



Center for Excellence in Teaching & Learning

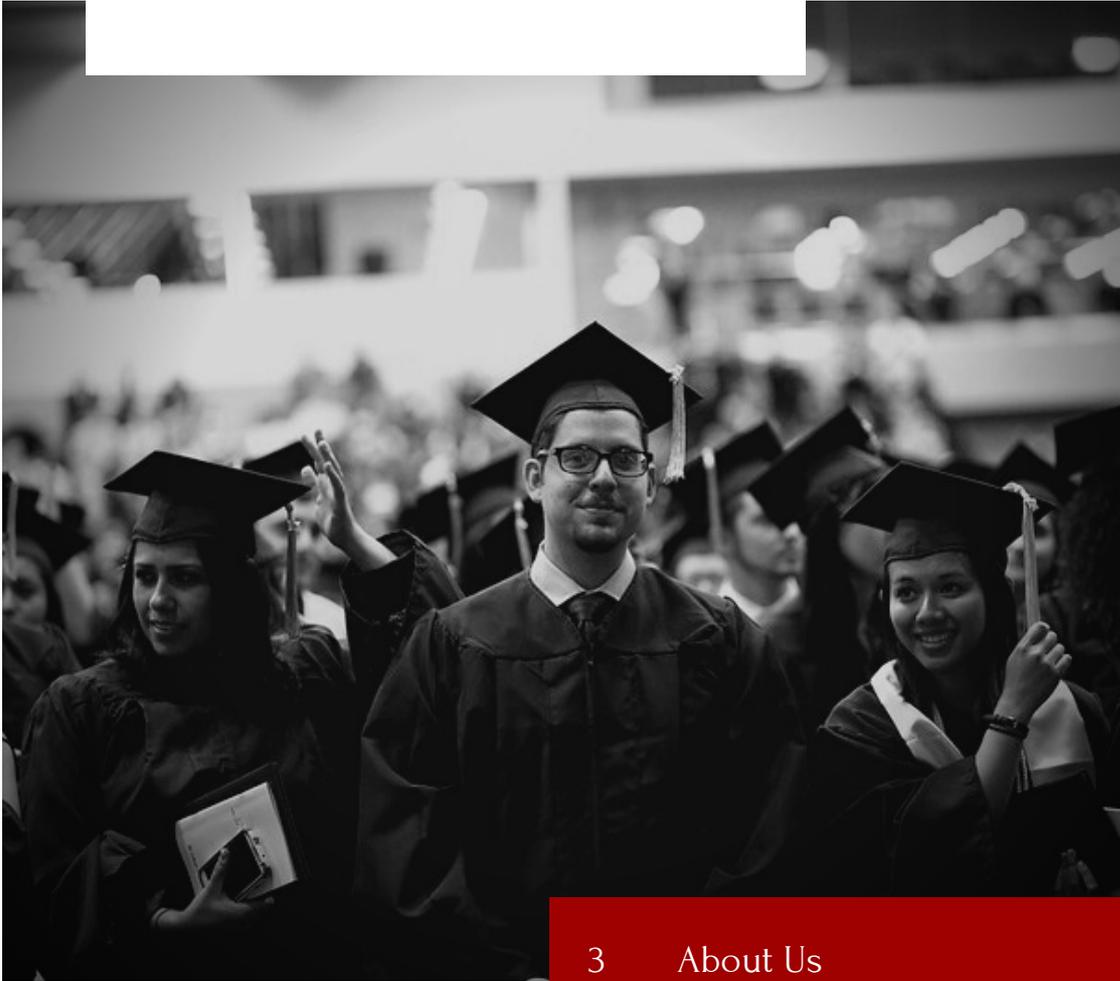
Annual Report



July 1st, 2021 - June 30th, 2022

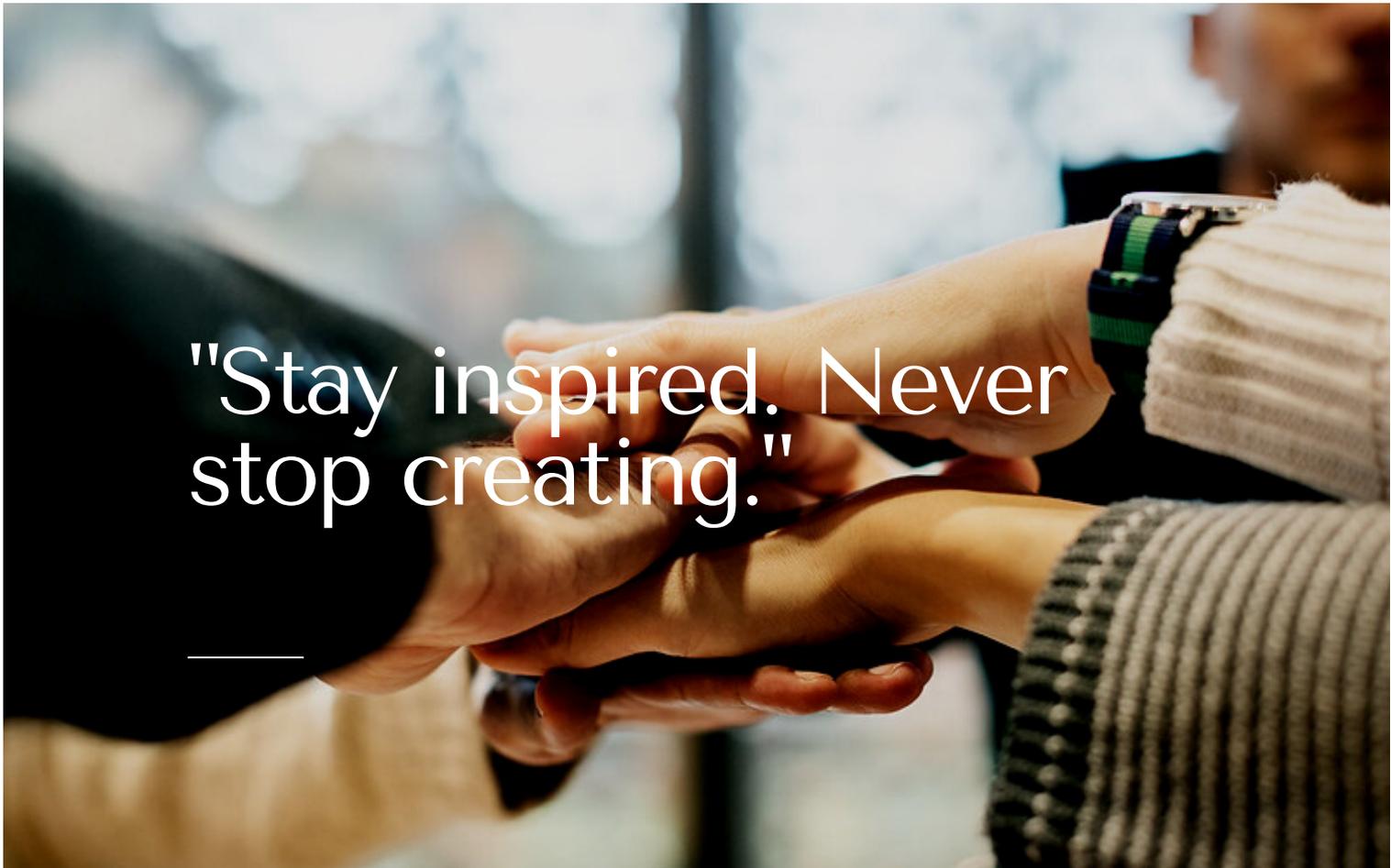


TABLE OF CONTENTS



College of DuPage 2014 Commencement Ceremony 167 by COD Newsroom is licensed under CC BY 2.0.

3	About Us
4	Meet CETL
6	Return to Campus
7	HyFlex
8	Fling into Spring + Examsoft
9-10	Programming Highlights
11	Our Impact (CETL Infographic)
12-13	Faculty Spotlight
14	Onward + Upward (CETL's future plans)



"Stay inspired. Never stop creating."

"Diverse people stacking hands together" by Rawpixel Ltd is licensed under CC BY 2.0.

ABOUT US

CETL at Reynolds Community College promotes the values of quality in teaching and learning, supports faculty in their development of instructional and professional skills, and delivers training programs that assist in strengthening the strategic priorities of the institution.

CONTACT US

(804) 523-5612
cetl@reynolds.edu

OUR MISSION

Through Reynolds resources, courses and practices, we empower teachers and learners to become successful, equity-minded collaborators.

OUR VISION

Inspire passion for lifelong learning among our Reynolds community and beyond.

Meet Our Team

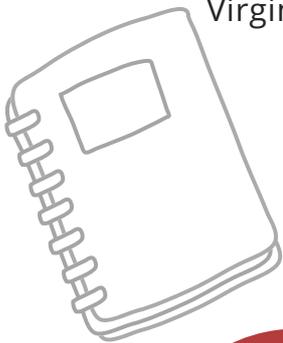


C.J. Bracken

He | Him

Coordinator of Instructional Design and LMS Administration - 14 Years

C.J. has worked a total of 17 years with the Commonwealth of Virginia!



Kevin Pruyn Bouley

He | Him

Training & Instruction Manager - 4 years

Kevin can be found outdoors with a DSLR in hand, in a kayak on the James River, or brewing his next batch of homebrew.



Danielle Leek

She | Her

Dean of Online Learning and Instructional Excellence

- 1 year

Danielle's first job was at a Dairy Queen!



Jess Gray

They | Them

Administrative Assistant - 2 years

Jess is a birth doula and mental health advocate!



Cari Williams

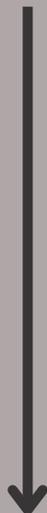
She | Her

Administrative Assistant - 6 months

Cari is an aspiring Herbalist, who makes natural medicines and tea blends for her family and friends.

142 Faculty & Staff

participated in 33 CETL
sponsored events and activities
that were curated to empower
our community to learn and
grow.



Returning to Campus

HELPING FACULTY, STAFF, AND STUDENTS MOVE INTO A NEW WAY OF TEACHING AND LEARNING

Prior to COVID-19, CETL held trainings both online, and in-person. As we returned to campus in Fall '21, we needed a way to streamline the onboarding process for new faculty, and adjust to the "new normal" expectation of being virtual at least part time. CETL now works directly with Academic Deans to ensure new faculty have an understanding of teaching tools with an Intro to Canvas, Canvas Grades, and Zoom - all online. New faculty are also added to CETL's "Faculty Learning Center" in Canvas so they can continue to grow throughout their time at the College.



80%

OF **NEW FACULTY** HAVE USED A CETL RESOURCE IN THEIR FIRST SEMESTER.



Student Feedback

"The only thing I would add or change is spreading awareness of this course! If it hadn't been for a friend of mine telling me this was an option I wouldn't have seen it! It's a great way for new students to learn their way around, thank you very much for making it available for us!"

"It seemed fine as is. Everything was explained thoroughly without becoming tedious or repetitive."

"Honestly none. this course was actually what I needed to kick start me for my online courses. Thank you, Reynolds."

Digital Learning @Reynolds was created by the CETL Team in Summer 2021 and piloted in Fall 2021. This digital learning experience is intended for new students at Reynolds to learn about using Canvas and other digital learning tools at the College. It is not a required course, and students are not required to complete the materials, but students who participate in the course tell us that they find the experience very helpful! 91% say that working through the course made them feel more prepared for their first class at Reynolds.

188*

STUDENTS SUBMITTED FEEDBACK ON COURSE

91%*

STUDENTS FELT EMPOWERED AND PREPARED FOR CLASSES

NEW STUDENTS @ REYNOLDS

*Combined from Fall 2021 and Spring 2022

24

TOTAL HYFLEX CLASSROOMS

42

FACULTY TRAINED IN BOTH HYFLEX 101 AND 201 COURSES

1489*

STUDENTS ENROLLED IN HYFLEX CLASSROOMS

*Combined from Fall 2021 and Spring 2022

HYFLEX

HyFlex courses at Reynolds were launched as a pilot during the Fall 2021 semester. While these courses were not true "HyFlex" (only synchronous face-to-face and synchronous online modalities were used), CETL supported college efforts by providing several training opportunities along with online guides and resources. HyFlex teaching faculty joined a Community of Practice along with mentors from the Online Learning Toolkit - and faculty champions from each of the Divisions came onboard to help faculty get trained for the pilot semester. HyFlex 101 and 201 trainings were developed then delivered throughout the Fall 2021 and Spring 2022 semesters. Additional learning opportunities were provided including Educause's Learning Lab: Design Hybrid-Flexible (HyFlex) Courses to Support Multimodal Learning Environments, as well as the virtual workshop 'Unpacking HyFlex Teaching & Learning' with Lance Eaton, Director of Digital Pedagogy at College Unbound, Providence, RI.



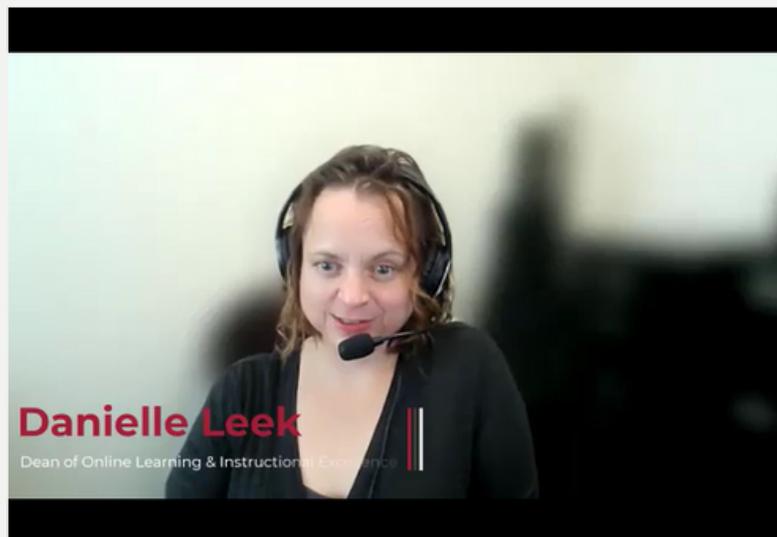
The entire training was beneficial. Prior to the workshop I was unfamiliar with Hyflex and am now comfortable with setting up the classroom and handling a few possible obstacles. I especially appreciated the hands on component at the end.

Faculty Member, Open House Fall 2022



FLING INTO SPRING

Fling into Spring 2022 was a CETL sponsored week of teaching and learning opportunities for Reynolds faculty at the beginning of the Spring semester. These sessions focused on growing community at Reynolds, upcoming CETL opportunities, growing one's network (within a discipline and across VCCS campuses), and how to grow one's own learning.



EXAMSOFT

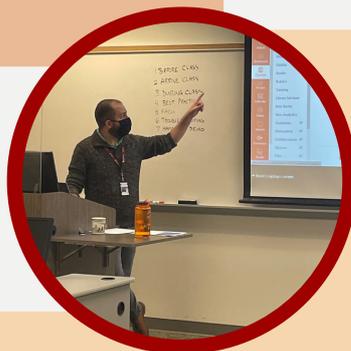
Designed for nursing students, ExamSoft is an assessment platform that replicates the NCLEX experience. Studies have shown that Nursing students who use ExamSoft do substantially better on the NCLEX. ExamSoft was first rolled out to select Reynolds nursing cohorts during the Fall 2021 semester. Additional cohorts were added during the Spring of 2022. In collaboration with the Library and Department of Technology, CETL managed ExamSoft onboarding and training and continues to provide support to the nursing program at Reynolds.



Programming Highlights

HYFLEX

HyFlex classes connect students enrolled in in-person and live online courses through state-of-the-art technology to promote digital learning and engagement.



QUALITY MATTERS (QM)

A QM-Certified Course is an online or blended course that has met QM Standards for a QM Rubric in an Official Course Review. Once certified, instructors can display the QM Certification Mark to demonstrate their commitment to quality and continuous improvement.

HYFLEX EXPERTS

Faculty experts partnered with CETL to support HyFlex training through the academic year. These faculty champions scheduled 1:1 appointments with new HyFlex teaching faculty to prepare them on using classroom equipment, locating online resources and developing approaches to HyFlex pedagogy.

REGULAR AND SUBSTANTIVE INTERACTION (RSI)

The U.S. Department of Education requires that all online courses for which students may use Title IV funds (federal financial aid) “ensure that there is regular and substantive interaction between students and instructors.” The CETL Team created an asynchronous course that takes 5 hours to complete. Faculty earn a digital badge for completion; this is the first “digital badge” available through CETL!

ONLINE LEARNING CONSORTIUM

Reynolds is now a member of the Online Learning Consortium (OLC). Faculty and staff participate in OLC workshops & seminars to learn about great practices for online teaching. Recent topics include: Using YouTube for Teaching and Facilitating Online Group Work.



EQUITY READING GROUP (ERG)

Reynolds launched our Equity Through Action intentional approach that requires organizing ourselves to be better educators. Danielle Leek founded the ERG where faculty members are able to read and summarize books that center on the history of education, equity, and racism. They meet once a month to discuss readings and findings. There's an open dialogue that aids in the understanding and implementation of equity in our classes. Andratesha Fritzgerald, author of Antiracism and Universal Design for Learning, visited with members of the reading group to discuss her book in Spring 2022.

Programming Highlights

CAMP C.O.O.L.

Camp Operation Online Learning is a high impact training offered by the Online Learning Toolkit team designed to teach faculty how to improve their online course design. Participants joined a national cohort, but were free to complete the coursework at their own pace. Reynolds faculty received a digital certificate for revising and updating an online course to include active learning and a new engaged syllabus.



LECTURE BREAKERS

This conference features sessions on inclusive teaching, motivating learning, and a session specifically on how to spark collaboration between students in this "dual mode" experience. All Reynolds faculty were invited to participate in this national, virtual, conference opportunity!

NEWSLETTER

CETL launched the Teaching & Learning Corner newsletter in the Fall of 2021. Topics include professional learning opportunities, Canvas tips, a faculty spotlight, and other relevant content pertaining to teaching and learning. During March, 2022, CETL sent out an special one-week series for Open Ed Week (March 7 - 11). [Newsletter Archive](#)



COMMUNITY ENGAGED FIELD TRIP

Danielle Leek coordinated with the Boys and Girls Club of Metro Richmond Teen and Community Center, CHAT, The Front Porch Cafe, and The Kitchens which allowed faculty to learn more about the community we have surrounding Reynolds.

OPEN ED WEEK

From March 7-11 CETL and the Reynolds Libraries partnered to celebrate Open Ed Week. Each day featured a "faculty spotlight" highlighting open education classes taught across campus. The week closed with an Open Textbook Network training where 9 faculty learned about Open Ed and selected an open textbook to review for their discipline.



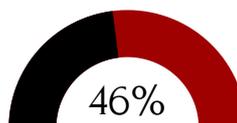
REYNOLDS RECONNECTIONS

Reynolds Reconnections included four days of on-campus, virtual and HyFlex experiences for faculty. The event was designed to smooth the path back to campus in Fall 2021 and "re-connect" faculty with one another, their staff colleagues and teaching resources. Expert speakers joined with CETL staff to offer professional development opportunities and 5 custom modules in the new Faculty Learning Center that launched in Canvas as part of the event.

IT'S ALL ABOUT Our Impact

CETL Sponsored Events

46% of Faculty participated in a CETL sponsored event. 43% of the seasoned faculty who provided feedback on our activities for the year say they "strongly agree" that they "felt energized" by CETL events and/or materials. Our goal for '23-'24 is to reach 50%!



Reynolds Reconnections



Of 83 participants, 53% thought "The sessions were high quality; this means that overall they were well-organized, the presenters were qualified and prepared, and the sessions were engaging for me."

Quality Matters Completion

1. Karen Steele ART 101
2. Kim Walker PED 111
3. Casey Carlton PSY 215
4. Ann Sullivan CHM 111
5. Kennard Brunson CHM 112
6. Sharonda Ragland MTH 111
7. Stephanie Daniel CHD 146



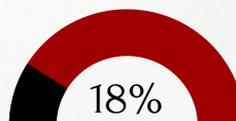
Regular and Substantive Interaction (RSI)

37

Faculty members have completed the RSI Workshop since Summer 2021.

Habitual Hanging

18% of Faculty that have attended a CETL sponsored event have attended THREE or more. Our top participants are Stephanie Daniel, who completed 16 events, and Kathy Larue, who completed 17 events. THANK YOU TO EVERYONE FOR HANGING WITH CETL!



Faculty Spotlight

STEPHANIE DANIEL, ED. D.

ASSOCIATE PROFESSOR



COMPLETED 17

CETL SPONSORED PROGRAMS INCLUDING
HYFLEX TRAINING SERIES,
QM COURSE DESIGNATION, CAMP C.O.O.L, AND RSI WORKSHOP

"Participating in the CETL events has given me a new set of eyes when thinking about how I design and deliver course content. For example, participating in the Regular and Substantive Interaction (RSI) workshop confirmed several of the ways I interact with students, but also provided additional ways to support and connect with students using a variety of strategies. For instance, making Wednesdays the day I email each student to check-in to see how they are doing in the course and to see if support or guidance is needed is one of several strategies introduced in the workshop. The goal is to support each student I connect with and participating in CETL events helps me meet that goal.

I see myself as a lifelong learner which is why I love participating in these events. I love connecting and learning from other colleagues and CETL events make that happens through meaningful workshops and trainings related to the work I am doing in the classroom.

Being a graduate of Reynolds is the first and most important motivator. Having professors who saw something in me that I didn't see in myself is the reason I love teaching and learning at a college that is near and dear to my heart. I can share my personal story with students, especially as a graduate from the same program they are in, and I am now teaching. I can also show them regardless of the degrees we may hold, learning never stops, which is why I love participating in the CETL events, because, again, I see myself as a lifelong learner."

Faculty Spotlight

M. KATHY LARUE

PROGRAM HEAD /
ASSOCIATE PROFESSOR



COMPLETED 15

CETL SPONSORED PROGRAMS INCLUDING
HYFLEX TRAINING SERIES, EQUITY READING GROUP,
QM COURSE DESIGNATION, AND LECTURE BREAKERS

CETL has given us the opportunity to attend national events and hear national speakers as well as hear speakers from Reynolds who are doing amazing things. I was surprised when they contacted me because I was one of the top participants. They make it so easy to participate that I didn't feel like it was "one more thing" that I had to do. CETL offers Zoom, HyFlex and in person options so we can choose the mode as well as choose from a variety of topics.

The events that inspired a change in the way I teach were my favorites. The Educause Learning Lab gave me the opportunity to hear from experts in the field of HyFlex and talk to instructors from all around the country. They gave me ideas and resources that I could use right away.

Another favorite is our Equity Reading Group. A group of Reynolds faculty, librarians and CETL have read several inspiring books centered on equity in teaching. We have had the opportunity to hear from the authors, which was inspiring, but working with the incredible, smart and talented people from Reynolds is the best part.

The Faculty Learning at Reynolds Canvas site is a great resource that is always available. CETL is always adding new resources, so check it out. Learning is who we are and what we do. CETL gives us the opportunities to make it happen.

Onward + Upward

CIDI LABS PROJECT

Over the last year, CETL acquired and started using a new design software called Cidi Labs. CETL staff completed training with Cidi Labs to transform the master blueprint for Canvas course sites for Canvas classes to improve the function and visual experience for Reynolds students. The new blueprint will roll out in Fall 2022, along with new templates that faculty can use to quickly design high quality pages for their own courses!

*The picture below is a preview of what the new design layout will look like!

Reynolds Fall 2022



- Start Here
- Faculty Information
- Single Stop
- Student Resources
- Learning Modules
- Canvas Overview
- Student Life
- Canvas App



WE REIMAGINE THE WAY LEARNING HAPPENS. WITH YOU.

ONLINE COURSE DESIGN PROJECT

The Online Course Design Award Program was launched in February 2022 to support faculty who were forced to make a rapid transition from face-to-face teaching to offering an online course during the pandemic.

Ten outstanding faculty who received these awards are working with CETL, Reynolds Librarians, and a team from O'Donnell Learn, one of the country's premier instructional design companies, to engage in a full redesign of one of their courses for online asynchronous delivery. Reynolds was one of the only campuses to be partnered with Brett Christie, PhD, O'Donnell Learn's Vice President of Learning Design and Inclusivity. Christie is internationally recognized as an expert in applying Universal Design for Learning as a strategy to increase equity and student success in online classes. Faculty will complete their course redesigns in Summer 2022, and students will experience these new courses in Fall '22 and Spring '23.



Parham Road Campus
1651 East Parham Road Richmond, Virginia 23228
(804)523-5612 | cetl@reynolds.edu

[CETL Website](#)