

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**June 11, 2026  
Minutes No. 423**

The J. Sargeant Reynolds Community College Board convened at 4:01 p.m. on Thursday, June 11, 2026, at Reynolds Community College Parham Road Campus in the Workforce Development Conference Center Gallery.

**Board Members Present:**

Mr. Bo Bundrick, County of Louisa  
Mr. Joseph C. Chaudhari, City of Richmond  
Dr. Brenda J. Drew, City of Richmond  
Dr. Rajendra Dubey, Henrico County  
Mrs. Allison M. Feinmel, Henrico County  
Mr. Jeffrie L. Hedrick, Henrico County  
Mr. Paul Logan, City of Richmond  
Mr. Owen M. Matthews, Hanover County  
Mr. C. Michael Newman, Goochland County  
Mrs. Monica L. Smith-Callahan, Henrico County  
Mrs. Mary L. Studevart, Henrico County  
Dr. Paula Pando, President

**Board Members Absent:**

Mr. Peter Blake, City of Richmond  
Dr. Barbara Brown, Powhatan County  
Mrs. Anne McDougall, Hanover County  
Dr. Emmy Smith Ready, City of Richmond

**Staff Present:**

Ms. Amy Bradshaw via Zoom  
Ms. Ann Bushey  
Ms. Elizabeth Creamer  
Dr. Lori Dwyer  
Dr. Jennifer Mezquita  
Ms. Andrea Niedhammer  
Dr. Gabriel Olmstead  
Ms. Lindsay Robinson  
Mr. John Smith

**CALL TO ORDER**

Owen Matthews called the meeting to order.

**ROLL CALL**

Chair Matthews affirmed that a quorum was present.

### PUBLIC COMMENT

No Comment.

### BOARD CHAIR'S REPORT

Chair Owen Matthews welcomed the board and recognized the exciting culmination of the board year with graduation. Chair Matthews acknowledged this year's large class size and enjoyed seeing the excitement from the families.

Chair Matthews thanked the board for their service and recognized this is a time to reflect on board members' service with their end of term.

Chair Matthews first acknowledged Dr. Barbara Brown with Powhatan County, as she completed her first term and will not take a second term as she will serve in an Interim capacity with the Powhatan Board of Supervisors. A recognition will be mailed to her.

Mrs. Anne McDougall with Hanover County completed her first four-year term and will not be renewing as she plans to travel more.

Mr. Peter Blake has been appointed by the Governor to be a trustee with Richard Bland College and will no longer serve on the Reynolds Community College Board.

Mr. Matthews thanked all three for their service.

Then Chair Matthews recognized Mrs. Mary Studevart as she completed her final term. Mr. Matthews shared he had reached out to Mrs. Studevart several times over the past year for guidance. He shares Dr. Pando's appreciation of Mrs. Studevart's commitment to this college. Due to Mrs. Studevart's exemplary service to the college the board would like to recognize her with Emeritus status and a \$2,000 scholarship in her name for the 2026-27 academic year.

**Chair Matthews then made a motion to approve College Board Emeritus status for Mrs. Mary L. Studevart and a \$2,000 scholarship in her name for a 2026-27 Reynolds College student in recognition of her long-standing service to the college board. Mrs. Monica Smith Callahan seconded the motion and the board approved College Board Emeritus status for Mrs. Mary L. Studevart and a \$2,000 scholarship in her name for a 2026-27 Reynolds College student in recognition of her long-standing service to the college board.**

**The motion carried 11-0-0.**

Chair Matthews and Dr. Pando presented Mrs. Studevaut with a gift and Resolution awarding College Board Emeritus status.

## **MINUTES**

Chair Matthews asked if there were any additions or corrections to the Minutes of the March 12, 2026 meeting.

**Mr. Bo Bundrick made a motion to approve the March 12, 2026 Meeting Minutes as submitted. Mr. Michael Newman seconded the Motion. The Board approved the March 12, 2026, College Board Minutes. The motion carried 11-0-0.**

## **PRESIDENT'S REPORT**

Dr. Pando welcomed the board and presented the following:

- Enrollment – meeting and exceeding metrics, 8% over last year and 6% over summer
- Fiscal Year – Donations received
- Achieving the Dream work – support students outside of the classroom
- Closing of Voices of Impact with Dr. Karen Stout
- Student Town Hall – understand the student experience
- Ended Year with Faculty Forum – faculty best practices and learn from one another
- Employee Appreciation Day – celebrated significant milestones
- Graduation – record number of students including Mayor Avula and Senator Schuyler VanValkenburg's children
- Industry credentials record-breaking 2,844
- CCWA awarded an additional 1,348 credentials
- Looking ahead – Four buckets: Deepening student success, strengthening leadership, accelerate fundraising and capital development, Goochland Campus
- Thank you!

Following her report Dr. Pando answered questions from the board on AI, monetizing facilities and students enrolled in summer courses.

## **FEATURED PRESENTATION**

Dr. Pando invited Dr. Gabriel Scala Olmstead to Introduce herself and her new role at the college as Chief of Staff and Director of Strategic Initiatives.

Dr. Olmstead began her introduction by introducing her family, sharing her education and past work experience and her excitement for this role. Dr. Olmstead reported her top priorities as Chief of Staff are Strategic Plan Focus Area 4 Our People, advancing institutional and

presidential priorities, translating the president's vision into coordinated action, and ensuring the president is informed and her time is protected.

## **STAFF REPORTS**

### **VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT**

Report posted to Boarddocs.

### **VICE PRESIDENT OF CCWA REPORT**

Report posted to Boarddocs.

### **VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER**

No Report.

### **VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT**

Report posted to Boarddocs.

### **VICE PRESIDENT OF STUDENT AFFAIRS**

Report posted to Boarddocs.

### **VICE PRESIDENT OF STRATEGY, INNOVATION, AND TECHNOLOGY**

Report posted to Boarddocs.

## **COMMITTEE REPORTS**

### **ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE**

Mr. Bo Bundrick reported the committee met prior to the full board meeting but did not have a quorum. The Committee asked the full board for approval for the following new and/or reappointed advisory committee appointees and the two program closures:

**Action Item: Approval of 12 new Advisory Committee Appointees.**

and

**Action Item: Approval of Program Closures:**

Discontinuance of Building Construction Management Specialization Associate of Applied Science (AAS)

Discontinuance of Architecture and Civil Engineering Associate of Applied Science (AAS)

**Mr. Bundrick made a motion for approval and Mrs. Mary Studevart seconded the motion. The Board approved the twelve new Advisory Committee appointees as submitted and the Approval of program closure of Building Construction Management Specialization Associate of Applied Science (AAS) and program closure of Architecture and Civil Engineering Associate of Applied Science (AAS)**

**The motion carried 11-0-0.**

FINANCE & FACILITIES COMMITTEE

Mr. Jeffrie Hedrick reported the committee met on May 21, 2026, and has reviewed and recommends approval of the following:

**Action Item 1. Release/Repurpose Restricted Funds**

**Mrs. Monica Smith-Callahan made a motion to approve, and Dr. Brenda Drew seconded the motion. The board approved the release of previously committed funds for The Kitchens in the amount of \$784,725 and the Automotive Building in the amount of \$326,377 and to reclassify those funds as unrestricted, with The Kitchens funds returned to vending reserve funds and the Automotive Building funds returned to Jurisdictional Capital reserve funds.**

**The motion carried 11-0-0.**

Mr. Jeffrie Hedrick stated the Finance and Facilities Committee has reviewed and recommends approval to repurpose previously approved funds to support enhanced food access and vending services, including equipment upgrades, expanded offerings, improved locations, and related operational support, college-wide.

**Mrs. Allison Feinmel made a motion to approve, and Mr. Bo Bundrick seconded the motion. The board approved to repurpose previously approved funds in the amount of \$100,000 to support enhanced food access and vending services, including equipment upgrades, expanded offerings, improved locations, and related operational support, college-wide.**

**The motion carried 11-0-0.**

**Action Item 2. FY2027 Budget Requests (Auxiliary, Student Engagement, and Vending Budgets)**

The Finance and Facilities Committee reviewed and recommends approval of the following motion:

**1. Auxiliary Budget Request**

The Finance and Facilities Committee has reviewed and recommends approval of the FY2027 Auxiliary Budget in the amount of \$1,486,750, including the use of \$269,430 from reserves.

**Mr. Bo Bundrick made a motion for approval and Dr. Brenda Drew seconded the motion. The board approved the FY2027 Auxiliary Budget in the amount of \$1,486,750, including the use of \$269,430 from reserves.**

**The motion carried 11-0-0.**

**2. Student Engagement Budget Request**

The Finance and Facilities Committee has reviewed and recommends approval of the FY2027 Student Engagement Budget in the amount of \$412,155, including the use of \$41,595 from reserves.

**Mr. Bo Bundrick made a motion for approval and Mrs. Monica Smith-Callahan seconded the motion. The board approved the FY2027 Student Engagement Budget in the amount of \$412,155, including the use of \$41,595 from reserves.**

**The motion carried 11-0-0.**

**3. Vending Budget Request**

The Finance and Facilities Committee has reviewed and recommends approval of the FY2027 Vending Budget in the amount of \$837,700, including the use of \$617,700 from reserves.

**Mr. Bo Bundrick made a motion and Dr. Brenda Drew seconded the motion. The board approved the FY2027 Vending Budget in the amount of \$837,700, including the use of \$617,700 from reserves.**

**The motion carried 11-0-0.**

**Action Item 3. Dominion Power Easement Request**

The Finance and Facilities Committee has reviewed and recommends approval to grant Dominion Power a permanent easement for the installation of electrical lines from the Verizon cell tower to Parham Road.

**Mrs. Allison Feinmel made a motion for approval and Mrs. Monica Smith-Callahan seconded the motion. The Board approved granting Dominion Power a permanent easement for the installation of electrical lines from the Verizon cell tower to Parham Road.**

**The motion carried 11-0-0.**

#### BOARD OPERATIONS & PLANNING COMMITTEE

Chair Owens reported the Executive Committee met prior to the full board meeting and voted to approve the following leadership roles for the next board year: Mr. Owen Matthews Chair for a second term, Mrs. Allison Feinmel Vice Chair for a second term, Mr. Jeffrie Hedrick chair of the Finance and Facilities Committee, Mr. Bo Bundrick chair of the Academic, Student Affairs Workforce Development Committee and Mrs. Allison Feinmel chair of the Board Operations and Planning Committee.

**Mrs. Monica Smith Callahan made a motion for approval and Mr. Michael Newman seconded the motion and the board approved following leadership for the 2026-27 board year: Mr. Owen Matthews, Chair for a second term, Mrs. Allison Feinmel Vice Chair for a second term, Mr. Jeffrie Hedrick Finance and Facilities Chair, Mr. Bo Bundrick as Academic, Student Affairs, and Workforce Development Committee, and Mrs. Allison Feinmel Board Operations and Planning Committee Chair.**

**The motion carried 11-0-0**

**There being no further business "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURNED" at 5:32 pm.**

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Paula P. Pando, Secretary

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Owen Matthews, Chair