PRESENTATION

Ms. Lindsay Robinson introduced herself and began her presentation on Building the Future of Healthcare Education.

- Thank you for the $2 million approval of unrestricted funds tonight

- $20,000,000 campaign to renovate the health care floors
- Largest provider of health care in Central Virginia, currently turning students away due to space constraints
- Proven record of excellence and deep partnerships
- 80% of our students stay in VA
- Fund renovation of floors 4 and 5, create classrooms, flexible learning laboratories
- Program Expansion - nearly doubling our admittance policy
- Breakdown of the $20,000,000
- Over $7,000,000 committed
- Challenge Accepted

There being no further business "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURNED" at 5:53 pm.

After adjournment the College Board toured the Respiratory and Dental classrooms and proceeded to dinner at Can Can Brasserie.

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Paula P. Pando, Secretary

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Owen M. Matthews, Chair