

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

September 7, 2023

Minutes No. 407

The J. Sargeant Reynolds Community College Board convened at 4:02 p.m. on Thursday, September 7, 2023 at the Parham Road Campus.

Board Members Present:

Mr. Joshua Briere, City of Richmond
Dr. Barbara Brown, Powhatan County
Mr. Bo Bundrick, County of Louisa
Dr. Brenda J. Drew, City of Richmond
Dr. Rajendra Dubey, Henrico County
Mrs. Allison M. Feinmel, Henrico County
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mrs. Anne McDougall, Hanover County
Mrs. Monica L. Smith-Callahan, Henrico County arrived at 4:09 pm
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Mr. Jeffrie L. Hedrick, Henrico County

Staff Present:

Ms. Amy Bradshaw
Ms. Ann Bushey
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Dr. Tina Hart – via Zoom
Ms. Lindsay Robinson
Mr. Brian Smith
Mr. Sean Terrell – via Zoom
Ms. Andrea Niedhammer

CALL TO ORDER

Mary Studevart called the meeting to order.

ROLL CALL

Chair Studevart affirmed that a quorum was present.

PUBLIC COMMENT

No Comment.

BOARD CHAIR'S REPORT

Chair Studevart shared her experience attending the Chancellor's Retreat in Roanoke, Virginia. Change was a constant theme of the Retreat.

MINUTES

Chair Studevart asked if there were any additions or corrections to the minutes of the May 31, 2023 Board Meeting.

Upon a motion by Mrs. Kathy Graziano and seconded by Mr. Joshua Matthews-Ailsworth the Board approved the minutes from the May 31, 2023 meeting. The motion carried 12-0-0.

PRESIDENT'S REPORT

President Paula Pando presented on the following:

- 5-year Anniversary of her Presidency
- Welcome new Board Members
- It's been a busy summer
- Introduced New Vice Presidents
- Ride Along with Reynolds
- Chancellor's Retreat in Roanoke, VA
- College In-Service Day September 26
- Welcome back faculty and students
- Enrollment Goals
- Enrollment Data
- Thank you!

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF CCWA REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Report posted to Boarddocs.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

No Report.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Report posted to Boarddocs.

VICE PRESIDENT OF ORGANIZATIONAL DEVELOPMENT AND HUMAN RESOURCES

Report posted to Boarddocs.

ASSOCIATE VICE PRESIDENT OF RESEARCH, PLANNING AND GRANTS

No Report.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Dr. Stephen Geyer reported the committee met prior to the board meeting and asked for approval of the New Advisory Committee Members.

- 1. Approval of New Advisory Committee Members for Automotive Technology, Culinary Arts and Welding.**

Mrs. Kathy Graziano made the motion for approval and Mr. Owen Mathews seconded the motion. The Board approved the New Advisory Committee Members for Automotive Technology, Culinary Arts and Welding. The motion carried 13-0-0.

Dr. Geyer then asked for approval of new programs:

- 2. Approval of New Programs:**
 - 1. Engineering Associate of Science with five majors (Biomedical, Chemical, Civil, Electrical/Computer, and Mechanical/Aerospace)**
 - 2. Media Production Career Studies Certificate**
 - 3. Computer Science Associate of Science**

Dr. Rajendra Dubey made the motion for approval and Mr. Bo Bundrick seconded the motion. The Board approved the New Programs for Engineering Associate of Science with five majors (Biomedical, Chemical, Civil, Electrical/Computer, and Mechanical/Aerospace), Media Production Career Studies Certificate and Computer Science Associate of Science. The motion carried 13-0-0.

FINANCE & FACILITIES COMMITTEE

Mrs. Monica Smith-Callahan asked Ms. Amy Bradshaw to present the action items to the board. Ms. Amy Bradshaw asked the board for approval of:

- 1. Approval of Renovation of the Dental Assisting Classrooms at the Downtown Campus**

Mrs. Kathy Graziano made the motion for approval and Dr. Brenda Drew seconded the motion. The Board approved funding up to \$150,000 for the renovation of the Dental Assisting Classrooms at the Downtown Campus from local construction funds. The motion carried 13-0-0.

Ms. Bradshaw asked the board for approval of:

- 2. Approval of Funding to purchase MS4 Nutrient Credits for 2023 and 2024**

Mrs. Kathy Graziano made the motion for approval and Mrs. Anne McDougall seconded the motion. The Board approved funding of \$120,000 to purchase MS4 Nutrient Credits for 2023 and 2024 from local construction funds. The motion carried 13-0-0.

BOARD OPERATIONS & PLANNING COMMITTEE

Mr. Owen Matthews reported plans are underway for the College Board Retreat on October 10, 2023. A Board Operations and Planning Committee meeting will be set up for two weeks from now. He is working with Board Chair, Mrs. Mary Studevant, on the Retreat.

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 13-0-0.

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There being no further business to come before the Board, the meeting adjourned at 5:18 p.m.



Paula P. Pando, Secretary



Mary Studevart, Chair