

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**June 5, 2025  
Minutes No. 418**

The J. Sargeant Reynolds Community College Board convened at 4:04 p.m. on Thursday, June 5, 2025, at the Parham Road Campus in the Workforce Development & Conference Center Building, First Floor Gallery.

**Board Members Present:**

Mr. Peter Blake, City of Richmond  
Dr. Barbara Brown, Powhatan County  
Dr. Brenda J. Drew, City of Richmond  
Dr. Rajendra Dubey, Henrico County  
Mrs. Allison M. Feinmel, Henrico County  
Dr. Stephen A. Geyer, Goochland County  
Mrs. Kathy Graziano, City of Richmond  
Mr. Jeffrie L. Hedrick, Henrico County arrived at 4:17 pm  
Mr. Paul Logan, City of Richmond  
Mr. Owen M. Matthews, Hanover County  
Mrs. Anne McDougall, Hanover County  
Mrs. Mary L. Studeviant, Henrico County  
Dr. Paula Pando, President

**Board Members Absent:**

Mr. Bo Bundrick, County of Louisa  
Dr. Emmy Smith Ready, City of Richmond  
Mrs. Monica L. Smith-Callahan, Henrico County

**Staff Present:**

Ms. Amy Bradshaw  
Ms. Ann Bushey  
Dr. Joshua Cole  
Ms. Elizabeth Creamer  
Dr. Lori Dwyer  
Ms. Lindsay Robinson  
Mr. Sean Terrell  
Mr. John Smith

**CALL TO ORDER**

Mary Studeviant called the meeting to order.

**ROLL CALL**

Chair Studevant affirmed that a quorum was present.

#### PUBLIC COMMENT

No Comment.

#### BOARD CHAIR'S REPORT

Chair Studevant welcomed the board and shared this is her last meeting as board chair. Chair Studevant thanked the board for their commitment and perseverance. Mrs. Studevant also thanked the faculty and staff for their work and shared the board is so proud of where you are going. Mrs. Studevant thanked Dr. Pando for bringing us along for the ride and stated you are an amazing asset to Reynolds and the Community College System.

Chair Studevant then announced we are going to recognize two board members who are rolling off the board, Mrs. Kathy Graziano and Dr. Steve Geyer. Mrs. Studevant thanked Mrs. Graziano for her 8 years of service and read the Resolution in her honor. Mrs. Studevant then acknowledged Dr. Steve Geyer for his 9 years of service on the board and read his resolution.

Mrs. Kathy Graziano expressed her appreciation to Administration and fellow Board Members for the fantastic work Reynolds has accomplished over her eight years. She was grateful to Dr. Pando for her leadership and what she has done for the Community.

Dr. Steve Geyer expressed his appreciation to Administration and specifically to Dr. Pando for her excellent work as College President. Dr. Geyer shared his participation in the selection committee and interview process as a Board Member, as well as his participation in Dr. Pando's annual reviews. Dr. Geyer extended great appreciation for Dr. Pando's leadership at the college.

Dr. Pando then recognized Mrs. Studevant for her service as college board chair for the past two years and presented her with a beautiful floral arrangement in recognition.

#### MINUTES

Chair Studevant asked if there were any additions or corrections to the Minutes of the May 1, 2025 meeting.

**Being none, the May 1, 2025 Minutes were approved by consensus.**

#### STAFF REPORTS:

### PRESIDENT'S REPORT

Dr. Pando welcomed the board and presented the following:

- Thanked Dr. Steve Geyer, Mrs. Kathy Graziano for their board service and Mrs. Mary Studevant as board chair
- An Extraordinary Year!
- Enrollment surged across all terms
- Increase in application yield by 7%
- Gateway course completion
- New and enhanced learning environment
- Foundation and their ability to raise private and public funds is surging
- Graduation – record breaking
- Community College Workforce Alliance – 2<sup>nd</sup> place for FastForward enrollments
- On track to award 3,100 credentials this academic year
- Employee Appreciation Day – amazing employees
- Looking ahead – Dual Enrollment, Goochland Campus, Fiscal Realities
- Thank you

Following her report Dr. Pando answered questions from the board.

### FEATURED PRESENTATION

Dr. Lori Dwyer, Vice President for Academic Affairs provided a presentation on the Academic Plan for

- Academic Plan
- Flight Plan
- Advising Refuel
- Academic Plan - Why, When and How?
- Priority Area 1 – Program Health
- Priority Area 2 – Academic Supports, High Impact Practices, Program Maps
- Priority Area 3 – Focus on faculty
- Dr. Dwyer then answered questions from the board.

### VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Report posted to Boarddocs.

### VICE PRESIDENT OF CCWA REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

No Report.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF STUDENT AFFAIRS

Report posted to Boarddocs.

ASSOCIATE VICE PRESIDENT OF RESEARCH, PLANNING AND GRANTS

No Report.

DIRECTOR OF ORGANIZATIONAL DEVELOPMENT

No Report.

COMMITTEE REPORTS:

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Steve Geyer reported the committee met prior to the board meeting and asked for board approval for the following new advisory committee member:

**Action Item: Approval of new Automotive Technology (General) AAS Advisory Committee Appointee.**

Dr. Geyer made a motion for approval and Dr. Brenda Drew seconded the motion. The Board approved the new Advisory Committee Member for Automotive Technology (General) AAS Advisory Committee Appointees. The motion carried 12-0-0.

FINANCE & FACILITIES COMMITTEE

Dr. Barbara Brown reported the committee met on May 29, 2025, and is seeking approval of the following FY2026 budgets. Dr. Brown asked Ms. Amy Bradshaw to review the various budgets.

**Action Item 1. Approval Request for the FY 2026 Auxiliary, Student Life and Vending Budgets**

Dr. Brown made the motion for approval and Dr. Brenda Drew seconded the motion. The Board approved the FY2026 Auxiliary, Student Life and Vending Budgets. The motion carried 12-0-0.

Dr. Barbara Brown then provided an overview of the land at the Goochland campus and shared the college would like to transfer it to the J. Sargeant Reynolds Community College Real Estate Foundation. This will allow the Foundation to handle the sale and generate income for the college. Dr. Pando clarified this is the unimproved land on campus.

**Action Item 2. Approval Request to Transfer Land to the J. Sargeant Reynolds Community College Real Estate Foundation**

Dr. Barbara Brown made the motion for approval and Mrs. Kathy Graziano seconded the motion. The Board approved the Request to Transfer Land to the J. Sargeant Reynolds Community College Real Estate Foundation. The motion carried 12-0-0.

**BOARD OPERATIONS & PLANNING COMMITTEE**

Mr. Owen Matthews discussed the proposed Bylaw language posted to Boarddocs. This will serve as notification, and we will vote on it at the next board meeting.

At this time Mrs. Studevant thanked the board members for their participation with the College Board High School scholarships.

Mr. Owen Matthews closed by thanking Mrs. Mary Studevant for her service as chair of the board.

**There being no further business “THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURNED” at 5:35 pm.**

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Paula P. Pando, Secretary

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Mary Studevart, Chair