

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

November 2, 2023

Minutes No. 408

The J. Sargeant Reynolds Community College Board convened at 4:01 p.m. on Thursday, November 2, 2023 at the Downtown Campus.

Board Members Present:

Mr. Joshua Briere, City of Richmond
Dr. Barbara Brown, Powhatan County
Mr. Bo Bundrick, County of Louisa
Dr. Brenda J. Drew, City of Richmond
Mrs. Allison M. Feinmel, Henrico County
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Mr. Jeffrie L. Hedrick, Henrico County
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mrs. Anne McDougall, Hanover County
Mrs. Mary L. Studeviant, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Dr. Rajendra Dubey, Henrico County
Mrs. Monica L. Smith-Callahan, Henrico County

Staff Present:

Ms. Amy Bradshaw
Ms. Ann Bushey
Dr. Lori Dwyer
Ms. Lindsay Robinson
Mr. Brian Smith
Mr. Sean Terrell

CALL TO ORDER

Mary Studeviant called the meeting to order.

ROLL CALL

Chair Studeviant affirmed that a quorum was present.

PUBLIC COMMENT

No Comment.

BOARD CHAIR'S REPORT

Chair Studevant thanked board members for attending the Local Officials Dinner. She also thanked Owen Matthews for spear heading the College Board Retreat. Ms. Studevant reported College Board members should have received letters of solicitation this week. She recommends that board members take care of it this week if possible.

MINUTES

Chair Studevant asked if there were any additions or corrections to the Minutes of the September 7, 2023 Board Meeting and the October 10, 2023 College Board Retreat.

Upon a motion by Mrs. Kathy Graziano and seconded by Mr. Bo Bundrick the Board approved the Minutes from the September 7, 2023 meeting and the October 10, 2023 College Board Retreat. The motion carried 12-0-0.

PRESIDENT'S REPORT

Dr. Pando welcomed the board to the Downtown Campus Community Room and shared details of the images in the back of the room from the Navy Hill neighborhood before Interstate 95 displaced the neighborhood.

Dr. Pando then shared in place of a President's Report the college board will tour the newly upgraded areas of the Downtown Campus.

Dr. Pando also shared on Monday of this week the college welcomed students to the new automotive site at Parham Road Campus.

The board then proceeded to tour the upgraded facilities throughout the Downtown Campus.

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF CCWA REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

No Report.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Report posted to Boarddocs.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

No report.

VICE PRESIDENT OF ORGANIZATIONAL DEVELOPMENT AND HUMAN RESOURCES

Report posted to Boarddocs.

ASSOCIATE VICE PRESIDENT OF RESEARCH, PLANNING AND GRANTS

Report posted to Boarddocs.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

Mr. Bo Bundrick reported the committee met prior to the board meeting and asked for approval of the New Advisory Committee Members.

1. Approval of New Advisory Committee Members for Automotive Technology and Paralegal Studies.

Mr. Bo Bundrick made the motion for approval and Mr. Owen Matthews seconded the motion. The Board approved the New Advisory Committee Members for Automotive Technology and Paralegal Studies. The motion carried 12-0-0.

Mr. Bundrick then asked for approval of the following new programs and one discontinuance:

2. Approval of New Programs and Discontinuance:

- 1. Surgical Technology AAS Proposal – New Program**
- 2. Biotech Laboratory Technology Major Proposal – New Program**
- 3. Fire Science CSC – New Program**
- 4. Welding CSC – Four New Programs**
- 5. Pre-Social Work Major – New Programs**
- 6. Pre-Social Work Specialization – Discontinuance**

Mr. Bo Bundrick made the motion for approval and Dr. Barbara Brown seconded the motion. The Board approved the New Programs for Surgical Technology AAS, Biotech Laboratory Technology Major, Fire Science CSC, Welding CSC, Pre-Social Work Major, and the Discontinuance of Pre-Social Work Specialization. The motion carried 12-0-0.

FINANCE & FACILITIES COMMITTEE

Mr. Jeffrie Hedrick reported the committee met on October 19, 2023, and asked the board for approval of:

1. Approval of FY2025 Jurisdictional Budget Request.

Mrs. Kathy Graziano made the motion for approval and Mr. Joshua Mathews-Ailsworth seconded the motion. The Board approved the FY2025 Jurisdictional Budget Request. The motion carried 12-0-0.

BOARD OPERATIONS & PLANNING COMMITTEE

Mr. Owen Matthews reported the committee met prior to the Board Meeting. He thanked the board members for 100% participation at the College Board Retreat. Mr. Owens reviewed the goals established at the Retreat for the 2023 – 2024 College Board.

The committee recommends each subcommittee review the proposed wordsmithing to reflect High Priority Events and Other Events.

Dr. Pando then took time to share the importance of board members attending her Annual Report to the Board of Supervisors and City Council. Yesterday she presented to Goochland County and was very thankful for Mr. Steve Geyer's support. She was able to recognize him in front of the Board of Supervisors.

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 12-0-0.

There being no further business to come before the Board, the meeting adjourned at 5:37 p.m.



Paula P. Pando, Secretary



Mary Studevant, Chair